



#GlobalAzure

#CloudGenVerona

@cloudgen_verona



TOPIC

Produttività con Microsoft Teams

Who I am



Denis Signorelli



[@signorellidenis](https://twitter.com/signorellidenis)



<https://github.com/SignorelliDenis>



<https://www.linkedin.com/in/denisignorelli/>

Agenda



Mail



Calendar



People



Tasks

- ❖ Overview su Microsoft Teams;
- ❖ Office 365 Groups;
- ❖ Come essere produttivi con Teams;
- ❖ Compliance;
- ❖ Demo;
- ❖ Q&A.

Microsoft Teams

The hub for teamwork in Microsoft 365



Communicate

through chat, meetings & calls



Collaborate

with deeply integrated Office 365 apps



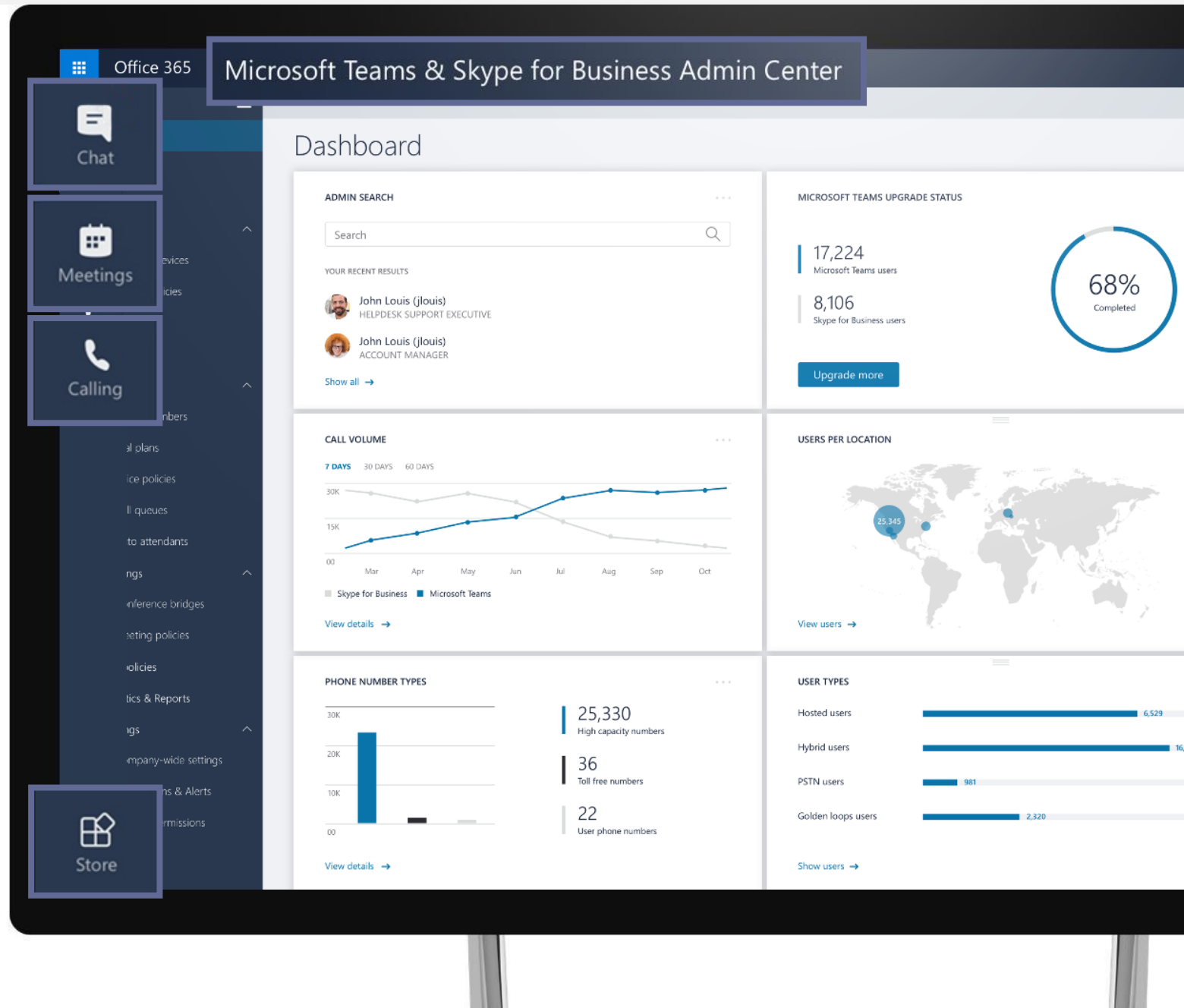
Customize & extend

with 3rd party apps, processes, and devices








Work with confidence

enterprise level security, compliance, and manageability



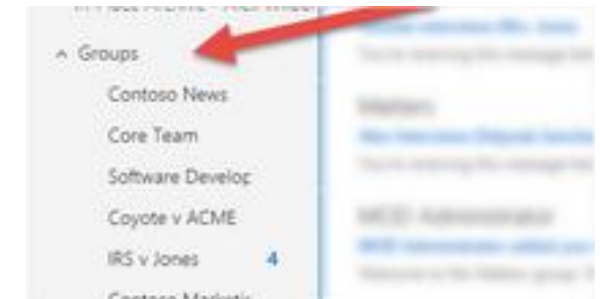
Quando fai la creazione di un Team:



-  - Un nuovo **Office 365 Group**;
-  - Un sito ed una libreria su **SharePoint Online** per mantenimento dei file del team;
-  - Una casella di posta condivisa su **Exchange Online** ed un calendario condiviso;
-  - Un notebook su **OneNote**;
-  - Links col altri apps di Office 365 come **Planner** e **Power BI**.

