




BOARD OF TRUSTEES RESOLUTION NO. 2022-05

"A RESOLUTION TO AMEND THE DISTRIBUTION OF ALLOCATED FUNDS FOR THE CITY COLLEGE OF TAGAYTAY"


HON. AGNES D. TOLENTINO, DMD
City Mayor/Chairman



DR. ORBEL M. CANOY
College President/Vice - Chairman

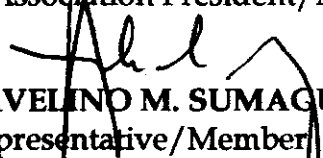

HON. LORNA S. TOLEDO
City Councilor/Member


DR. RAYMUNDO P. ARCEGA
ALCU Representative/Member


MR. ANGELITO M. CARAAN
Faculty President/Member


MR. GINO A. ANDALES JR.
Supreme Student Council President /Member


MR. RONNIE I. MARANAN
Alumni Association President/Member


ATTY. AVELINO M. SUMAGUI
NGO Representative/Member

WHEREAS, there is a need to amend the distribution of approved budget allocation to the City College of Tagaytay.

WHEREAS, the City College of Tagaytay has to include budget appropriations for the hiring of administrative aides, research and extension services, faculty development program, and notary of student documents.

WHEREAS, the City College of Tagaytay needs to hire administrative aides for each school /unit paid on monthly basis to relieve the faculty members from administrative jobs that are being paid at the rate of a per hour basis as faculty members.

WHEREAS, some faculty members are given administrative jobs from 6 to 15 units that are comparably paid as teaching workloads.

WHEREAS, the City College of Tagaytay will reduce the cost of professional fees if faculty members will be paid only based on their approved teaching loads and administrative jobs will be given to administrative aides who will be paid at the rate of **Php12,000.00** on monthly basis as contractual.

WHEREAS, a monthly allocation of **Php25, 200.00** per school is paid to at least five (5) faculty members if given a 6-unit-administrative workload week at **Php210.00** per hour for a total of 30 hours while one hired administrative aide who work per for 40 hours shall only be paid **Php12,000.00** per month.

WHEREAS, the City College of Tagaytay has to allocate funds for Faculty Development Program to meet its mission of quality education thru the provision of highly skilled and competent faculty members in their field of specialization.

WHEREAS, the institution also has to allocate funds for Research and Extension Services since the City College of Tagaytay has to deliver the trilogy of function as a Higher Education Institution.

WHEREAS, the budget for Research will fund the research grants for faculty members who will conduct their approved institutional research at the rate **Php30,000.00** per school per year and printing of student and faculty research journals.

WHEREAS, the budget for Extension Services will be used to fund the approved extension programs of each school at the rate of **Php20,000.00** per school.

WHEREAS, the City College of Tagaytay has to finance the notarization of the student documents at the rate of **Php100.00** pesos per student.

WHEREAS, the needed additional budget allocation is broken down as follows

PARTICULARS	AMOUNT
Administrative Aides (5 at 12,00 per month for six months)	Php 360,000.00
Research (research grants-in-aid/school and printing of journal)	200,000.00
Extension services (for school extension programs)	100,000.00
Faculty Development Program (<i>at least 3 scholarship grant per annum at the rate of Php15,000 per month for master's degree and Php. 20,000.00 per month for doctoral degree</i>)	300,000.00
Financial fund for legal fees (<i>Notarizing student documents at Php100.00per student</i>)	150,000.00

WHEREAS, the Board of Trustees unanimously approved the resolution to amend the distribution of allocated funds for the City College of Tagaytay.

WHEREAS, this Board Resolution is in consonance with Republic Act No.8292, also known as "Higher Education Modernization Act of 1997"

NOW, THEREFORE, upon the motion of Hon. Lorna S. Toledo, Chairperson, Committee for Education, Member - Board of Trustees, duly seconded by Dr. Orbel M. Canoy, CCT College President / BOT Vice-Chairman, unanimously approved the resolution to amend the distribution of allocated funds for the City College of Tagaytay.

Enacted: _____

Approved:

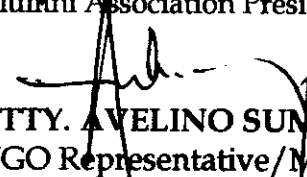

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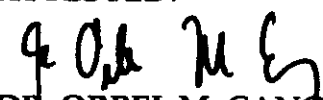

MR. GINO A. ANDALES JR.
Supreme Student Council President/Member


ATTY. AVELINO SUMAGUI
NGO Representative/Member

CERTIFIED CORRECT:


DR. JENNIFER M. ABELLANA
BOT Secretary

ATTESTED:


DR. ORBEL M. CANOY
Vice-Chairman, Board of Trustees

APPROVED:


HON. AGNES B. TOLENTINO, DMD
Chairman, Board of Trustees **28 2022**