

Personal Details:



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Date of Birth: 16/06/1993
Nationality: Irish

I have worked in financial services for over three years. I have come to realise early in my career that an education in software development is essential for me to remain relevant as time goes on within business and finance. I have had some exposure to app development and C++ within college. In April of this year I set up a website (with the help of a full-time software developer) called www.InterestingInvestings.com. I have recently been teaching myself software development through the Codecademy. I also took the Code Institutes short five-day coding challenge and found it so engaging that I wanted to continue building my education with them.

Most Recent Work:

1. Company: Virtus Partners

Position: Operations Analyst III (Oct 2020 - Present)

- *Training in junior team members*
- *Signing off on the work of junior team members*
- *Assisting in the absence of the associate director*
- *Weekly meetings with clients to ensure trade progression is on track*

Position: Operations Analyst II (Oct 2018 - Oct 2020)

- *Reviewing clients trade data that feeds into our CDOSuite platform.*
- *Contacting trade counterparties to begin the trade settlement process.*
- *Reviewing trade settlement documents such as Confirms, Assignment agreements, Pricing Letters, Funding Memos and multilateral netting agreements.*
- *Liaising with agent banks to confirm syndication loan details, paydowns, rollover of contract information on creditors.*
- *Coordinating settlement dates in order to exchange commitment for the cash amount.*
- *Instructing the trustee banks of the different funds to remit/receive cash on settlement dates.*
- *Generating weekly reports for the client to show the current stage each trade is at in its life cycle until the final settlement date.*
- *Weekly meetings with Virtus corporate clients to give updates, progress reports and to request legal information as needed, such as for KYC purposes.*

Position: Operations Analyst I (Jun 2018 - Sept 2018)

- *Analysing breaks in cashflows for various funds.*
- *Liaising with middle office to ensure our interest payments are correct.*
- *Reconciling the differences in incoming wires vs projections.*
- *Supporting the client service team with adhoc issues.*

- 2. Company: Land Capital Gold**
Position: Director's Assistant (Sept 2017 to April 2018)
- *Issuing/paying invoices.*
 - *Analysing the company and directors' expenses.*
 - *Projecting future cashflows and ensuring the cash position needed for the company bank account was sufficient.*
 - *Adhoc tasks as per the request of the director.*

- 3. Company: GAM**
Position: Dealing administer (June 2017 to June 2018)
- *Executing subscriptions and redemptions for GAMs fund range on the behalf of their clients via the Multifonds platform*
 - *Proving customer support for matters of client commitment positions, trade and settlement dates*
 - *Generating duplicate trade reports and flagging duplications to the department manager before they became realised.*

Education:

Third level:

DCU Bachelor of Business Studies specialising in finance
2nd Class Honours

<i>Final Year Modules</i>	<i>Mark</i>
Corporate Governance	63
International Finance	62
Financial Theory	68
Practical Market Research	66
Econometrics and Forecasting	61
Risk Management	64
New Enterprise Development	66
Global Issues on Business and Economics	66
Business and Society	71
Business Strategy	62

Projects & Interests

- www.InterestingInvestings.com
- Codecademy
- Code Institute