Come mai i gruppi non appaiono più su **Outlook**?

Set-UnifiedGroup -Identity Team1 -HiddenFromExchangeClientsEnabled:\$True



Usando impostazione previa



Which office 365 group do you want to use?

This will permanently add Teams to your existing Office 365 Group. [Learn more](#)

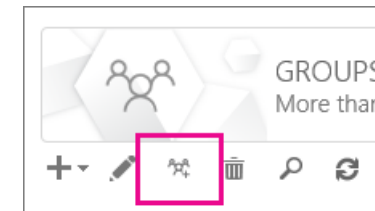
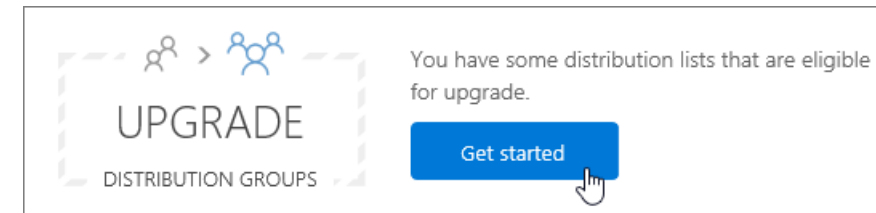
GT

Group that will become Team

< Back

Create

Microsoft Teams

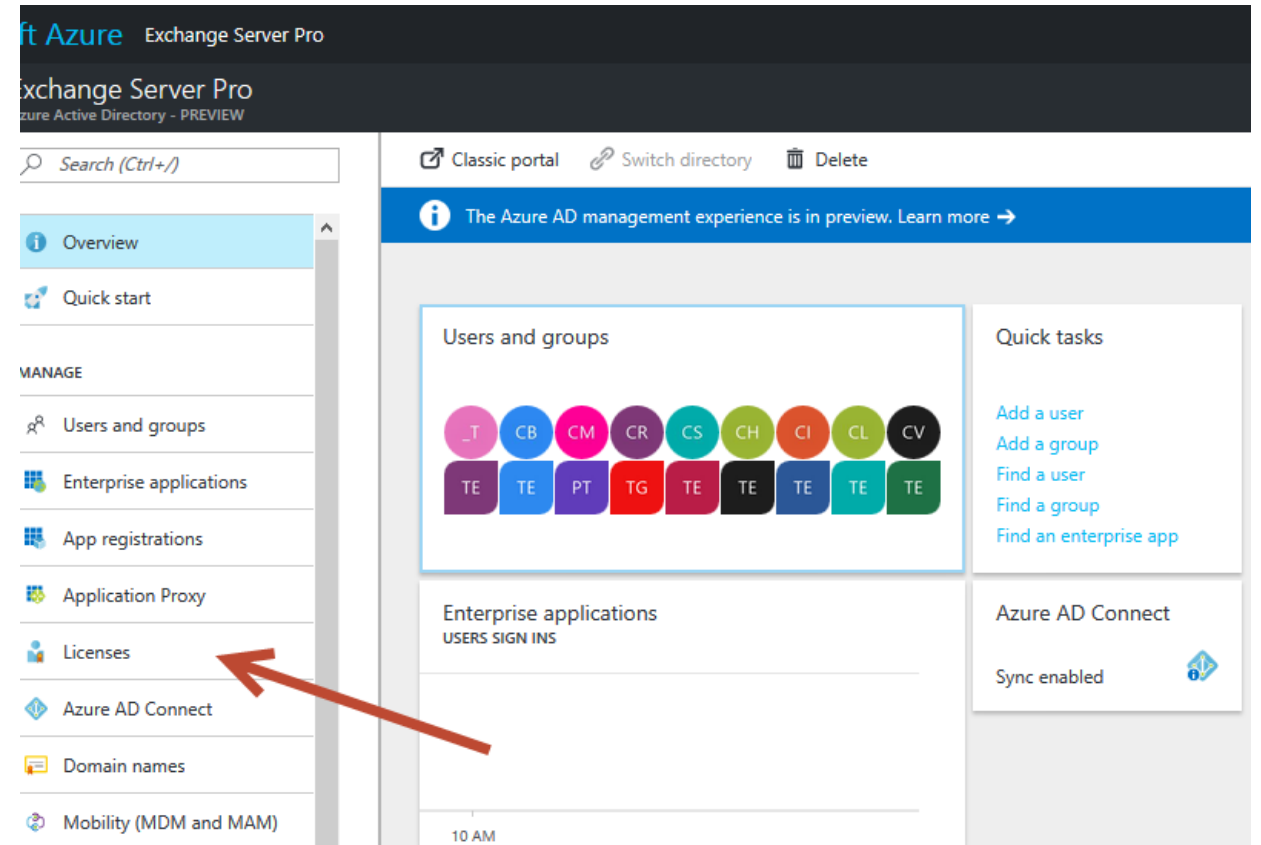


Exchange Online

Office 365 Group settings



- **Tipi:** Pubblico, Privato e Dinamico (richiede Azure AD Premium P1)
- **Amministrazione:** Exchange, Admin Center e Azure AD
- **Naming Policies:** Usare "*Name convention*" per dare nome ai gruppi Azure AD Premium P1
