

TO THE APPLICANT:

(1) Please fill out this form. Write your name, desired graduate program and the name of the recommending person/recommender to whom you are submitting this form. Provide each individual making this recommendation with an envelope addressed to:

THE REGISTRAR
Open University System
4th Floor, NALLRC Bldg., PUP Mabini Campus, Sta. Mesa, Manila

(2) Please submit the sealed and signed envelope together with the other application requirements.

RE: RECOMMENDATION FOR ADMISSION TO GRADUATE PROGRAM

- ☐ Ph. D in Engineering Management (PHDEM)
- ☐ Master in Public Administration (MPA)
- ☐ Master in Communication (MC)
- ☐ Master of Science in Construction Management (MSCM)
- ☐ Master in Education Management (MEM)
- ☐ Others (please specify): _____
- ☐ Master in Information Technology (MIT)

APPLICANT

LAST (FAMILY) NAME

FIRST NAME

MIDDLE NAME

TO THE RECOMMENDING PERSON:

The above-named student-applicant for the graduate program of this University has chosen you as Academic Reference-Evaluator to help us in evaluating his/her application for admission. Please answer the questions below. Accomplishing the form is very important to the applicant and to us.

Rest assured that the information you share with us will be held in strict confidence. Kindly enclose the accomplished form in a duly sealed envelope with your signature on the flap and entrust it to the bearer for personal delivery to us.

Thank you for your cooperation.

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****Note:** None of the evaluators should be a relative

1. How long have you known the applicant? In what capacity?

☐ As former professor, dean, head of the college/graduate school that you attended _____ years

☐ As applicant's employer/supervisor _____ years

☐ Others (please specify) _____ years
2. What specifically are the applicant's major strengths in terms of graduate study?

3. What specifically are the applicant's major weaknesses in terms of graduate study?

4. Please comment on the applicant's:
- 4.1. Moral character
-
-
- 4.2. Potential for success as a graduate student
-
-
- 4.3. Other factors which might assist the office in considering the applicant
-
-

5. Please evaluate the applicant against the following criteria: kindly put (√) for the appropriate criteria.

Student Characteristics	Outstanding	Very satisfactory	Satisfactory	Fair	Poor	Not Observed
Intellectual Ability						
Breadth of general knowledge						
Ability to express self in writing						
Ability to express self orally						
Perseverance						
Emotional maturity						
Originality						
Professional attitude						
Potential for research						

- ☐ I recommend the admission of the applicant to PUP Open University System.
- ☐ Considering my total appreciation of the applicant, I do not fully endorse the admission of the applicant to the PUP Open University System.

Signature over printed name :

Designation/Position: :

Agency/Company/College/University :

Date :

