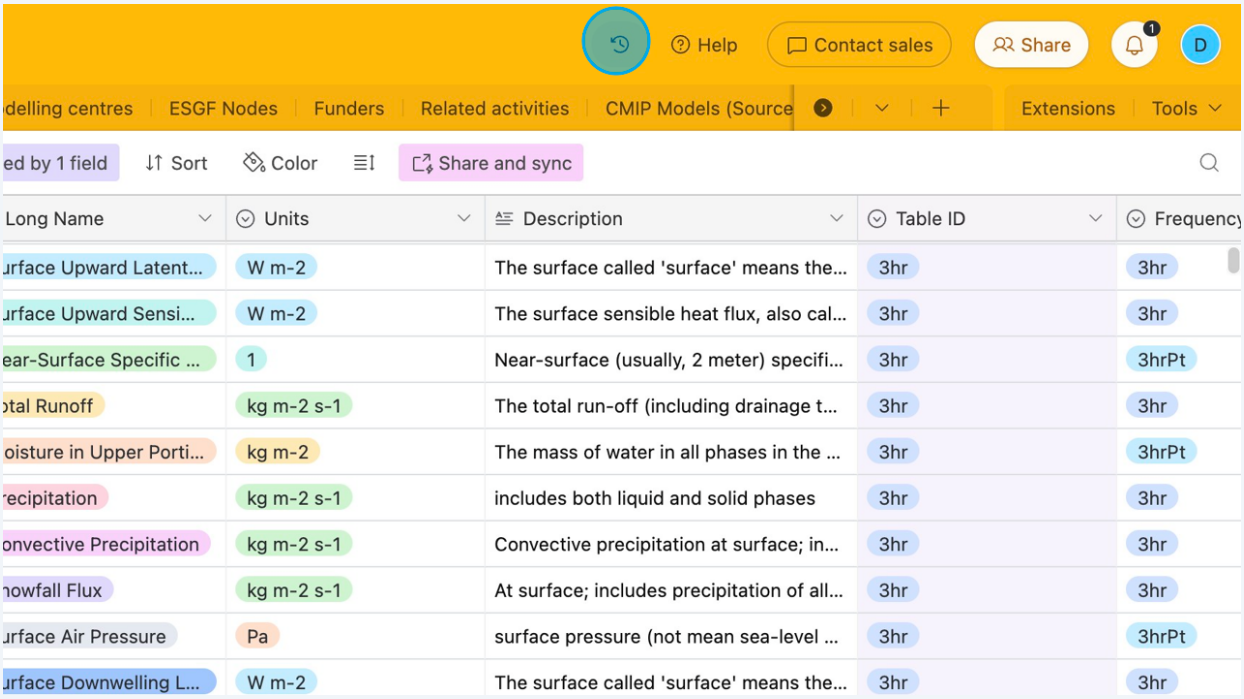
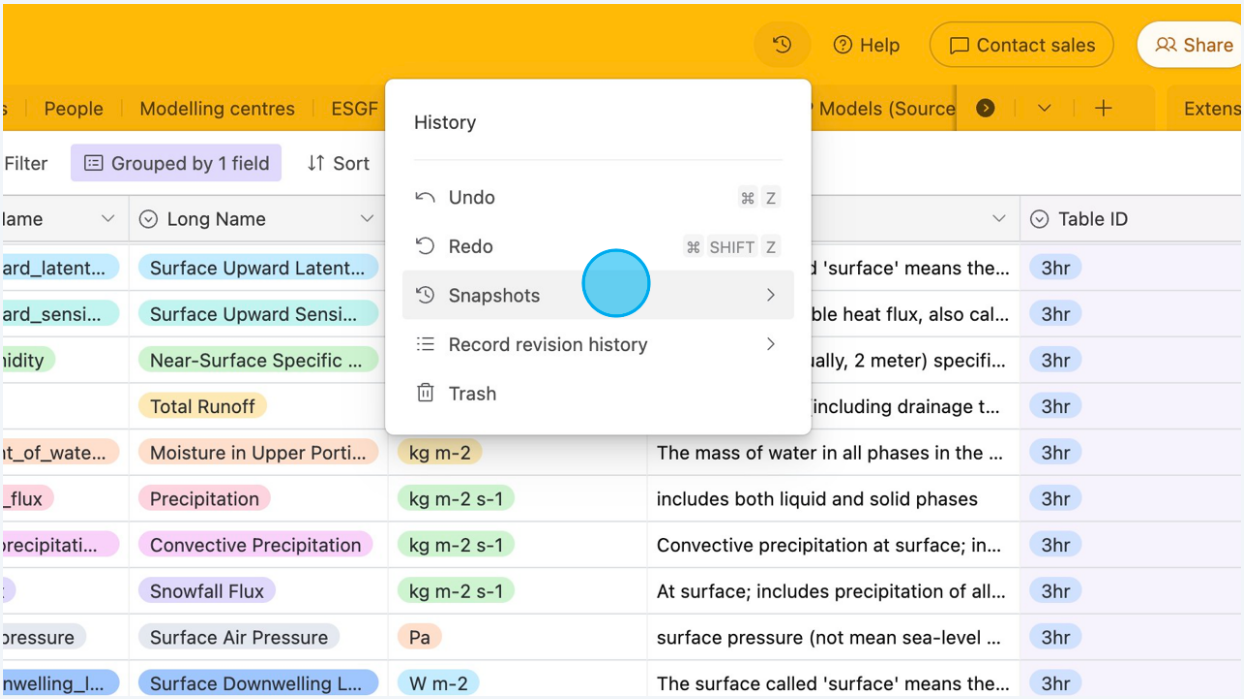
How to Take Snapshots and Undo Changes in Airtable