- **Periodo di retention:** 30 giorni (default Tenant)
- **Ciclo di vita:** 180, 365 oppure custom. Avvisi per la rinnovazione 30, 15 e 1 giorno prima dalla scadenza. Richiede Azure AD Premium
- **Limit Gruppi:** 250 per utente, 500k per Tenant
- **Limit Membri:** 5k
- **Conservazione:** 25 TB + 10 GB per utente. Volendo + storage addizionale (SharePoint Online). 50 GB sulla casella di posta.



Conversation storage



Dove la chat è mantenuta ?



Chat service

In memory processing for speed

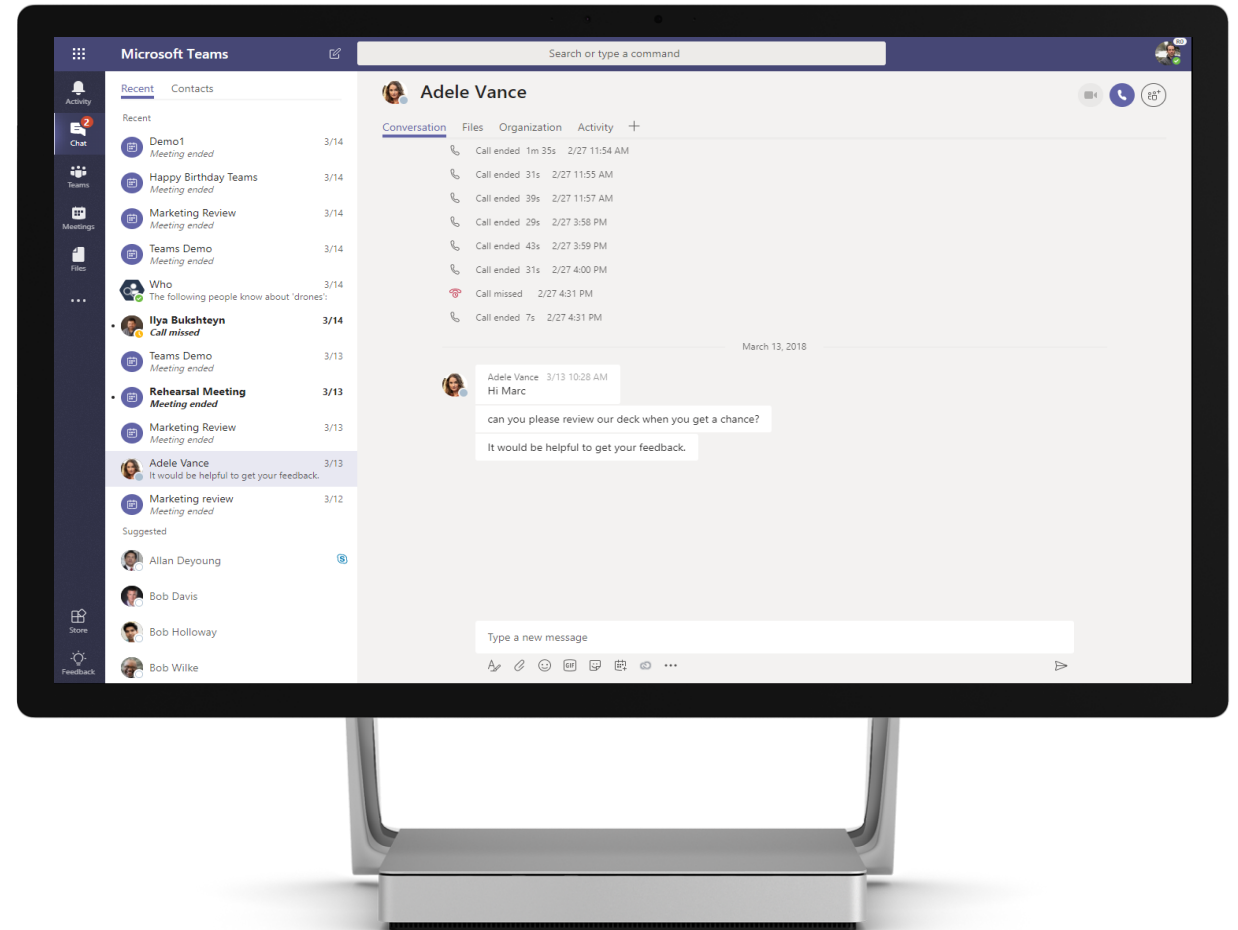
Leverages Azure storage (moving to Cosmos DB)

Exchange

Chat and channel messages are also stored in Exchange for information protection

Conversation images & media

Inline Images/Stickers are stored in a media store, Giphys are not stored.



