

# Carlie Stewart

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## EDUCATION

### University of Virginia

Charlottesville, VA

*Bachelor of Arts: Majors in Computer Science & Cognitive Science; Minor in Data Science August 2021 – May 2025*

- Cumulative GPA: 3.64/4.00 — Dean's List
- Relevant Coursework: Advanced Software Development, Computer Systems and Organization, Cybersecurity, Data Structures and Algorithms, Discrete Mathematics, Research Methods and Data Analysis, Software Development Essentials

## SKILLS & TECHNICAL TOOLS

**Languages & Frameworks:** C, C++, HTML/CSS, Java, JavaScript, LaTeX, Python, R

**Tools & Platforms:** Eclipse, Git, IntelliJ IDEA, Microsoft Office, PyCharm, Visual Studio Code

**Data Analysis:** Power BI, DAX, RStudio, Tableau

**Soft Skills:** Adaptability, Fluent Spanish, Problem Solving, Team Collaboration

## EXPERIENCE

### Computer Help Desk Technician

August 2022 – Present

*University of Virginia*

*Charlottesville, VA*

- Delivers timely, professional technical support and assistance both in-person and over the phone
- Installs and optimizes various operating systems to UVA computers/desktops
- Configures microcomputers, peripherals, and smartphones to optimize user operations

### Information Technology Intern

May 2023 – August 2023

*STIHL Inc.*

*Virginia Beach, VA*

- Increased ticket resolution efficiency by 25% through enhanced troubleshooting and streamlined support processes
- Troubleshooted in the company's manufacturing sectors related to hardware, software, and network issues
- Worked with Power BI and software development teams to apply system requirements that support business needs

### Undergraduate Teaching Assistant

August 2022 – May 2023

*University of Virginia*

*Charlottesville, VA*

- CS 2100: Data Structures and Algorithms I
- Assisted students' understanding of topics like foundational data structures and program analysis

## PROJECTS

### UVA Crime Reporting Application | *Python, HTML, CSS, JavaScript*

January 2024 - April 2024

- Developed a crime reporting platform, including user-driven report submissions and an interactive map using Google Maps API to accurately identify incident locations
- Constructed using Python and Django with PostgreSQL for database management, Bootstrap for front-end development, and Amazon S3 for static file management.

### Personal Portfolio Website | *HTML, CSS, JavaScript*

April 2024

- Designed and developed a personal portfolio website to showcase projects, technical skills, and professional experience
- Continuously updating and improving the website with new projects and features

## LEADERSHIP & ACTIVITIES

### Chinese Student Association | *Treasurer*

April 2023 – April 2024

- Managed budgeting and finances for fundraising events for 200+ members using Excel and other O365 tools

### alpha Kappa Delta Phi Sorority Inc. | *Treasurer*

January 2023 – December 2023

- Kept all deposits and withdrawals cataloged and monitored within the budget and planned fundraisers