

Pineda, Celina D.
Business Development Analyst / Contracts Analyst

Date of Birth : January 25, 1994
Nationality : Filipino
Language : English, Filipino
Residence : 8 Vicente Lim street, Ayala Heights Village, Quezon City
Mobile No. : +639178028064
Email : celinadpineda@gmail.com/

EDUCATION

Elementary : School of the Holy Spirit, Quezon City
2003 - 2008
Secondary : School of the Holy Spirit, Quezon City
2008-2011
College : Miriam College
BS Environmental Planning and Management
Major in Corporate Environmental Planning
2011 - 2015

ACADEMIC ACHIEVEMENTS

1. Best Thesis Award SY2015-2016: Assessing the Environmental Benefits and Cost Reductions in Utilizing Efficient Green Building Practices in the SMT Building of Miriam College
2. Life Cycle Sustainability Assessment (LCSA) for Miriam College: Assessing the Environmental Aspects and Potential Impacts Associated Aith a Product, Process, or Service by:
 - Compiling an inventory of relevant energy and material inputs and environmental releases
 - Evaluating the potential environmental impacts associated with identified inputs and releases
 - Interpreting the results of the inventory and impact phases in relation to the objectives of the study
3. Forest Rehabilitation Plan for the Leyte Geothermal Business Unit (LGBU) in Energy Development Corporation (Internship)

4. Environmental Monitoring Program (EMP) for Miriam College: Energy Use, Effluent Activity, Air Activity, Waste Generation, and Water Use
5. KuryenTIPID Service Learning Project: An Educational Campaign Program on the Efficient Electricity Consumption and Reduction; Assessment of Behavioral Response of the Community to the Said Program

EXPERIENCE

1. **Business Development / Contracts Analyst** | January 2017 - August 2019
Energy Development Corporation (EDC) – Contracts Administration Department
 - Interface with local government units and national government agencies specifically the Department of Energy and Board of Investments
 - Handle and manage all communications in compliance with Energy Development Corporation's contract obligations
 - Assist the Department of Energy in all field work monitoring activities for auditing Energy Development Corporation's power plant projects
 - Ensure that all issues found in the Department of Energy's audit are improved and/or resolved
 - Prepare and review all reportorial requirements submitted to the Department of Energy and Board of Investments
 - Handle and monitor all contract application documents for different government agencies for permits/contracts acquisition
 - Prepare budget for contract obligations and permitting activities
 - Resolve all contract and other related issues between Energy Development Corporation and government agencies, and local government units
2. **Permits Compliance Coordinator** | January 2016 – January 2017
Energy Development Corporation (EDC) – Wind Ilocos Norte Business Unit
 - Handle all current, pending, and incoming permit acquisition activities for the existing Burgos Wind Power Project and other exploration sites
 - Monitor the timely renewal of permits for the Burgos Wind Power Project and all exploration projects
 - Monitor all current, pending, and incoming payments that need to be settled in all permit acquisition activities for the existing Burgos Wind Power Project and other exploration activities
3. **Research Assistant** | September 2016 – December 2016
World Wide Fund (WWF) Philippines
 - Internship
 - Assist in carrying out particular research agenda for the Sustainable Productions Management Department

- Conduct literature reviews for WWF's various projects in partnership with local government units and private companies
- Prepare other articles, reports, and presentations

4. Research Assistant | April 2015 - June 2015

Energy Development Corporation (EDC)

- Internship
- Assist in carrying out a particular research agenda for the Watershed Management Department

TRAINING, WORKSHOP, & SEMINAR

Asia Clean Energy Forum 2018: Workshop on Financing Community-Based Renewable Energy Projects

ADB Headquarters, Manila

GHG Emissions Accounting Workshop

Energy Development Corporation

National Renewable Energy Program (NREP) Workshop

Department of Energy (Renewable Energy Management Bureau)

Watershed Management Department (WMD) Bacman Geothermal Business Unit (BGBU) Strategic Planning Workshop

Energy Development Corporation

Planning Session - BINHI Reforestation Audit (Corporate Social Responsibility Program)

Energy Development Corporation

Young Women Leaders Conference

Miriam College

Forum on the Role of Universities in Sustainable Development Green Building Materials and Technology

Miriam College

POWER: A Talk on Renewable Energy

Miriam College

Greeneration Summit: A National Gathering for Youth Empowerment in Climate Change

National Climate Change Commission

PhilYEN Launching

Philippine Youth Environment Network

Oxfam "Take the Challenge: Grow, Share, and Live Better" Launch

Oxfam Organization

National Search for Sustainable and Eco-Friendly Schools

*Department of Environment and Natural
Environment Management Bureau,
Department of Education and Commission
on Higher Education*