File storage



Dove i file sono mantenuti ?



1:N chats

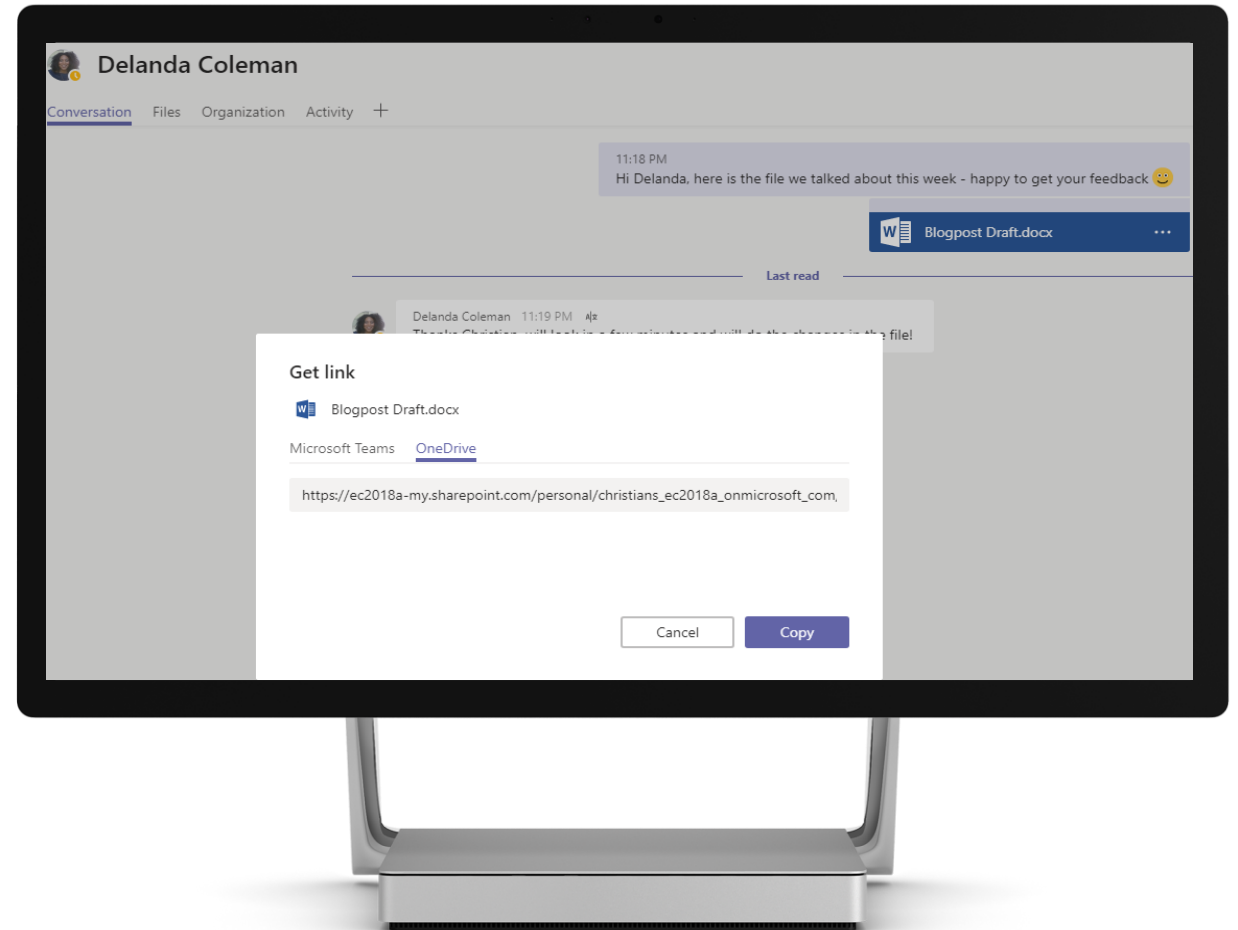
Files are uploaded to **OneDrive for Business** and permissions are set for the members of the chat

Team conversations

Files are uploaded to **SharePoint**. A folder is associated with each channel in the team

Cloud storage

Dropbox, Box, Citrix ShareFile, Google Drive



Guest Users



Portal Office 365

Office 365 Groups

- ✓ Let group members outside the organization access group content
If you turn this off, guests will still be listed as members of the group, but they won't receive group emails or be able to access any group content. They'll only be able to access individual group files that were directly shared with them.
[Learn more about guest access to Office 365 groups.](#)
- ✓ Let group owners add people outside the organization to groups
Even if you turn this off, guests who are already members of groups will still be able to access group content and resources.

