



Documentation

To begin using Pull Up the Ladder, go to www.pulluptheladder.com .

It is important to note that **you must have JavaScript enabled on your computer's browser** for the site to function. For more information on how to do this, you can consult [this guide](#) .

Creating an Account / Logging In

You will find a page that you can use to either log into an account you already created or to create an account from the same location. If logging in for the first time, simply type a valid email address in the email field and your desired password in the password field. Click the “Go” button to continue. (If you already have an account created, this will log you into the site immediately.) You must now confirm your password by typing the same password where the box displays “Confirm Password”. To create an account and continue to the site, click the “Sign Up” button.

Now you are on the Dashboard page. This is where you can manage leaderboards. Of course, if you just created an account, you will currently have no leaderboards in your account.

Creating a Leaderboard

To create a leaderboard, click the “Create New Leaderboard” button in the navigation bar to the left side of the screen. Enter the name for your leaderboard in the field, then click “Create Leaderboard” to continue.

Modifying a Leaderboard: Adding Players & Updating Player Ranks

Now that you've created a leaderboard, you can add players to it by clicking “Modify Existing Board”. Here, you must choose which of your leaderboards to modify. If you have only created one leaderboard, you will have only one option to choose from. If you choose a leaderboard, you will see a few options. To add a player to the bottom of the leaderboard, enter a new player's name and click “Add Player”.

Once you've added a few players to a leaderboard, you can update those players' ranks by utilizing the Update Position form. To update players' ranks, you must select two players from the leaderboard, and then click “Update Position”. *Note: If Player A 'beats' Player B, Player A takes Player B's rank, and all the players below that higher rank and above Player A's old rank move down one position.*

Displaying a Leaderboard

Once you have created a leaderboard and loaded it with players, you may want to see the current standings. To do this, click “Display Existing Board”, and then select which leaderboard you wish to display from the list. This will take you to a page where you can view the current standings.

To get back to the Dashboard, simply click the browser’s back button.

Obtaining a Leaderboard’s Public Link

Each leaderboard has a randomly generated public link so that, if you like, you can send the link to friends so that they can see your leaderboard’s standings. To obtain this link for a leaderboard, click “Get a Board’s Public Link”, and then choose which board you would like the link for. The public link will display in the page so that you can copy and paste it into an email.