



Republic of the Philippines City of Tagaytay City College of Tagaytay SICE OF THE COLLEGE PRESIDEN

OFFICE OF THE COLLEGE PRESIDENT Website: citycollegeoftagaytay.edu.ph



BOARD OF TRUSTEES RESOLUTION NO. 2025-24

"A RESOLUTION APPROVING RULE NUMBER 12 - STUDENTS AFFAIRS OF THE COLLEGE CODE OF THE CITY COLLEGE OF TAGAYTAY"

WHEREAS, the City College of Tagaytay College Code is the Manual of Policies and Procedures that presents faculty and staff with the latest rules, regulations, policies, practices, and procedures through which the College functions as an institution. The Manual also seeks to make manifest the rights and prerogatives, as well as the duties and responsibilities, of college personnel.

WHEREAS, this policy manual is the official document of the Board of Trustees and provides a common guide for employees of the College, students, and the general public. The manual sets forth the authority by which the Board acts, as well as the administrative organization and procedural methods by which the official Board functions. Policy established herein reflects either legal restrictions or obligations of the Board or general policies which have been approved by the Board in an effort to facilitate the operation of the College.

WHEREAS, the policies set forth herein are designed to make possible the best program of instructional services for faculty and staff of the City College of Tagaytay. These policies do not supersede action of the Board as recorded in the minutes of the Board meetings. Furthermore, these policies are subject to amendment by the Board of Trustees of the College.

WHEREAS, the College Code does not represent a contract between the college and any employee, student, or other person, instead the College Code constitutes a good-faith effort to outline normal policies, including rules, regulations, procedures, and customary practices currently in force at the City College of Tagaytay.

WHEREAS, Rule number 12 - Students Affairs as contained in the College Code page 94 to 104, includes the following sections:

- 1. Student Privileges and Responsibilities
- 2. Freedom of Expression and Advocacy
- 3. Supreme Student Council
- 4. Student Organization
- 5. Classification of Student Organization
- 6. Formation
- 7. Recognition
- 8. Officers
- 9. Student Organization Advisers
- 10. Conduct of Activities
- 11. Organization Funds
- 12. Guidelines for the Management of Funds of all Recognized Student organizations
- 13. Information Bulletins and Announcements
- 14. Recognition and Suspension of Organizations/Activities
- 15. Privileges of Organization
- 16. Prohibited Activities
- 17. Penalty for violation
- 18. Convocations, Fora and Concerts
- 19. Student's Participation in Co-Curricular Activities
- 20. Student Publication
- 21. Posting / Exhibiting / Distributing Information Materials

WHEREAS, the College Code is an embodiment of functions that defines the manner that college governance cascades from top management down to the middle level structure to the operating core, which well delineates the accountability and responsibility of individuals and offices for the services that they discharge.

WHEREAS, this resolution shall take effect immediately and shall serve as the official document of the Board of Trustees and provides a common guide for employees of the College, students, and the general public.

WHEREAS, the Board of Trustees unanimously approved the resolution approving Rule number 12 - Students Affairs of the College Code of the City College of Tagaytay.

NOW, THEREFORE, upon the motion of Hon. Agnes D. Tolentino, City Vice Mayor, and Member of the Board of Trustees, duly seconded by Hon. Jojit S. Desingaño, CCT College President / BOT Vice-Chairman, approved the following resolution approving Rule number 12 - Students Affairs of the College Code of the City College of Tagaytay.

Students Affairs of the College Code of the City C	College of Tagaytay.
Enacted:	
Concurred:	
HON. ABRAHAM N. TOLENTINO Chairman, Board of Trustees	(411)
HON. JOJUS S. DESINGANO	HON. AGNES D. TOLENTINO, DMD
Vice-Chairman, Board of Trustees	City Vice Mayor
HON. HARK ERWIN D. MERCADO SK Federation President Committee on Education	ATTY. AVELINO M. SUMAGUI NGO Representative
DR. RAYMUNDO P. ARCEGA ALCU Representative	MS. JUNIY O. GUARISMO Alumni Association President
ENGR. MARIA/CECILLE D. NAGA Faculty Association President	MS. SEDONNE GABRIELLE B. NEULID Supreme Student Council President
DR. ROGELIO T. GALERA, JR. CHED Representative	Supreme Student Council Tresident
CERTIFIED CORRECT:	MS. ALMA A. MALABANAN City President - LGU Representative
APPROVED:	HON. ABRAHAM N. TOLENTINO Chairman, Board of Trustees