

CURRICULUM VITAE

PERSONAL DATA

Name: Felix Kimutai

Date of birth: 07/03/1997

Gender: Male

Languages: English, Kiswahili,

Nationality: Kenyan

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Email address: felixkimutai75@gmail.com

PROFESSIONAL SUMMARY

A motivated and self-driven housekeeping attendant with over 5 years' experience maintaining the cleanliness and organization of residences and offices. Skilled at performing basic cleaning duties, deep sanitation, organizing spaces and tending to general housekeeping tasks in a time efficient manner. I seek to achieve aims and goals of the organization with complete dedication, diligence, professionalism, discipline and the spirit of team work while aspiring to take on higher.

EDUCATIONAL BACKGROUND

2011-2014 Kosirai High School

Kenya Certificate of Secondary Education (K.C.S.E)

2003-2010 Karo Academy

Kenya Certificate of Primary Education (K.C.P.E)

WORK EXPERIENCE

2021-2023 Housekeeping Attendant

A to Z services-Qatar

- Developed and implemented a room cleaning schedule with a team of housekeeping attendants to ensure timely service delivery
- Demonstrated knowledge of safety procedures in the use of chemical products, vacuums and other cleaning equipment.
- Worked to maintain a spotless internal and external work environment

2018-2021 Housekeeping Attendant

Msafi cleaning services

- Inspected and cleaned guest rooms, bathrooms and public areas to ensure adherence to housekeeping standards.
- Assisted guests in resolving complaints and providing a positive customer experience.
- Demonstrated excellent organizational skills by efficiently stocking and restocking supplies in guest rooms

2015-2018 Housekeeping Attendant

SpruceUp Afrika cleaning services

- Performed deep cleaning services as requested
- Collected and removed trash and debris from the property
- Ensured that the personal belonging of clients remained unharmed

SKILLS AND ABILITIES

- Meticulous cleaning skills
- Effective communicator
- Effective in time management
- Highly organized, honest and adaptable
- Deep sanitation practices
- Able to multi-task in a fast-paced environment
- Ability to work in a team

1. Mr. Joseph Korir

Housekeeping supervisor

SpruceUp Afrika cleaning services

P.O Box 586-30100

Eldoret, Kenya.

Tel: +254728411488

2. Mr. Suthakaran

Housekeeping supervisor

A to Z Services

P.O Box 24520

Lusail, Qatar

Tel: +97455679836

3. Mr. Elly Maina

Supervisor

Msafi cleaning services

P.O Box 62000- 00200

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