

FAO: Adrian 087-1847247
maintenance@hiexdublincc.com

Date: 29.11.18

Ref: 6974

Holiday Inn O'Connell St. Fire Alarm, Extinguishers & Kitchen Ansul System - Service Agreement

Dear Adrian

Further to your recent enquiry, we are pleased to submit our quotation the annual maintenance of the Fire Alarm System & Fire Extinguishers at the above address in accordance with the current Irish Standards IS3218:2013 Fire Alarm Maintenance & IS291:2015 Fire Fighting Equipment maintenance as follows:

Maintenance Description	Visits	Unit Cost	Total
Holiday Inn O'Connell St Routine Quarterly Fire Alarm Maintenance (As per IS3218:2013)	X 4	€450	€1,800
Holiday Inn O'Connell St Annual service to Fire Extinguishers (Inc. Annual regulated Test Discharge & Refill costs of Fire Extinguishers as per IS291:2015)	X1	€520	€520
Total for the Sum of:			€2,320.00

All prices exc. Vat

Under the current Irish Standards IS3218:2013 over Fire Alarm Maintenance, it requires that:

"The responsible person should ensure in accordance with statutory requirements that a Fire Detection & Alarm System is inspected, maintained and serviced by a competent person with this standard."

If you wish to proceed with the above proposal, please sign and date the following page of the service agreement and send it to our offices in order for the initial service to be scheduled.

We trust the attached meets with your requirements, should you require further details please do not hesitate to contact the undersigned, assuring you of our close and prompt attention at all times.

Yours Sincerely,

Sean Traynor

Sean Traynor
041 – 6853313

FIRE ALARM, FIRE EXTINGUISHERS & KITCHEN ANSUL SERVICE AGREEMENT

Customer:	Holiday Inn O'Connell St	
Site Address:	O'Connell St, Dublin	
Invoicing Address:		
Email Address:	maintenance@hiexdublincc.com	
Telephone No.	Mob:	Fax:
Service Dates:	4 service visits per year as per the current Irish Standards IS3218:2013	

WE, MasterFire Life Safety Systems Ltd. (hereinafter called The Company), agree to undertake the maintenance of the equipment referred to in the log book for the above named Customer (hereinafter called The Customer) 4 **time(s)** annually on the following conditions:-

- (1) In consideration of payment, within 30 days of Invoice, The Company will provide maintenance service from year to year to keep the equipment in good operating condition when in normal use. Spare and/or replacement parts will be supplied, having received approval of the customer, at prices ruling on date of Invoice and will be charged as an extra to the Service charge.
- (2) The method employed in repairing or servicing under this Agreement shall be decided by the Company whose decision shall be final.
- (3) The responsibility of the Company ceases if any of the equipment is repaired or interfered with by any person other than an authorised Company representative or Company trained personnel or if damage to the equipment has been caused by the fitting of parts or accessories which have not been approved by the Company. However, the Company shall be entitled to recover any sums already accrued and due.
- (4) In the event of the Company being unable to provide maintenance service by reason of strike, civil commotion, unavoidable accident or other cause beyond the Company's control, the Company shall not be held liable for any loss or damage, nor shall the Company be held liable should any circumstances beyond its control prevent the supply of any replacement equipment required.
- (5) The Company's liability in respect of defects in or failure of the goods supplied or serviced or for any direct or indirect loss, injury or damage attributable thereto is limited to making good by replacement or repair such defects as under proper use appear between periods of servicing and which are due to faulty materials, workmanship or design.
- (6) The Company will repair or replace free of charge any part or component supplied or installed by the company which within one (1) year of its supply and/or installation is found to be defective due to faulty workmanship, material or design.
- (7) This Agreement commences on **Date of Signature** and can only be terminated by notice in writing of ninety days prior to expiration, otherwise it shall continue from year to year, subject to the payments being made as per Para. (1) above, calculated according to the scale of maintenance charges effective at the renewal date and any additions or reductions in equipment being serviced.
- (8) Price per scheduled service visit Fire Alarm € 450 + **Vat.** (€1,800+Vat in total)
Price per scheduled service visit Fire Extinguishers € 520 + **Vat.** (€520+Vat in total)
- (9) Charges for emergency call out service will be at the Company's ruling call out rates.

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Print Name	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Title / Position
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Signed on behalf of **MasterFire Life Safety Systems Ltd.** Sean Traynor Agreement Date: _____

NOTE: The Purchasers attention is drawn to "User responsibilities" as set out in I.S. 3218 Section 9 2013.

