



Company
ABC

Inventory Management System: User Documentation

Prepared by the CompanyABC Team

Version: 1.0

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Introduction

Welcome!

Welcome to our new and improved inventory management system for all of our products at Company ABC! We have now fully transitioned from our old system. You will notice that the design is a lot more user friendly and crisp. We hope you will enjoy it!

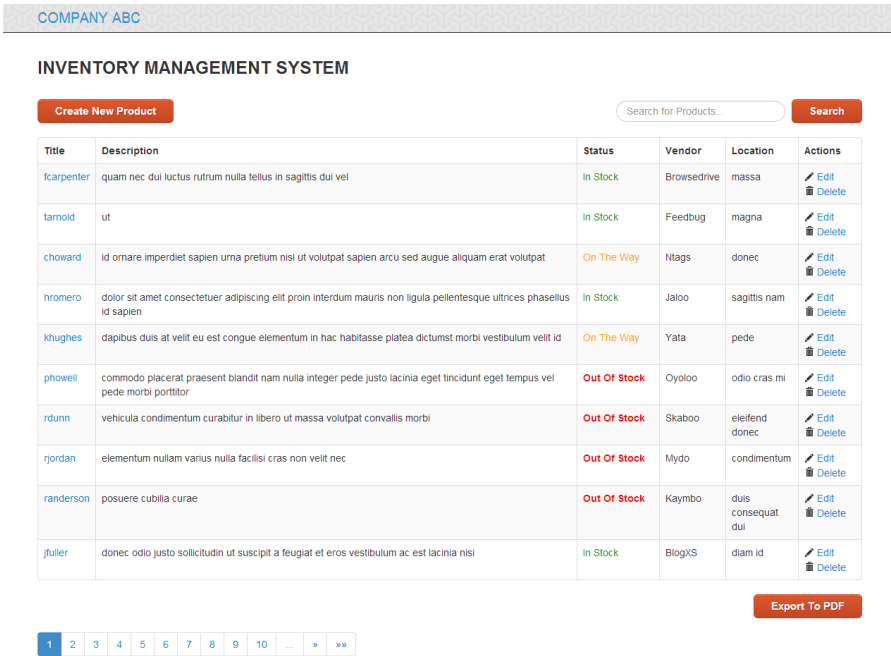
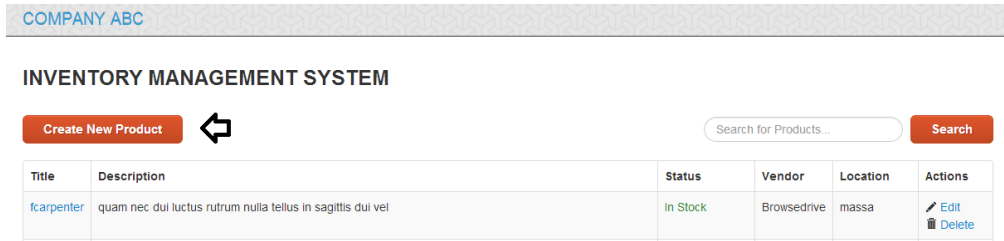


Figure 1 Our new home page.

Features

Adding a new product to the system

1. First click the "Create New Product" button on the main page.



2. Enter the information about the product on this page.

CREATE PRODUCT

Title	<input type="text"/>
Description	<input type="text"/>
Vendor	<input type="text"/>
Cost	<input type="text" value="0"/>
List Price	<input type="text" value="0"/>
Status	<input type="text" value="In Stock"/>
Location	<input type="text"/>
Date Received	<input type="text"/>
<div><div>Save</div><div>Cancel</div></div>	

3. Click save.

4. Confirmation of the transaction will occur on the next page.

The product was successfully saved.

X

INVENTORY MANAGEMENT SYSTEM

Create New Product


Search for Products...

Search

Title	Description	Status	Vendor	Location	Actions
fcarpenter	quam nec dui luctus rutrum nulla tellus in sagittis dui vel	In Stock	Browsedrive	massa	Edit Delete

Editing an existing product

1. Click the 'Edit' button of the product you wish to edit.

fcarpenter	quam nec dui luctus rutrum nulla tellus in sagittis dui vel	In Stock	Browsedrive	massa	Edit Delete	
----------------------------	---	----------	-------------	-------	--	---

2. Update any fields that you wish to.

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EDIT PRODUCT

Title

fcarpenter

Description

quam nec dui luctus rutrum nulla tellus in sagittis dui vel

Vendor

Browsedrive

Cost

816.93

List Price

384.50

Status

In Stock

Location

massa

Date Received

18/07/2012 12:00:00 AM

Save

Cancel

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3. Click the "Save" button.