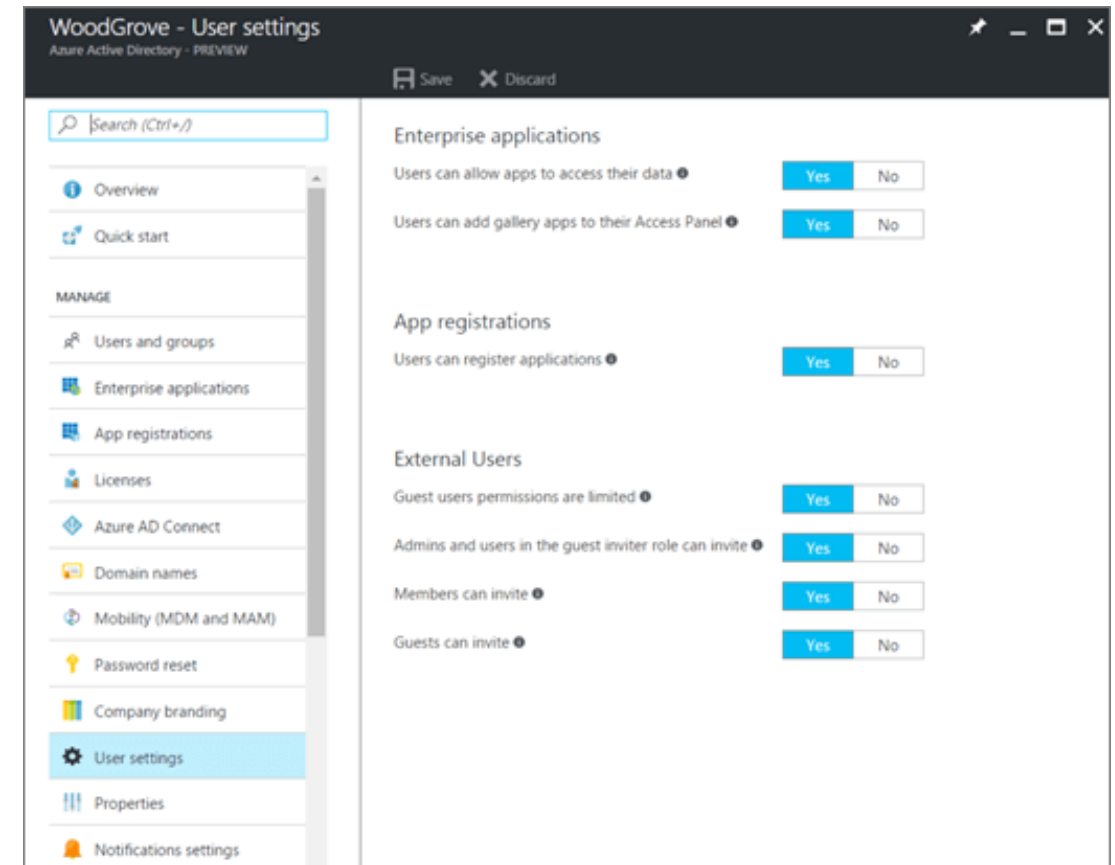
Microsoft Teams

Guest access

Guest access in Teams lets people outside your organization access teams and channels. You can use the settings below to control which features guest users can or can't use. [Learn more](#)

Allow guest access in Teams ☒ On

Azure AD



Guest Users Limits

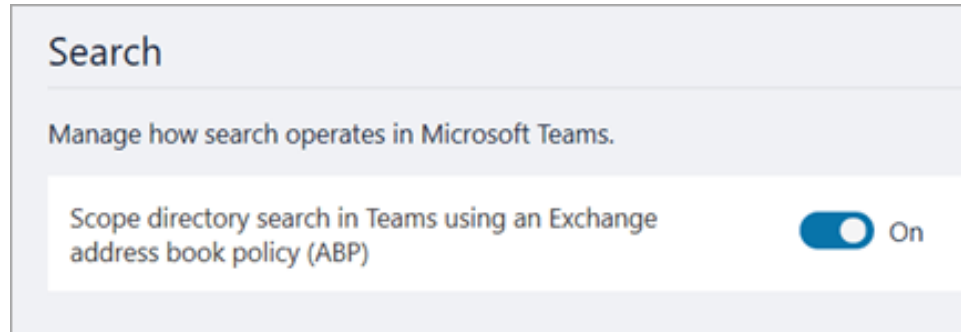


- ❑ **Incluso** su Office 365 Business Premium, Office 365 Enterprise, and Office 365 Education subscriptions;
- ❑ **5 Guest Users** per ogni licenza attiva nel Tenant;
- ❑ Si può usare account di Google, Microsoft Accounts, Yahoo Accounts (**Azure B2B**);
- ❑ Volendo, gli utenti guest possono apparire sulla lista di indirizzi globale (**GAL**);
- ❑ Non possono creare nuovi Team, non possono aggiungere Apps;
- ❑ Non possono condividere file tramite Chat (P2P), perché non hanno OneDrive for Business;
- ❑ Non hanno calendar;

