



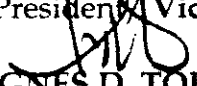



BOARD OF TRUSTEES RESOLUTION NO. 2023-05

"A RESOLUTION TO ALLOCATE FUND FOR THE CITY COLLEGE OF TAGAYTAY 17TH COMMENCEMENT EXERCISES EXPENDITURES"


HON. ABRAHAM N. TOLENTINO
City Mayor/Chairman

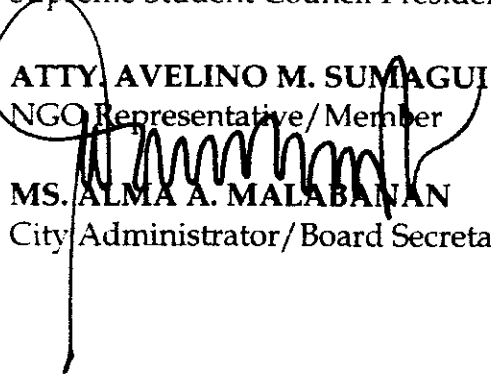

HON. CELSO P. DE CASTRO
College President/Vice Chairman

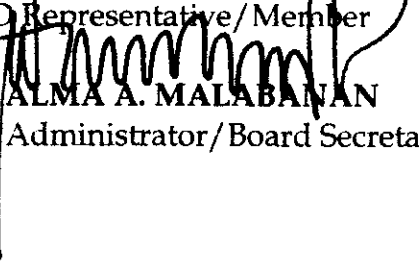

HON. AGNES D. TOLENTINO
City Vice-Mayor/Member


HON. LORNA S. TOLEDO
City Councilor/Member


DR. RAYMUNDO P. ARCEGA
ALCU Representative/Member


MS. KYLIE O. CORTEZ
Supreme Student Council President /Member


ATTY. AVELINO M. SUMAGUI
NGO Representative/Member


MS. ALMA A. MALABANAN
City Administrator/Board Secretary

WHEREAS, a graduation fee covers payments for commencement exercise essentials such as the diploma, graduation picture, flowers (for decoration) and rentals for the sound system, chairs and graduation robe or toga and cap, and other necessary expenses to be incurred during the commencement exercises. The Graduation Fee is a one-time, non-refundable fee that is added to the student's account with each credential for which the student applies. The fee is to be paid when the student applies to graduate to participate in the commencement ceremony.

WHEREAS, the City College of Tagaytay will be holding its 17th Commencement Exercises on the 31st of August of the current year, with eight hundred ninety-six (896) students who have successfully completed all their Academic Requirements under various courses taken in the Institution

WHEREAS, there is a need for fund allocation for graduation expenses broken down as follows:


PARTICULARS	AMOUNT
Parchment paper/ink/notarial seal/ribbons etc.	Php.93,003.50
Stage Decoration/Flower Arrangement	78,000.00
Graduation Picture	182,000.00
Diploma Jacket/holder	232,830.00
Light and sounds with LED Panel	143,000.00
Academic Gown (toga)	526,500.00
Tarpaulin	6,817.00
Program Invitation	350,000.00
Chairs & Tables	195,975.00
TOTAL	Php.1,808,125.50

WHEREAS, the Board of Trustees unanimously approved the resolution to allocate fund for the City College of Tagaytay 17th Commencement Exercises expenditures.

NOW THEREFORE, upon the motion of Hon. Lorna S. Toledo, Chairperson, Committee for Education, Member - Board of Trustees, duly seconded by Hon. Celso P. Castro, College President / BOT Member, approved the resolution to allocate fund for the City College of Tagaytay 17th Commencement Exercises expenditures.

Enacted: JUN 13 2023

Approved:


HON. AGNES D. TOLENTINO
City Vice-Mayor/ Member

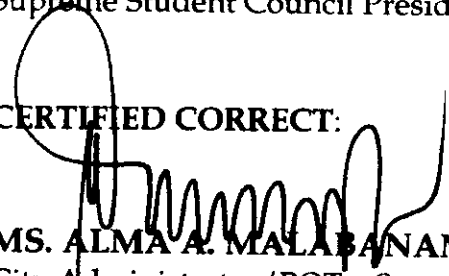

HON. LORNA S. TOLEDO
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NGO Representative/Member

DR. RAYMUNDO P. ARCEGA
ALCU Representative/Member


MS. KYLIE O. CORTEZ
Supreme Student Council President/Member

CERTIFIED CORRECT:


MS. ALMA A. MALABANAN
City Administrator/ BOT - Secretary

ATTESTED:


CELSO P. DE CASTRO
Vice Chairman, Board of Trustees

APPROVED:

HON. ABRAHAM N. TOLENTINO
Chairman, Board of Trustees JUN 16 2023