





Dana Angeli C. Dañas

Personal information

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Objective

I am eager to learn, to work well with different people, and to apply my technical knowledge to real work applications. I am eyeing to prepare myself for a career in Operations or Finance.

Skills

- Spoken Languages
 - English [C1: Effective Operational Proficiency]
 - Filipino [C1: Effective Operational Proficiency]
 - Mandarin [B1: Threshold]
 - Cantonese [B2: Vantage]
- Tools | MS Word, MS Excel, MS Power-Point, MS Publisher, and ProjectLibre
- Soft skills | Team player, Excellent work ethic, Resourceful, and Analytical

Work experience

- Co-owner
Golden Kasoy by Nuttin | www.facebook.com/GoldenKasoyPH/
August 2019–Present
Golden Kasoy by Nuttin' is a social enterprise dedicated to provide Filipino households with a wholesome yet delicious cashew butter, while providing livelihood to the mothers of Gawad Kalinga Zabarte, Quezon City
- Operations Intern
1Export | www.1export.net
July 2018 – August 2018
Assist in buyers sourcing, document processing, participate in trade shows, engage leads, strengthen brand presence with social media marketing, order processing, & undertake market research.

Extra-curricular activities

- Ateneo Entablado
RecWeek 2018 Secretariat Head & Active Member
June 2018 – August 2018 | August 2017–Present
Project manager for the Ateneo Entablado booth in the Recruitment Week SY 2018-2019: setting, keeping, maintaining event standards and deadlines.
- Ateneo Tugon
Active Member
August 2017– May 2018
A sector-based organization that fights and cares for abandoned and/or abused kids, teenagers, and adults.
- Ateneo Celadon
Binondo Amazing Race Event, Programs Core Team Member
October 2016 – February 2017
Making the program sequence and logistics of the cultural amazing race held in Binondo, Manila.
- Ateneo Management Association (AMA)
Marketing Team
August 2015 – May 2016

Leadership experience

- Operations head for Golden Kasoy– to ensure that there is sufficient inventory, coordinate with suppliers for reorders, ensure product quality of each batch
- Operations auditor during my internship with 1Export– to lead in the analysis of the current operations of 1Export and provide recommendations.
- Human resource head in the Government and Public Service Round Table event of the LSOPCS– to lead the recruitment of student volunteers for the event.

Volunteer experience

- Social entrepreneurship track or LS 152 & 153 classes in place of a regular business accelerator thesis program for my senior year.
- Operations person in the Ateneo Career Fair 2018– to coordinate and communicate with the visiting companies like knowing their immediate needs and addressing them quickly.
- CRIBS outreach trip of the Ateneo Tugon– to feed, play, and socialize with orphaned kids and infants.
- Usherette for the Global Corporations Round Table– to guide the student attendees to their respective seats.
- Mentor for the AMA Marketing Workshop and Recruitment Event last S.Y. 2016-2017– to impart my marketer experience to aspiring AMA Marketing Team members.

Education

- BS Management with minor in Project Management
August 2015–June 1, 2019
Ateneo De Manila University
Cumulative QPI: 3.27
4th year (2nd semester) QPI: 3.58
4th year (1st semester) QPI: 3.33