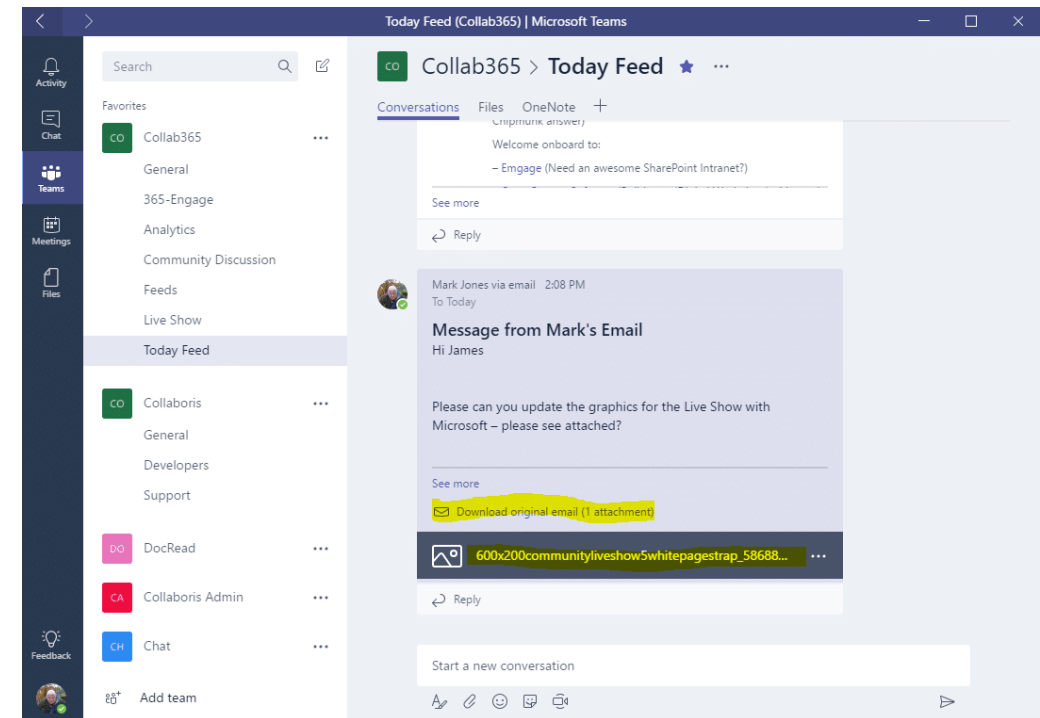
Integrazione con Exchange



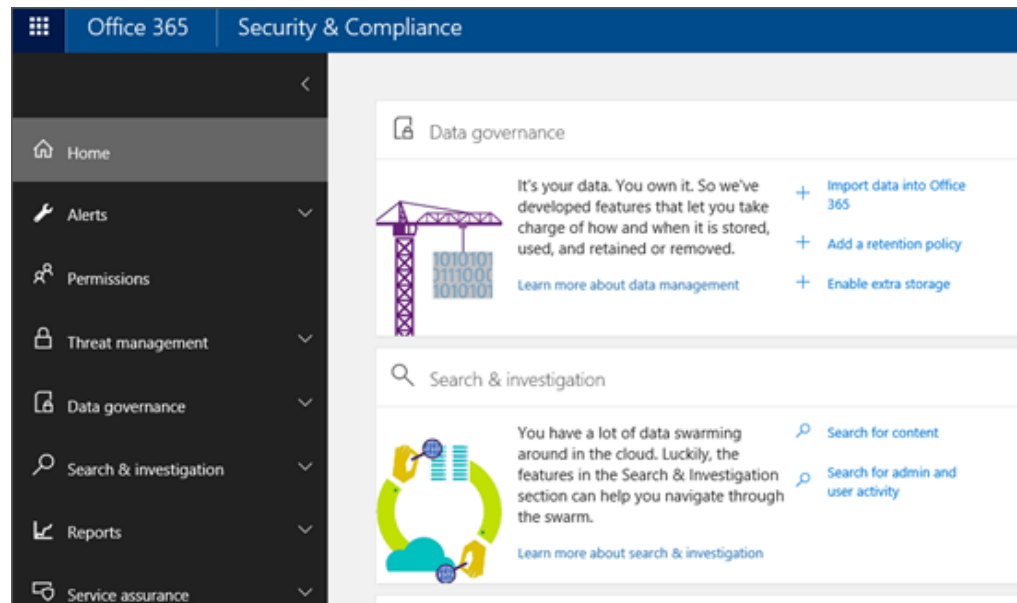
Lista dei contatti personalizzata



Mail in formato HTML



Security Compliance Center



Teams and Exchange on-premises



For the full Microsoft Teams experience, every user should be enabled for Exchange Online, SharePoint Online, OneDrive for Business and Office 365 Group creation.

