

Catherine Ward

Cell Phone: +1-(479)-629-0051

E-mail: clward571@gmail.com

Experience

June 2019 – January 2021

Web Development Intern, Little Rock, AR USA

Support multiple development projects. Backend data entry. Sitefinity maintenance. Help clients change their websites. Maintaining multiple client websites.

February 2018 – May 2019

Computer Support Specialist, Little Rock, AR USA

Troubleshoot client problems and communicate solutions. Handle phone calls in a call center. Create and work on tickets for all incidents that clients submit. Remain polite and professional while under stress.

May 2018 – July 2018

Web Design/Development Internship, Valencia, Spain

Worked on building and designing websites for start up businesses. Coded in HTML, CSS, JavaScript, and worked with Bootstrap.

Education

August 2017 – Current

University of Arkansas at Little Rock, Little Rock, AR USA

Accepted into the Donaghey Scholars Program. Currently working towards a major in Web Development & Design, an associate degree in Computer Science, and a Technical Certificate in Graphic Design. Extensive course work in Spanish.

August 2014 – May 2016

Arkansas School for Mathematics, Science, and the Arts, Hot Springs, AR USA

GPA: 3.7 – Specialty in Computer Science. Additional course work in history, literature, and writing. Advanced courses in computer science, literature, history, mathematics, science, and writing. Graduated high school with a total of 43 transferable college credits.

Volunteerism

- Sack Lunch Program with St. John's Episcopal Church
- Raised money for Heifer International
- Cooking/Serving meals at the Salvation Army
- Miles for Mission (Walking to raise money for the Salvation Army)

Skills

- Microsoft Word, Excel, PowerPoint
- Google Suite
- Adobe Creative Cloud Suite
- Conversational Spanish Proficiency
- Programming Languages: HTML, CSS, JavaScript, Java (basics), Python (basics)