




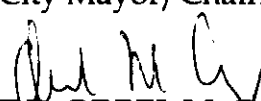
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## BOARD OF TRUSTEES RESOLUTION NO. 2022-14

### "A RESOLUTION TO ALLOCATE FUND FOR THE CITY COLLEGE OF TAGAYTAY 14<sup>TH</sup> COMMENCEMENT EXERCISES EXPENDITURES"

  
**HON. ABRAHAM N. TOLENTINO**  
City Mayor/Chairman

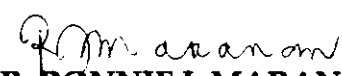
  
**DR. ORBEL M. CANOY**  
College President/Vice - Chairman

  
**HON. LORNA S. TOLEDO**  
City Councilor/Member

**DR. RAYMUNDO P. ARCEGA**  
ALCU Representative/Member

  
**MR. ANGELITO M. CARAAN**  
Faculty President/Member

  
**MR. GINO A. ANDALES JR.**  
Supreme Student Council President /Member

  
**MR. RONNIE I. MARANAN**  
Alumni Association President/Member

**ATTY. AVELINO M. SUMAGUI**  
NGO Representative/Member

WHEREAS, a graduation fee covers payments for commencement exercise essentials such as the diploma, graduation picture, flowers (for decoration) and rentals for the sound system, chairs and graduation robe or toga and cap, and other necessary expenses to be incurred during the commencement exercises. The Graduation Fee is a one-time, non-refundable fee that is added to the student's account with each credential for which the student applies. The fee is to be paid when the student applies to graduate to participate in the commencement ceremony.

WHEREAS, on November 10, 2022, the City College of Tagaytay received from the Commission on Higher Education Central Office, under Republic Act 10964, otherwise known as General Appropriations Act (GAA) 2018 per CHED UNIFAST Guidelines for Free Higher Education as payment for graduation fee for Academic Year 2018-2019 the amount of one million one hundred fifty-six thousand five hundred pesos (Php. 1,156,500.00) with Official Receipt number TGT5075445.

WHEREAS, the City College of Tagaytay will be holding its 14<sup>th</sup> Commencement Exercises on the 21<sup>st</sup> of May of the current year, with seven hundred eighty-three (783) students who have successfully completed all their Academic Requirements under various courses taken in the Institution.

WHEREAS, there is a need to allocate fund for graduation expenses broken down as follows:

<b>PARTICULARS</b>	<b>AMOUNT</b>
Graduation Picture	Php. 117,450.00
Diploma Jacket	101,790.00
Stage Decoration/Flower Arrangement	60,000.00
Lights and Sounds with LED Panel	90,000.00
Toga Rental	400,400.00
Tarpaulin	9,000.00
Monoblock Chairs Rent	70,000.00
Invitation/Program	240,000.00
Ribbons	45,000.00
Glass Plaque	3,000.00
Parchment paper for Diploma	8,135.00
Notarial Seal	2,125.00
Ink	9,600.00
<b>TOTAL EXPENSES</b>	<b><u>Php. 1,156,500.00</u></b>


WHEREAS, the Board of Trustees unanimously approved to allocate funds for the City College of Tagaytay 14<sup>th</sup> Commencement Exercises expenditures.

WHEREAS, this Board Resolution is in consonance with Republic Act No.8292, also known as "Higher Education Modernization Act of 1997"

NOW THEREFORE, upon the motion of Hon. Lorna S. Toledo, Chairperson, Committee for Education, Member - Board of Trustees, duly seconded by Dr. Orbel M. Canoy, CCT College President / BOT Vice-Chairman, approved the resolution to allocate funds for the City College of Tagaytay 14<sup>th</sup> Commencement Exercises expenditures.

Enacted: NOV 15 2022


Approved:

  
**HON. LORNA S. TOLEDO**  
City Councilor/Member


**DR. RAYMUNDO P. ARCEGA**  
ALCU Representative/Member

  
**MR. GINO A. ANDALES JR.**  
Supreme Student Council President/Member

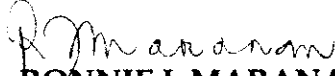
CERTIFIED CORRECT:

  
**DR. JENNIFER M. ABELLANA**  
BOT - Secretary

APPROVED:

  
**HON. ABRAHAM N. TOLENTINO**  
Chairman, Board of Trustees NOTED

  
**MR. ANGELITO M. CARAAN**  
Faculty President/Member

  
**MR. RONNIE I. MARANAN**  
Alumni Association President/Member

**ATTY. AVELINO M. SUMAGUI**  
NGO Representative/Member

ATTESTED:

  
**DR. ORBEL M. CANOY**  
Vice-Chairman, Board of Trustees