



**BOARD OF TRUSTEES RESOLUTION NO. 2025-11**

**"A RESOLUTION CREATING MANDATORY PLANTILLA POSITIONS FOR THE CITY COLLEGE OF TAGAYTAY IN COMPLIANCE WITH CHED MEMORANDUM ORDER NO. 18, SERIES OF 2022."**

WHEREAS, the City College of Tagaytay is committed to upholding the highest standards of higher education by ensuring adequate faculty and administrative staffing in compliance with the policies and regulations set forth by the Commission on Higher Education (CHED);

WHEREAS, CHED Memorandum Order (CMO) No. 18, Series of 2022, prescribes the policies, standards, and guidelines for the staffing of Local Colleges and Universities (LCUs) to ensure the delivery of quality education and the proper implementation of academic programs;

WHEREAS, to comply with the said CMO and to strengthen the institutional capacity of CCT, there is a need to establish additional plantilla positions to meet the required teaching and administrative workforce for the college's operations;

WHEREAS, after due deliberation and evaluation of the college's staffing requirements, the following plantilla positions are deemed necessary for creation:

- Two (2) Assistant Professor II
- Two (2) Assistant Professor III
- Two (2) Associate Professor I
- One (1) Registrar III
- One (1) Guidance Services Specialist

WHEREAS, the Board of Trustees recognizes the importance of these positions in ensuring the effective delivery of instruction, student support services, and administrative functions essential to the academic and operational success of the City College of Tagaytay;

NOW, THEREFORE, upon the motion of Hon. Agnes D. Tolentino, City Vice Mayor, and Member of the Board of Trustees, duly seconded by Hon. Jojit S. Desingano, CCT College Administrator / BOT Vice-Chairman, approved the resolution creating mandatory Plantilla positions for CCT in compliance with CHED Memorandum Order No. 18, s.2022;


RESOLVED FURTHER, that the College Administration be directed to process and coordinate with the concerned local government units and other relevant agencies to facilitate the inclusion of these positions in the official plantilla and ensure proper budget allocation for their implementation;

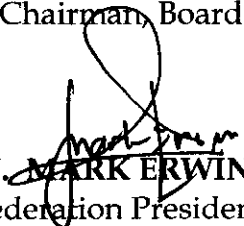
RESOLVED FINALLY, that the funding for these plantilla positions, amounting to ₱5,617,859.16, shall be sourced from the downloadable funds of the Unified Student Financial Assistance System for Tertiary Education (UniFAST), subject to applicable government budgeting and auditing rules and regulations.

Enacted: \_\_\_\_\_

Concurred:

**HON. ABRAHAM N. TOLENTINO**  
Chairman, Board of Trustees

  
**HON. JOJIT S. DESINGANO**  
Vice-Chairman, Board of Trustees

  
**HON. MARK ERWIN D. MERCADO**  
SK Federation President  
Committee on Education


**DR. RAYMUNDO P. ARCEGA**  
ALCU Representative

  
**ENGR. MARIA CECILLE D. NAGA**  
Faculty Association President

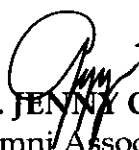
**DR. ROGELIO T. GALERA, JR.**  
CHED Representative

CERTIFIED CORRECT:


APPROVED:

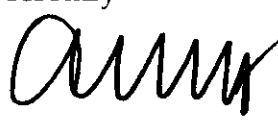
  
**HON. AGNES D. TOLENTINO, DMD**  
City Vice Mayor

**ATTY. AVELINO M. SUMAGUI**  
NGO Representative

  
**MS. JENNY O. GUARISMO**  
Alumni Association President

  
**MS. SEDONNE GABRIELLE B. NEULID**  
Supreme Student Council President

  
**MS. ALMA A. MALABANAN**  
City Administrator - LGU Representative  
BOT - Secretary

  
**HON. ABRAHAM N. TOLENTINO**  
Chairman, Board of Trustees \_\_\_\_\_