4. A confirmation will appear on the next screen.

COMPANY ABC

The product was successfully saved. X

INVENTORY MANAGEMENT SYSTEM

Create New Product

Search for Products...

Search

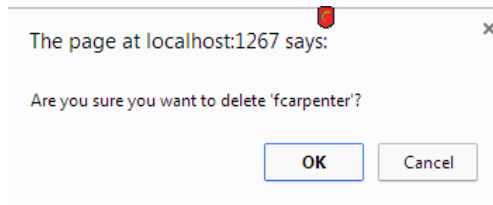
Title	Description	Status	Vendor	Location	Actions
fcarpenter	quam nec dui luctus rutrum nulla tellus in sagittis dui vel	In Stock	Browsedrive	massa	Edit Delete

Deleting an existing product

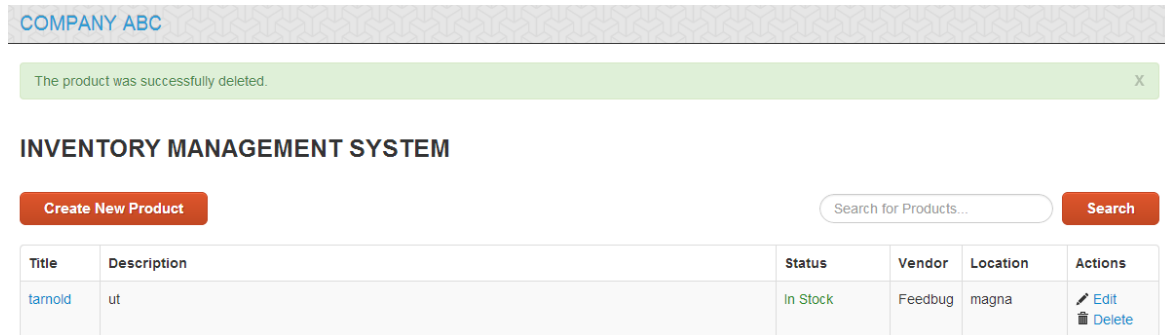
1. Locate the product you wish to delete, and then click the "Delete" button.

fcarpenter	quam nec dui luctus rutrum nulla tellus in sagittis dui vel	In Stock	Browsedrive	massa	Edit Delete
----------------------------	---	----------	-------------	-------	--

2. A confirmation dialog box will appear. Confirm your answer.



3. A confirmation message will appear on the next screen.



Searching for a product

We have introduced an exciting new feature into our inventory management system. We now have full-text search! This means you can search for any product by specifying a value for any of its fields! For example, let's say you were searching for all 'In Stock' items. All you have to do is enter 'In Stock' into our unified search box, and all products that are in stock will be returned! Isn't that great!?

1. Enter "In Stock" into the search field.



2. Click the "Search" button.

3. Your search results will be displayed.

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INVENTORY MANAGEMENT SYSTEM

Create New Product

In Stock

Search


Title	Description	Status	Vendor	Location	Actions
tarnold	ut	In Stock	Feedbug	magna	Edit Delete
hromero	dolor sit amet consectetur adipiscing elit proin interdum mauris non ligula pellentesque ultrices phasellus id sapien	In Stock	Jaloo	sagittis nam	Edit Delete
jfuller	donec odio justo sollicitudin ut suscipit a feugiat et eros vestibulum ac est lacinia nisi	In Stock	BlogXS	diam id	Edit Delete
pjackson	neque dui bibendum morbi non quam nec dui	In Stock	Rhynoodle	proin	Edit Delete
valvare	accumsan odio curabitur convallis dui consequat dui nec nisi volutpat eleifend donec ut dolor morbi vel lectus in	In Stock	Kayveo	aliquam augue	Edit Delete
fanderson	sed magna at	In Stock	Dynabox	diam	Edit Delete
egreene	arcu libero rutrum ac lobortis vel dapibus at diam nam tristique	In Stock	Zava	convallis	Edit Delete
bspencer		In Stock	Photospace	varius integer ac	Edit Delete
creid	diam cras pellentesque volutpat dui maecenas tristique est	In Stock	Zoonder	posuere cubilia curae	Edit Delete
cwatson	ultrices posuere cubilia curae nulla dapibus dolor vel est donec odio justo sollicitudin ut	In Stock	Dabtype	maecenas tincidunt	Edit Delete

Export To PDF

1 2 3 4 5 6 7 8 9 10 ... » >>

To clear your search and go back to seeing the whole product catalog, click the "X" button on the search field:

Out Of Stock



You can also search by dates as well. Say you were looking for items either created or received in November. All you would have to do is enter "November" into the search field and all the results will be shown.