Creating a new snapshot on demand.

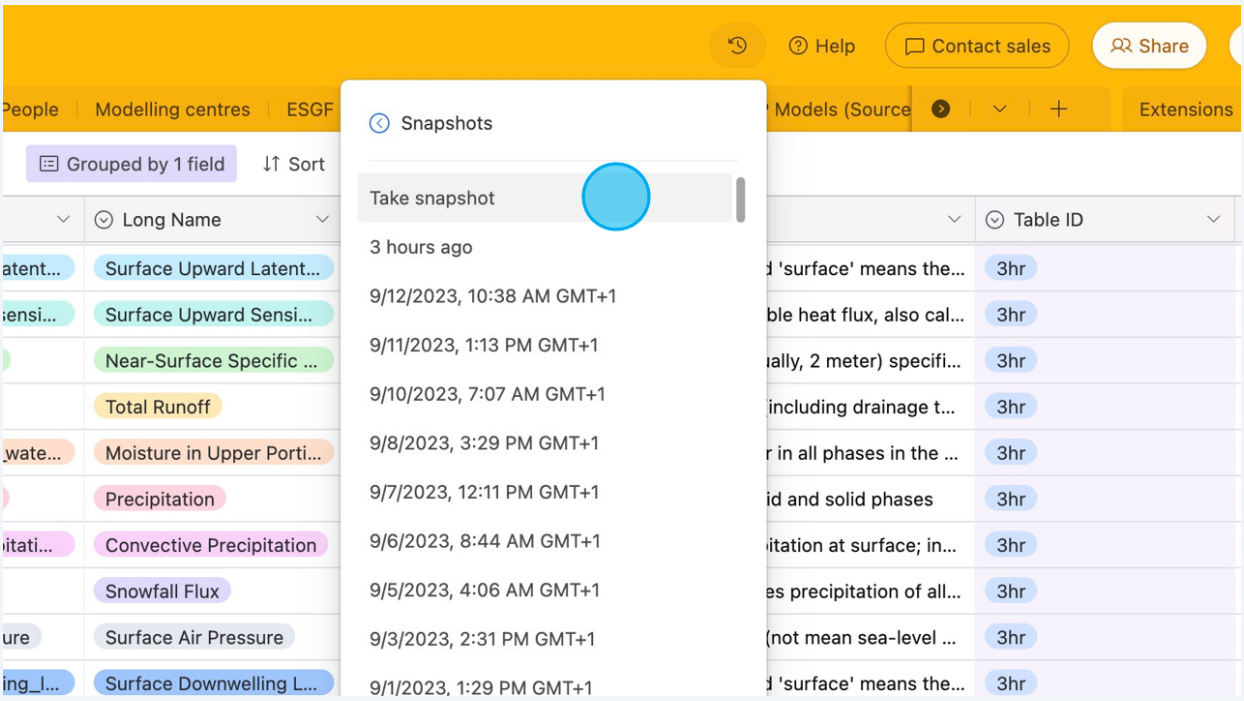
1 Click the rewind button.



