

June 2021




Republic of the Philippines
City of Tagaytay
City College of Tagaytay
OFFICE OF THE COLLEGE PRESIDENT
Website: www.cctagaytay.edu.ph




BOARD OF TRUSTEES RESOLUTION NO. 2021-05

"A RESOLUTION TO APPROVE THE EXTENSION MANUAL OF OPERATION OF THE CITY COLLEGE OF TAGAYTAY"



HON. AGNES D. TOLENTINO, DMD
City Mayor/Chairman


MS. PACITA ROSARIO Z. AQUINO
College President/Vice - Chairman


HON. LORNA S. TOLEDO
City Councilor/Member

DR. RAYMUNDO P. ARCEGA
ALCU Representative/Member


MR. ANGELITO M. CARAAN
Faculty President/Member


MR. RONNIE MARANAN
Alumni Association President/Member

ATTY. AVELINO SUMAGUI
NGO Representative/Member

WHEREAS, Extension is one of the three fold functions of Higher Education Institutes that is recognized and embodied in the Higher Education Modernization Act of 1997 (RA 8292) with regards to the intensification of the extension services together with research and higher education geared towards the provision of better quality education and the development of middle and high level manpower. The act also promotes the establishment of extension centers where development shall be established at the communities, setting up the adoption of modern and innovative modes of transmitting knowledge such as the use of information technology, the dual system, open learning, community laboratory, etc., for the promotion of greater access to higher education.

WHEREAS, The Commission on Higher Education consider Colleges as contributory to nation building by providing educational experiences to develop adults who have the thinking, problem solving, decision-making, communication, technical, and social skills to participate in various types of employment, development activities and public discourses, particularly in response to the needs of the communities they serve.

WHEREAS, The City College of Tagaytay is mandated to render extension service hand in hand with instruction and research. This is in recognition of the vital role the institution plays in the development of communities, especially the underserved and the depressed. It is committed to carry out its extension service function with the creation of the Office for Gender and Development under the Office of Extension unit, with the primary goal of achieving sustainable partnership with the government and private organizations in poverty alleviation. It is envisioned that the people of the community, the main focus of the college's extension services program, can be uplifted from helplessness to self – reliance, from ignorance to increased awareness, from indifference to positive involvement, and from aimlessness to commitment. These shall be realized through the effective implementation of the different School's Extension Service Projects, under the umbrella of Adopt a Barangay Program, which is anchored on the philosophy of rendering selfless service for the benefit of others.

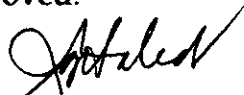
WHEREAS, The Center for Research, Development And Extension Center (CRDE) of the City College of Tagaytay (CCT) has designed this Extension Manual of Operations to provide a clear and effective guide for the implementation of all types of projects under the umbrella of "Adopt a Barangay Program" for execution of CCT extension workers (e.g. students, faculty, facilitators, extension coordinators, researchers, advisers, non-teaching personnel, and school administrators). This CCT Extension Operation Manual professionalizes the delivery of extension services to the community and creates a positive development impact to the society it serves.

WHEREAS, this Board Resolution is in consonance with Republic Act No.8292.

NOW THEREFORE, upon the motion of Hon. Lorna S. Toledo, Chairperson, Committee for Education, Member - Board of Trustees, duly seconded by Ms. Pacita Rosario Z. Aquino, CCT College President / BOT Vice-Chairman, approved the Extension Manual of Operation of the City College of Tagaytay.


Enacted: _____

Approved:


HON. LORNA S. TOLEDO
City Councilor/Member



MR. ANGELITO M. CARAAN
Faculty President/Member

DR. RAYMUNDO P. ARCEGA
ALCU Representative/Member


MR. RONNIE I. MARANAN
Alumni Ass'n. President/Member

ATTY. AVELINO SUMAGUI
NGO Representative/Member

CERTIFIED CORRECT:


MS. JENNIFER M. ABELLANA
BOT - Secretary

ATTESTED:


MS. PACITA ROSARIO Z. AQUINO
Vice - Chairman, Board of Trustees

APPROVED:


HON. AGNES D. TOLENTINO, DMD
Chairman, Board of Trustees _____