



# Instructions for Authorization for ACH Transactions

Department of Homeland Security  
U.S. Citizenship and Immigration Services

USCIS  
Form G-1650

## What Is the Purpose of Form G-1650?

Use Form G-1650, Authorization for Automated Clearing House (ACH) Transactions, for an electronic funds transfer (EFT) to pay the filing fee for an application, petition, or request that you are filing with U.S. Citizenship and Immigration Services (USCIS) from a U.S. bank account. Please see [uscis.gov/g-1650](https://uscis.gov/g-1650) for additional information.

## General Instructions

We provide free forms through the USCIS website. To ensure you are using the latest version of this form, visit [uscis.gov](https://uscis.gov). To view, print, or complete our forms, you should use the latest version of Adobe Reader, which you can download for free at [get.adobe.com/reader/](https://get.adobe.com/reader/).

**Signature.** Each Form G-1650 must be properly signed and filed. USCIS will not accept a stamped or typewritten name in place of any signature on this form. If your G-1650 is not signed, or if the signature is not valid, we will reject your G-1650.

### Notice to Those Making an ACH Payment

If you submit Form G-1650, USCIS will use the information you provide to process your ACH payment through the [Pay.gov](https://pay.gov) platform. You may need to contact your bank to permit the Department of Homeland Security to debit funds by ACH from your account (specifically, remove the ACH Debit Block).

The Agency Location Codes (ALC+2) are:

- |              |              |              |              |              |
|--------------|--------------|--------------|--------------|--------------|
| • 7001010330 | • 700101031B | • 700101031F | • 7001010327 | • 7001010372 |
| • 7001010331 | • 700101031D | • 700101031J | • 7001010328 | • 70010103X5 |
| • 7001010335 | • 700101031E | • 7001010325 | • 7001010329 |              |
| • 7001010390 | • 7001010333 | • 7001010326 | • 7001010371 |              |

**NOTE:** Failure to provide the requested information may result in USCIS and your financial institution not accepting the payment. Your form G-1650 must include:

- Business Account or Personal Account;
- Checking Account or Savings Account;
- Authorized Payment Amount;
- Routing Number; and
- Account Number.

**How to find your routing and account numbers:** The Routing Number is the 9-digit number on the bottom of a check, located on the far left. The Account Number is the second set of numbers on the bottom of a check, usually 10 digits, just to the right of the Routing Number.

The diagram shows a check from John Adams, dated 01/02, for \$123. The check is payable to the order of the payee. The bank is Checking Savings Investments Bank. The check number is 123. The routing number is 123456789. The account number is 1234567899. The check number is 0123. Labels with arrows point to the Routing Number, Account Number, and Check Number.

USCIS will reject your application, petition, or request for lack of payment if your ACH payment is declined.

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## DHS Privacy Notice

**AUTHORITIES:** The information requested on this form is collected pursuant to Section 286(m) of the Immigration and Nationality Act, 8 U.S.C 1356(m).

**PURPOSE:** The primary purpose for providing the requested information is to authorize USCIS to make an ACH payment in [Pay.gov](https://pay.gov), which is owned and operated by the Department of Treasury, for the filing fee associated with a benefit request form. DHS processes your case when the payment is received in full.

**DISCLOSURE:** The information you provide is voluntary. However, failure to make a payment towards the associated benefit request filing fee may delay or prevent USCIS from accepting your benefit request form.

**ROUTINE USES:** DHS may share the information you provide on this form to USCIS personnel and contractors or other agents who need the information to assist in activities related to processing associated fees. DHS may disclose the information to other Federal, state, local, and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS/ICE/CBP-001 - Alien File, Index, and National File Tracking, DHS/USCIS-007 - Benefits Information System] and published privacy impact assessments [DHS/USCIS/PIA-061 Benefit Request Intake Process], available at [dhs.gov/privacy](https://dhs.gov/privacy). DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security.