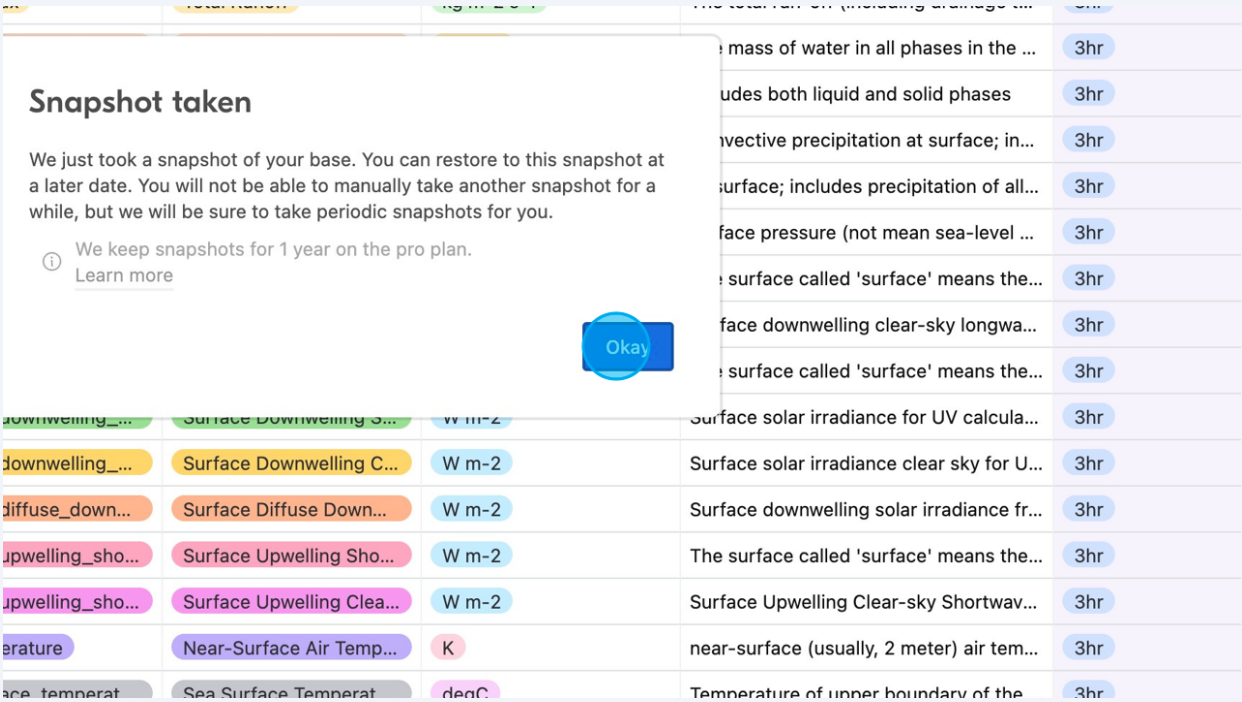
2 Then select "Snapshots"



