*The goal of this Team Agreement is to facilitate your group in establishing a solid basis as a project team that you can rely on during the entire project for coordinating your teamwork and for dealing with problems effectively, in the case that they occur.*

**1. Contact information**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Group name** | **Topic** |  |
|  | Member | E-mail | Phone |
| 1 | Chris Imholz |  |  |
| 2 | Joshua Hügli |  |  |
| 3 | Blerta Imeri | [Blerta.imeri@stud.hslu.ch](mailto:Blerta.imeri@stud.hslu.ch) | 078 636 78 35 |

**2. Defining your individual and team goals in this project**

Please state your team goal for this project:

Develop a text understanding pipeline that extracts and analyzes business-relevant information from unstructured text data using NLP techniques.

Deliverables:

|  |  |
| --- | --- |
| Member | Deliverables |
| Chris Imholz | Notebook |
| Joshua Hügli | Notebook |
| Blerta Imeri | Notebook |

**3. Defining rules of conduct**

|  |
| --- |
| Please specify consequences for a member of your team who does not adhere to deadlines, fails to attend meetings, or does not respond to e-mails/calls:  Please state what steps you will take when you are not satisfied with each other’s contributions:  We would start an open feedback and discussion. Continue with expectation management. If still not satisfied we would ask the project supervisor for an individual grading or other possible solution. |

*Once you have drafted your Team Agreement, meet and discuss any edits or changes that are warranted. Upload the final version of it in the course folder on ILIAS.*