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## BOARD OF TRUSTEES RESOLUTION NO. 2022-10

### "A RESOLUTION TO ALLOCATE FUND FOR THE CITY COLLEGE OF TAGAYTAY 16<sup>TH</sup> COMMENCEMENT EXERCISES EXPENDITURES"

  
**HON. ABRAHAM N. TOLENTINO**  
City Mayor/Chairman

  
**DR. ORBEL M. CANOY**  
College President/Vice - Chairman

  
**HON. LORNA S. TOLEDO**  
City Councilor/Member

**DR. RAYMUNDO P. ARCEGA**  
ALCU Representative/Member

  
**MR. ANGELITO M. CARAAN**  
Faculty President/Member

  
**MR. GINO A. ANDALES JR.**  
Supreme Student Council President /Member

  
**MR. RONNIE I. MARANAN**  
Alumni Association President/Member

**ATTY. AVELINO M. SUMAGUI**  
NGO Representative/Member

WHEREAS, a graduation fee covers payments for commencement exercise essentials such as the diploma, graduation picture, flowers (for decoration) and rentals for the sound system, chairs and graduation robe or toga and cap, and other necessary expenses to be incurred during the commencement exercises. The Graduation Fee is a one-time, non-refundable fee that is added to the student's account with each credential for which the student applies. The fee is to be paid when the student applies to graduate to participate in the commencement ceremony.

WHEREAS, the City College of Tagaytay will be holding its 16<sup>th</sup> Commencement Exercises on the 31<sup>st</sup> of August of the current year, with eight hundred and sixty-six (866) students who have successfully completed all their Academic Requirements under various courses taken in the Institution.

WHEREAS, there is a need for fund allocation for graduation expenses broken down as follows:

PARTICULARS	AMOUNT
Parchment Paper/Ink/Notarial Seal/Ribbons,etc.	Php. 99,990.00
Stage Decoration/Flower Arrangement	80,000.00
Graduation Picture	130,050.00
Diploma Jacket	139,370.25
Microphone/Podium/Hammer/Flag Pole with stand	85,800.00
Lights and Sounds with LED Panel	117,500.00
Toga Rental	400,400.00
Tarpaulin	12,528.00
Monoblock Chairs Rent	32,500.00
Invitation/Program	201,872.00
<b>TOTAL EXPENSES</b>	<b><u>Php. 1,300,000.00</u></b>


WHEREAS, the Board of Trustees unanimously approved to allocate funds for the City College of Tagaytay 16<sup>th</sup> Commencement Exercises expenditures.

WHEREAS, this Board Resolution is in consonance with Republic Act No.8292, also known as "Higher Education Modernization Act of 1997"

NOW THEREFORE, upon the motion of Hon. Lorna S. Toledo, Chairperson, Committee for Education, Member - Board of Trustees, duly seconded by Dr. Orbel M. Canoy, CCT College President / BOT Vice-Chairman, approved the resolution to allocate funds for the City College of Tagaytay 16<sup>th</sup> Commencement Exercises expenditures.

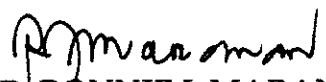
Enacted: ~~JUL 25 2022~~

Approved:

  
HON. LORNA S. TOLEDO  
City Councilor/Member

DR. RAYMUNDO P. ARCEGA  
ALCU Representative/Member

  
MR. ANGELITO M. CARAAN  
Faculty President/Member

  
MR. RONNIE I. MARANAN  
Alumni Association President/Member

*Line*  
MR. GINO A. ANDALES JR.  
Supreme Student Council President/Member

ATTY. AVELINO M. SUMAGUI  
NGO Representative/Member

CERTIFIED CORRECT:

*Jennifer M. Abellana*  
DR. JENNIFER M. ABELLANA  
BOT - Secretary

ATTESTED:

*Orbel M. Candy*  
DR. ORBEL M. CANDY  
Vice-Chairman, Board of Trustees

APPROVED:

*Abraham N. Tolentino*  
HON. ABRAHAM N. TOLENTINO  
Chairman, Board of Trustees

~~JUL 27 2022~~