

## JOB OFFER LETTER

10 July 2021

**Clyde Timothy R. Sumabat**

*B14, L13, V.Mapa St., Katarungan Village, Muntinlupa City*

Dear Mr. Sumabat,

We are pleased to formalize our offer to you to join EasyPCComputing, Inc. on **16 July 2021**, and assume the position of **Production Artist**.

The compensation package of **Php ₱17,000** gross salary per month shall be paid to you in accordance with our Company policies. The compensation as well as the benefits package which will be provided to you is shown in "Appendix A". The duties and responsibilities of your position will be discussed to you once you have accepted the offer and reported for work.

If the terms and conditions of this job offer meet your approval and you decide to accept it, please indicate by signing on the space provided below, and write the earliest possible date you shall be available for employment.

Sincerely yours,



**Dalia S. Legaspi**  
HR Manager  
EasyPCComputing Inc

CONFORME:

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(signature over printed name)