Holiday Inn O'Connell St - Fire Alarm System - Service Agreement

Dear Adrian

We are pleased to submit a service agreement for the above premises, as enclosed. Please find two copies to sign, please return one to us at the above address.

As you are aware, it is the responsibility of the employer to ensure the safety of all persons on their premises, as per The Health and Welfare at Work Act 2005 (IS3218). Failure to service according to the pertinent standards could possibly endanger life and could raise questions of Insurance cover.

IS3218:2013 9.2.1

"To give greater assurance of reliability, correct servicing is essential. The Responsible Person Shall ensure in accordance with statutory requirements that a FDAS is inspected, maintained and serviced by a competent person in accordance with the standard"

Routine servicing ensures that all aspects of your Fire Alarm System are working correctly, providing not only peace of mind, but also fulfilling the legal requirements to the satisfaction of Fire & Safety Authorities.

Here are some of the additional benefits you gain from MasterFire Life Safety Systems Service Agreement-

- Compliance with legal obligations
- 24hr telephone support
- 24hr call out service at reduced rates
- Absolute confidence in your safety equipment should an emergency occur
- Identification of system faults before a problem occurs
- An agreed maintenance schedule
- The support and knowledge of one of the top fire protection companies in Ireland
- Our highly trained engineers will ensure worry free fire Protection 365 days a year.
- Possible reduced insurance premiums

We also offer a comprehensive training service to all staff on all aspects of fire, i.e. Fire prevention, Fire Control and Evacuation.

If you require any further information or have queries, please do not hesitate to contact us.

Yours Sincerely,

Sean Traynor

Sean Traynor

Service Administration

Ph: 041 - 685 331

Fax: 041 - 685 7771

Maintenance Procedure

Our engineer will carry out the following on each service visit.

- Interrogate Fire Panel event log and correct any occurrences of fault or fire condition since the previous service visit. We can then determine if there was an adequate reason for the activation and take preventative measures to prevent a re-occurrence.
- Measure and record back up battery charging current on all Fire Control Panels and check that connections are tight and clear of corrosion.
- All ancillary functions will be tested. I.e. link to monitoring station, output signals to fire doors and smoke vents. A thorough test of the specific site configuration will also be carried out to ensure plant shutdown etc.
- Check and record analogue values of all devices. We can determine by the analogue level of the device if the chamber of the detector is contaminated by dust and replace if necessary. This will reduce the risk of unwanted alarms and unnecessary callouts while ensuring that the smoke detectors are working at their optimum.
- We will smoke test 25% of the automatic detection per service visit. All devices tested will be clearly marked on test spreadsheet. A visual inspection will be made to check whether structural or occupancy changes have affected the requirements for the siting of the smoke sensors. If there were alterations to the structure of the building, which might require additional detection we would advise of such problems and the corrective measures could be taken to ensure compliance with, IS Standards.
- Check 100% of manual call points. All call points must be clearly visible and remain unobstructed and conspicuous.
- Check 100% of all sounders. Db readings will be taken at various points and recorded. (Sound test carried out in agreement with customer). The installation of new machines or equipment may affect sound levels so it is necessary to regularly activate the sounders to ensure that they are audible above the ambient noise levels during production.
- Measure back up battery charging current on all ancillary Power Supply Units and check that connections are tight and clear of corrosion. As Power Supply Units are supplying Air Sampling Panels it is necessary to ensure that each unit is capable of providing full fire protection for 72 hours should the main AC supply fail.
- Provide folder with all test details recorded in A4 format. It can be clearly identified from this record what devices were tested on each service visit and whether they passed, failed or were replaced.
- Provide Fire Log Books for each panel detailing service work and repairs carried out on each visit. These log books contain a summary of works carried out and are located at the Fire Panels.
- Carry out in-service training on fire alarm system for maintenance personnel as required. If maintenance staff are familiar with the operation of the fire alarm system they would be capable of carrying out small repairs like changing a faulty smoke detector or replacing broken glass in a call point. This would reduce callout costs. An engineer will always be on 24 hour call to offer advice or attend site if necessary.
- Issue Test Certificate and enter details in Fire Log Book

24hr Callout Service

We provide a comprehensive 24hr callout service using a dedicated callout phone number and paging system. A minimum callout response time of 20 minutes and minimum on site attendance time of 3 hours is guaranteed.

Servicing Costs

- Our service visit costs are as per attached Service Agreement.
- The callout rate to site is €110+Vat for the first hour on site (*including travel costs*) and €55+Vat for every hour on site thereafter **irrespective of time or day.** Please note that the majority of all callouts are normally resolved within the 1st hour on site by our experienced trained engineers.

If height for hire is required the customer must provide it.