

# Clyve Kokotiko

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## Education

### Applied Technology

*Brigham Young University–Idaho*

Dec. 2024

Rexburg, Idaho, U.S.A.

- Website Designing and Development
- Object Oriented Programming
- Software Quality Assurance Testing
- Python
- SEO
- JavaScript

### Web and Computer Programming

*Brigham Young University–Idaho*

July. 2022

U.S.A.

- Designing dynamic websites
- Online teamwork & collaboration
- Leadership & time management
- API integration
- Mathematical reasoning
- Effective communication

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## Experience

### IT Specialist (Voluntary)

*The Church of Jesus Christ of Latter-Day Saints*

April. 2021 – Current

Bulawayo, Zimbabwe

- Analyzed other business' trends and prices to meet and match industry standard (technology wise)
- Participated in a team to develop a way to connect computers to each other thereby improving speed and quality of work as teams by 3%

### Website Administrator

*Zeeba*

Jan. 2020 – Current

[zeeba.co.zw](http://zeeba.co.zw)

- Established a website and implemented an effective content creation system contributing to 31% web traffic growth in 2 hours
- Implemented search engine optimization tactics improving rankings in search engines by 30% for 5 consecutive months
- Created a blog template increasing number of articles written by bloggers from 4 per week to 7 per week

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## Skills

- Attention to detail
- Time management
- Proficient in Excel and Microsoft Office
- Teamwork & collaboration
- Fast-paced decision making
- Compassionate and service oriented