



Republic of the Philippines
City of Tagaytay
CITY COLLEGE OF TAGAYTAY
Akle St., Kaybagal South, Tagaytay City 4120
Tel. Nos. (046) 483-0470 / (046) 483-0672



EXCERPTS FROM THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CITY COLLEGE OF TAGAYTAY HELD ON MARCH 14, 2014 AT HON. FRANCIS N. TOLENTINO CONFERENCE HALL TAGAYTAY CITY

Present: MAYOR AGNES D. TOLENTINO – City Mayor/Chairman
MR. EDGARDO T. CASTILLO – College Administrator/Vice Chairman
HON. VIOLETA C. PARRA – City Councilor/Member
DR. LEONIDA CALAGUI – CHED Director, Region IV/Member
DR. ADELINA PATRIARCA – ALCU Representative/Member
MR. JOEL CABRERA – Faculty President/Member
MS. JOSEFA CHARLENE BUGTONG – Supreme Student Council President/Member
MS. GENELYN PUNZALAN – Alumni Association President/Member
ATTY. AVELINO M. SUMAGUI – NGO Representative

BOARD OF TRUSTEES RESOLUTION NO. 2014-02

“A RESOLUTION ESTABLISHING THE FEES OF THE STUDENTS OF THE CITY COLLEGE OF TAGAYTAY”

WHEREAS, the City College of Tagaytay was established by virtue of City Ordinance No. 2002-2009 to provide accessible and affordable quality education for the constituents of Tagaytay;

WHEREAS, as mandated by section 5.5j of City Ordinance No. 2002-229 the CCT Board of Trustees is hereby authorized is hereby authorized to fix the tuition fees, and other necessary charges, such as, but not limited to matriculation fees, graduation fees and laboratory fees, as they may deem proper to impose, after due consultations with the involved sectors;

WHEREAS, considering that the City College of Tagaytay is a City owned and operated establishment, imposition of fees should be sanctioned by the Sanguniang Panlungsod ng Tagaytay;

NOW THEREFORE, upon motion of Hon. Violeta C. Parra, duly seconded by Mr. Edgardo T. Castillo, BE IT RESOLVED AS IT HEREBY RESOLVED to establish the fees for students of City College of Tagaytay;

Section 1. Definition of Charges:

Registration – this is to cover the processing of student registration to be a bonafide enrollee of the City College of Tagaytay.

Guidance Fee – for recording purposes of the students, counseling services.

Medical – medical assistance, use of school clinic, record keeping, medical checkup.

Dental - dental assistance, use of school clinic, record keeping, dental checkup and cleaning.

Library Fee – for the use of the library, issuance of library card, books and publication updates and

College Publication – for college newspaper publication, printing and circulation, staff maintenance and feature coverage.

Southern Colleges Athletic Association (SCAA) and Association of Local Colleges and Universities – Athletics Association (ALCU-AA) – for participation on Inter-Colleges athletics competitions.

Athletics Fee – for sports equipment and athletic membership fees

School Facilities Development Fund (SFDF) – for non-Tagaytay residents who are enjoying the benefits of quality and affordable education, and for development and maintenance of school.

Student Resource Fund (SRF) – for developmental researches in seeking ways and means for additional services that directly benefits students

Laboratory Fee – for maintenance and improvements of the laboratories (computer, chemistry, science, physics, and hotel and restaurant, hospitality and tourism)

Student Handbook – for distribution of student handbook to serve as guidelines, policies, rules and regulations of the City College of Tagaytay.

Insurance – per semester, this covers college related activities which ensure students against cost of accidents and injuries.

Student ID – payment for issuance of student Identification Card.

Section 2 Assessment of Fees:

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| A. Non Tagaytay Residents | P 175/unit |
| B. Residents of Tagaytay | P 175/unit |
| C. Scholars: | |
| 1. For Tagaytay City Residents | |
| • Character Scholars (percentage of tuition fee to be paid by the office shall be determined by the grades acquired by the students during the preceding semester) | |
| • SK Official (100% tuition fee FREE) | |
| • Barangay Official Dependents (100% tuition fee FREE) | |
| 2. For Non-Tagaytay Residents | |
| • SK Official (100% tuition fee FREE) | |
| • Barangay Official Dependents (100% tuition fee FREE) | |

Section 3 Miscellaneous Fees:

Registration	P 55.00
Guidance Fee	25.00
Medical (Xray and Drug Test)	430.00
Dental	50.00
College Publication	105.00
SCAA/ALCU-AA	55.00
Athletic Fee	55.00
Student Handbook	70.00
Insurance	100.00
Student ID	120.00
SCHOOL FACILITIES DEVELOPMENT FUND	
A. Non-Tagaytay Residents	1,350.00
B. Residents of Tagaytay	-
Student Resource Fund	1,700.00
Laboraroty Fee	184/unit

Unanimously approved, 14 March 2014

HON. VIOLETA C. PARRA

City Councilor/Member

MR. JOEL CABRERA

Faculty President/Member

ATTY. AVELINO M. SUMAGUI

NGO Representative/Member

Certified Correct:

MS. ALMA A. MALABANAN

Board of Trustee Secretary

Attested:

MR. EDGARDO T. CASTILLO

College Administrator/Vice Chairman

Approved:

MAYOR AGNES D. TOLENTINO

Chairman of the Board of Trustees

City College of Tagaytay