3 Click "Take snapshot"

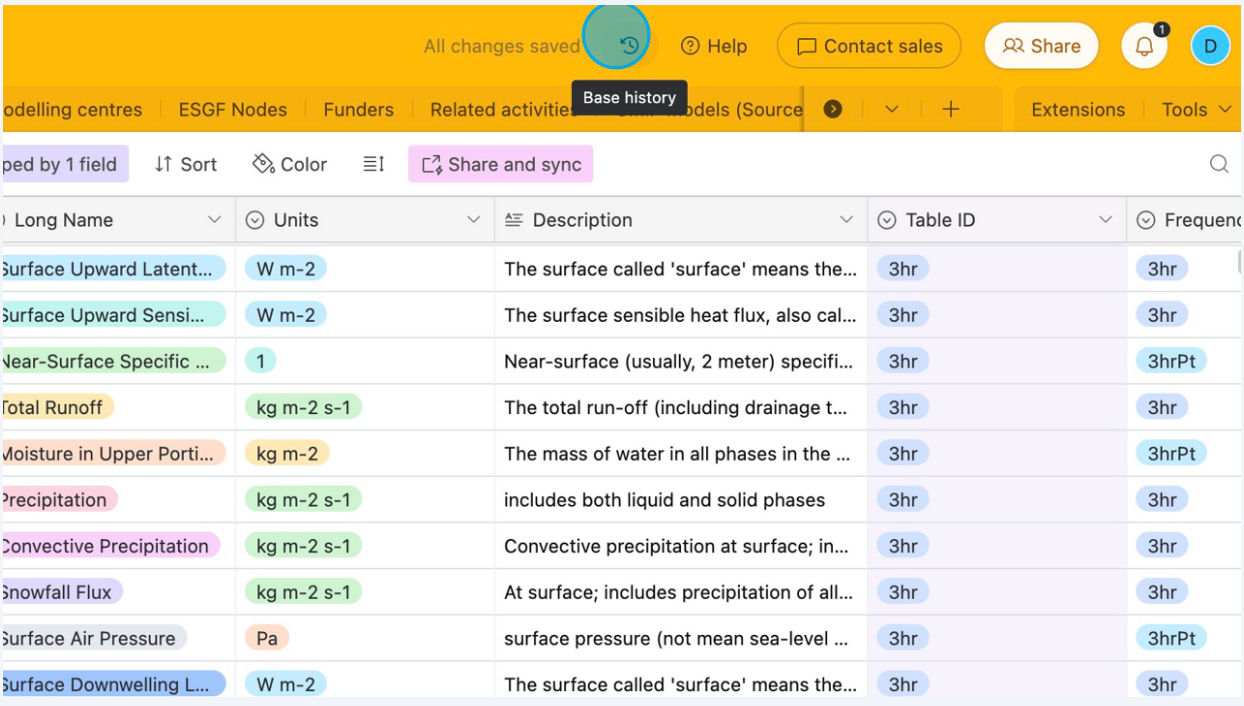


4 Click "Okay"

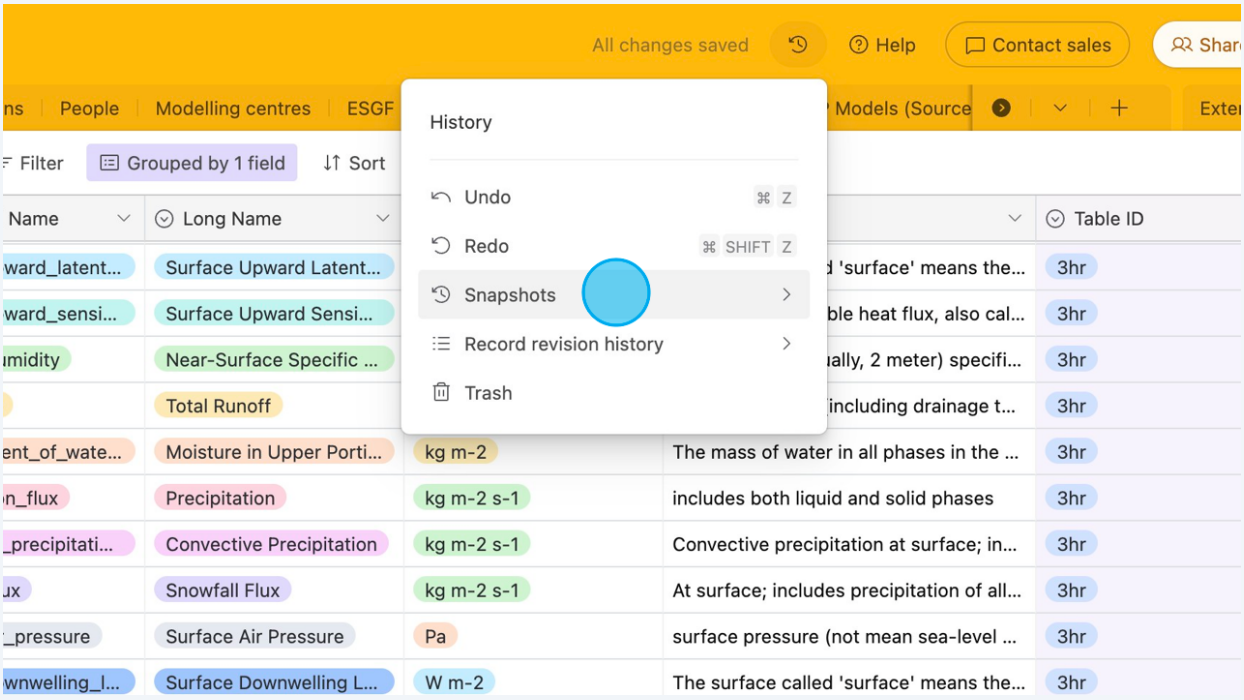


Revert from a snapshot

5 Click the rewind button.