	eDiscovery (messages, files)	Legal hold (messages, files)	Retention (messages, files)	eDiscovery (calling / meeting)	Team and Channel management	Create and view meetings	Modify user profile picture	Call History	Manage contacts	Access Outlook contacts	Voicemail	Add and configure connectors	Add and configure tabs	Add and configure bots
Exchange Online	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Exchange Online Dedicated vNext	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Exchange Online Dedicated – Legacy	Yes (must be on allowed list)	×	×	Yes (must be on allowed list)	✓	×	×	✓	✓	×	Yes (Exchange 2013+)*	×	✓	✓
Exchange on- premises	Yes (must be on allowed list)	×	×	Yes (must be on allowed list)	✓	Exchange 2016 CU3 or later	×	✓	✓	×	Yes (Exchange 2013+)*	×	✓	✓

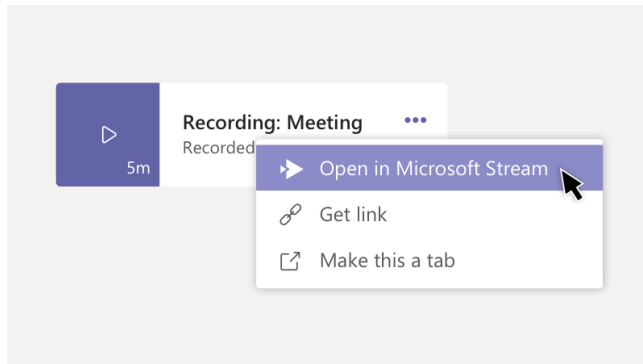
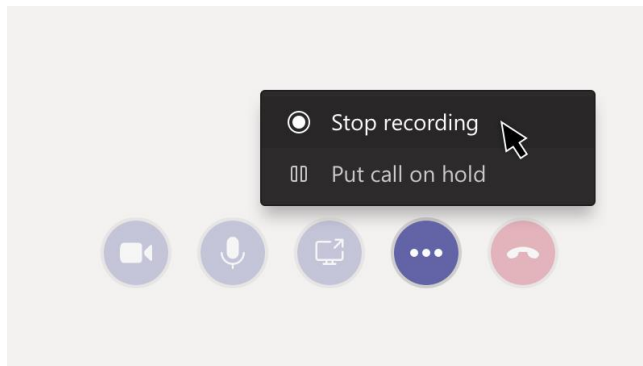
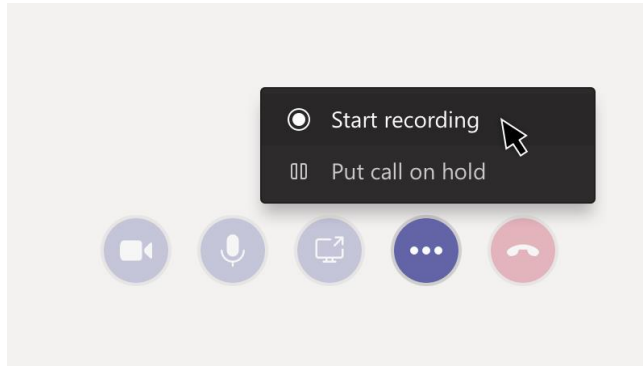
Meeting Record



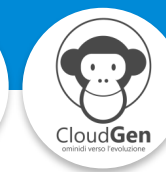
<https://web.microsoftstream.com/studio/videos>

The screenshot shows the Microsoft Stream Studio interface. At the top, there's a navigation bar with 'Home', 'Discover', 'My content', 'Create', and 'Search'. Below this, there are tabs for 'Videos', 'Groups', 'Channels', 'Watchlist', and 'Followed channels'. A search bar and filters for 'Sort by' (Upload date), 'State' (All), and 'Privacy' (All) are visible. The main content area displays a list of videos with columns for NAME, STATS, UPLOADED, VIEW, and ACTIONS.

NAME	STATS	UPLOADED	VIEW	ACTIONS
D'Noite com Microsoft Teams	1 play icon, 0 heart icon, 0 comment icon	19/12/2018	Public icon	Share, Copy, Edit, More
D' Noite Com Microsoft Teams - Test	0 play icon, 0 heart icon, 0 comment icon	19/12/2018	Public icon	Share, Copy, Edit, More
Team Meeting - In French	1 play icon, 0 heart icon, 0 comment icon	18/10/2018	Public icon	Share, Copy, Edit, More



Microsoft 365 Roadmap



Get the Latest Updates

Microsoft 365 is a complete, intelligent solution, including Office 365, Windows 10, and Enterprise Mobility + Security, that empowers everyone to be creative and work together, securely.

anonymous

Filters | [Clear all](#)

Products

- ☐ Enterprise Mobility + Security
- ☐ Office 365
- ☐ Windows 10

Platform

Showing 1 updates¹: In development

[Download](#) [Share](#) [RSS](#)

In development <input checked="" type="checkbox"/>		Rolling out <input type="checkbox"/>		Launched <input type="checkbox"/>	
1		0		1	
Description		Status	Products	Release	
Microsoft Stream: Public anonymous external video sharing		In development	Microsoft Stream	Q4 CY2019	