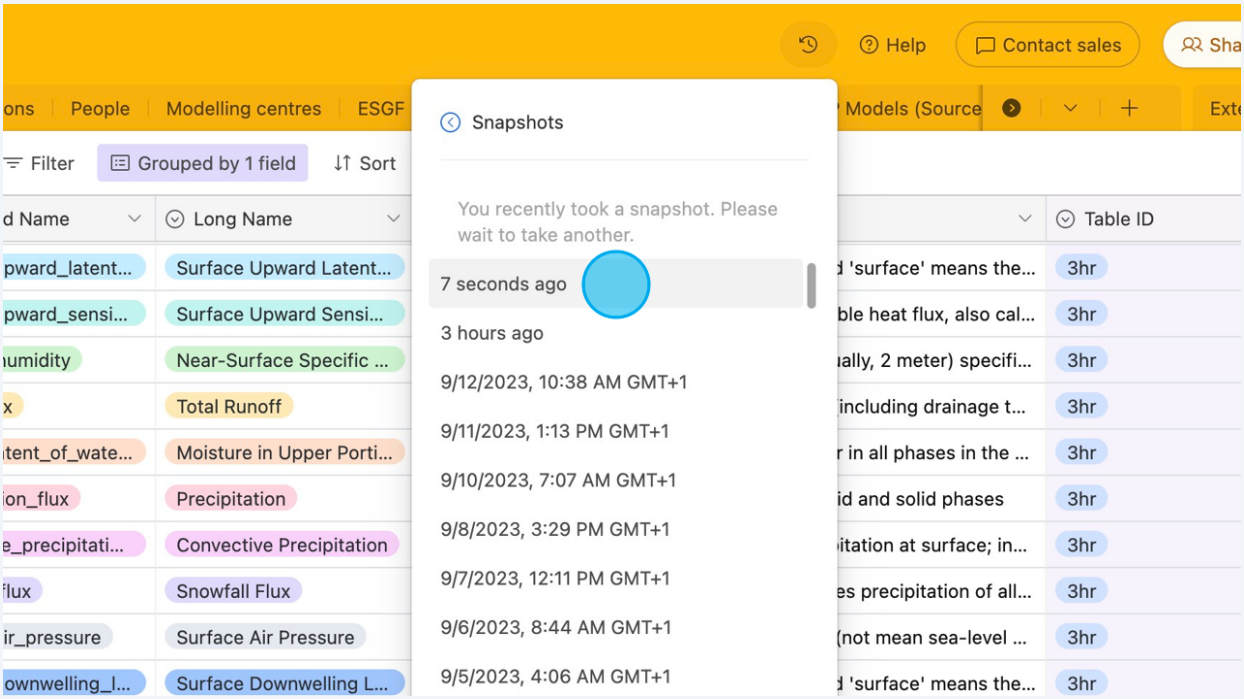


6 Click "Snapshots"



⚠ Alert! reverting to a snapshot means that you lose 'redo' functionality

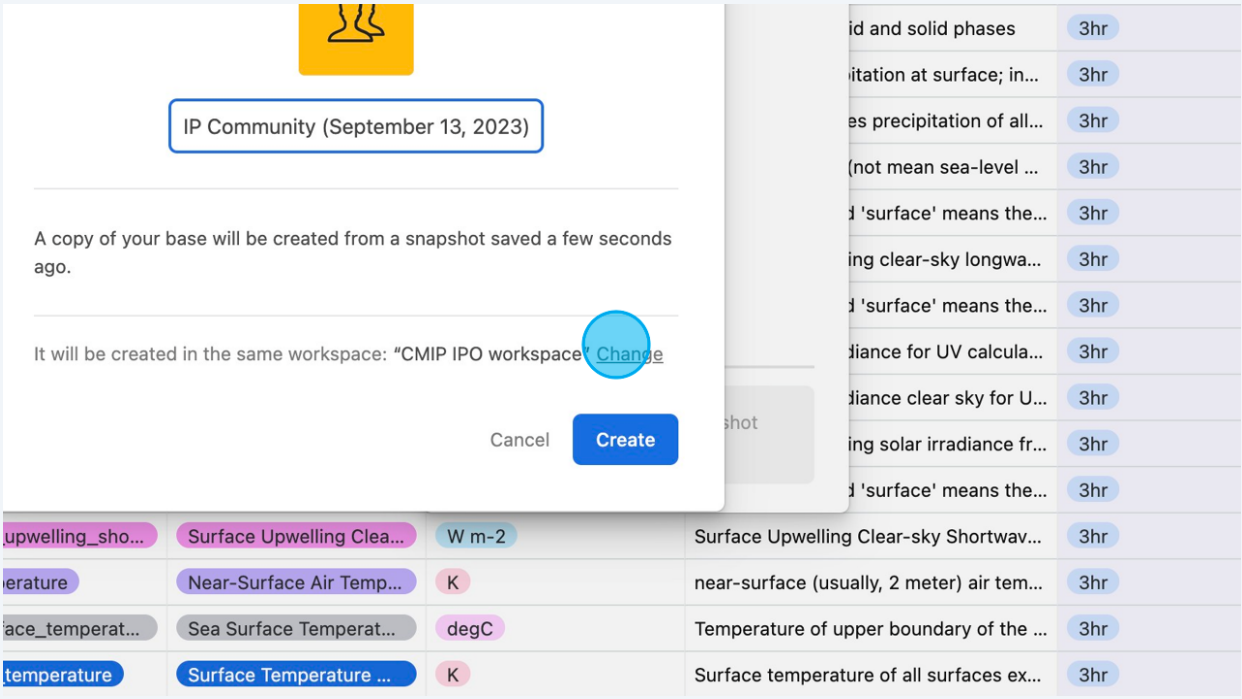
7 Select your snapshot.



Restoring to a different workspace.

Tip! Save the snapshot base as a different name, or in a different workspace. This can be moved back later.

8 Click "Change"



9 To change the workspace: click this dropdown.