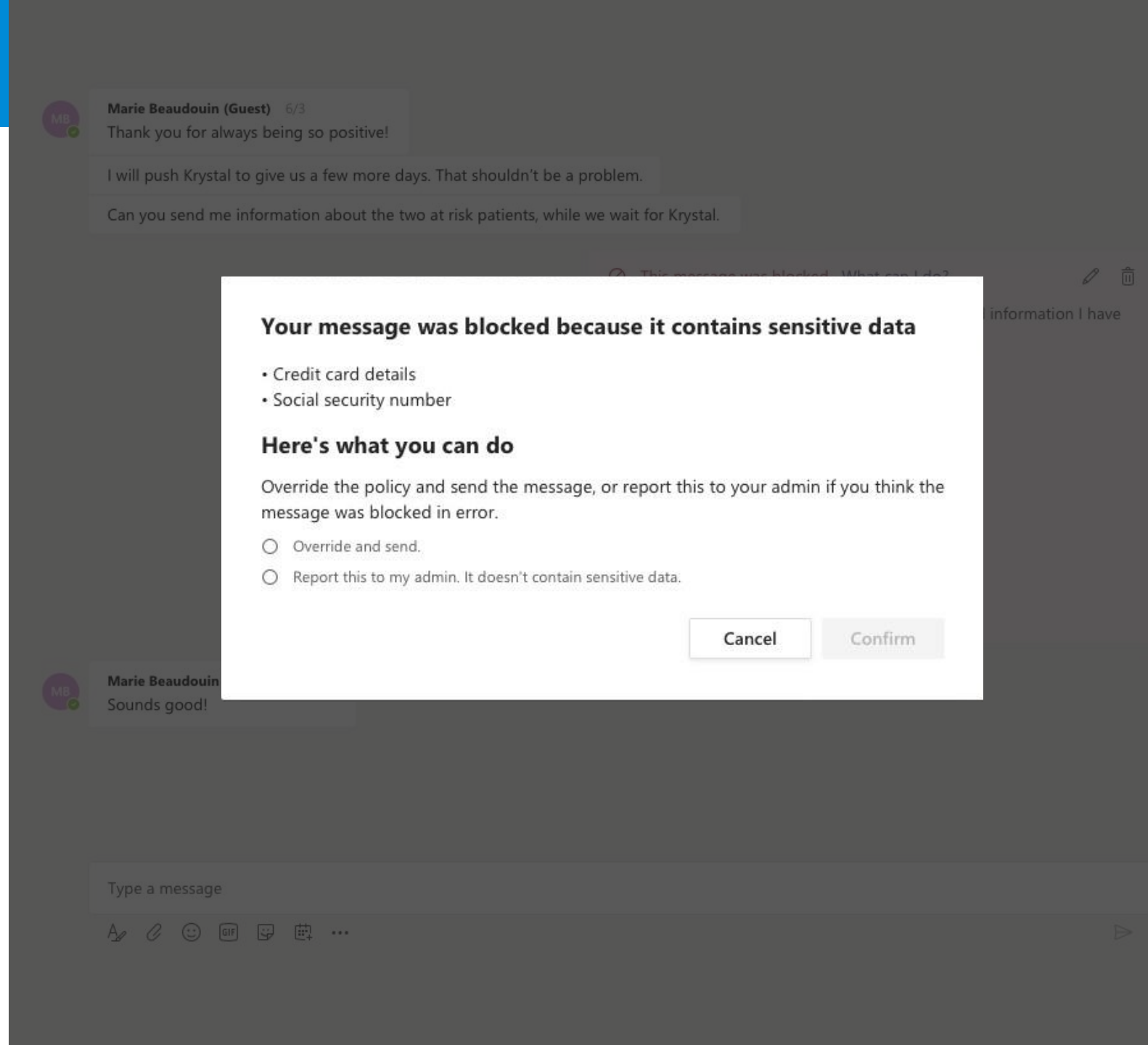
<https://www.microsoft.com/en-us/microsoft-365/roadmap>

Data Loss Prevention

DLP monitora automaticamente la comunicazione degli utenti per garantire che non condividano erroneamente informazioni riservate.

- Health Records
- Social Security
- Credit Card
- Custom definitions
- etc.

API disponibili per supportare l'estensibilità DLP di terze parti.



Work anywhere

How compliant is Microsoft Teams?



Controls

More than 950 Office 365 controls

- Access control
- Auditing and logging
- Identification and authorization
- Awareness and training
- Continuity planning
- Incident response
- Risk assessment
- Communication protection
- Information integrity
- Deployment Approvals and management

Ongoing compliance processes

- Recurring audits like SOC, FEDRAMP, ISO+ independent verification

Microsoft Teams Certification

Microsoft Cloud Services Verified with International, Regional and Industry specific standards and terms

Strong Privacy and Security Commitments

- ISO 27001
- ISO 27018
- EU Model Clauses (EUMC)
- GDPR
- HIPAA Business Associated Agreement
- SSAE 16 SOC 1 & SOC 2 Reports
- FedRAMP Moderate and High
- IRS 1075, UK Official (IL2)
- Health Information Trust Alliance (HITRUST)

Contractual commitment to meet US and EU data residency requirements



Demo



Thanks

Questions?