Here is a list of all the fields you can search by:

- ABCID
 - Title
 - Description
 - Vendor
 - List Price
- Cost
 - Status
 - Location
 - Date Created
 - Date Received

Exporting products to PDF Report

Another exciting feature we are proud to introduce is Export To PDF! Now, you can export the whole or a subset of the product catalog to a PDF report.

Exporting the whole product catalog

1. Without entering a search click the "Export To PDF" button at the bottom right hand side of the page.

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INVENTORY MANAGEMENT SYSTEM

Create New Product

Out Of Stock

Search


Title	Description	Status	Vendor	Location	Actions
tarnoid	ut	In Stock	Feedbug	magna	Edit Delete
choward	id ornare imperdiet sapien urna pretium nisl ut volutpat sapien arcu sed augue aliquam erat volutpat	On The Way	Ntags	donec	Edit Delete
hromero	dolor sit amet consectetur adipiscing elit proin interdum mauris non ligula pellentesque ultrices phasellus id sapien	In Stock	Jaloo	sagittis nam	Edit Delete
khughes	dapibus dui at velit eu est congue elementum in hac habitasse platea dictumst morbi vestibulum velit id	On The Way	Yata	pede	Edit Delete
phowell	commodo placerat praesent blandit nam nulla integer pede justo lacinia eget tincidunt eget tempus vel pede morbi porttitor	Out Of Stock	Oyoloo	odio cras mi	Edit Delete
rdunn	vehicula condimentum curabitur in libero ut massa volutpat convallis morbi	Out Of Stock	Skaboo	eleifend donec	Edit Delete
rjordan	elementum nullam varius nulla facilisi cras non velit nec	Out Of Stock	Mydo	condimentum	Edit Delete
randerson	posuere cubilia curae	Out Of Stock	Kaymbo	duis consequat dui	Edit Delete
jfuller	donec odio justo sollicitudin ut suscipit a feugiat et eros vestibulum ac est lacinia nisi	In Stock	BlogXS	diam id	Edit Delete
hgonzalez	orci luctus et ultrices posuere cubilia curae nulla	Out Of Stock	Yoveo	nulla	Edit Delete

➡ Export To PDF

1 2 3 4 5 6 7 8 9 10 ... » »»

2. The page will not appear to be doing anything, but we assure your report is being generated in the background. In the next version, a clear progress indicator will be provided to show the progress of the generated report.

3. Your PDF will either be downloaded to your computer or it will open in the web browser.



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EXPORTED RESULTS

Date Generated: 07-20-2014

Title	Description	Vendor	Cost	List Price	Status	Location	Date Created	Date Received
fhompson	ut massa	Yata	\$718.58	\$676.07	Out Of Stock	munc	06-01-2014	02-18-2012
khughes	dapibus dui at velit eu est congue elementum in hac habitasse platea dictumst morbi vestibulum velit id	Yata	\$30.90	\$476.17	On The Way	pede	05-12-2013	12-05-2013
aguiarvez	donec quis orci eget orci vehicula condimentum curabitur in libero ut massa volutpat convallis morbi odio odio elementum eu interdum	Yata	\$35.85	\$439.40	On The Way	quisque erat	01-02-2014	04-02-2014
gmills	bibendum morbi non quam nec dui luctus rutrum nulla tellus	Yata	\$388.51	\$744.21	In Stock	augue vestibulum	10-21-2011	10-05-2013
fearter	at volutpat vitae mi aenean lectus pellentesque eget nunc donec quis orci eget orci vehicula condimentum	Yata	\$188.00	\$323.21	Out Of Stock	ipsum primis in	05-05-2014	10-02-2012
ltanley	...	Yata	\$102.49	\$645.89	Out Of Stock	cursum urna ut	04-06-2012	09-17-2011

pg. 1

Company ABC - Street 123 - AB - Canada

Exporting a search to PDF

1. Enter your search parameters in the text box. Click the export button on the bottom of the right hand side of the page.

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INVENTORY MANAGEMENT SYSTEM

Create New Product

Yata X Search

Title	Description	Status	Vendor	Location	Actions
khughes	dapibus duis at velit eu est congue elementum in hac habitasse platea dictumst morbi vestibulum velit id	On The Way	Yata	pede	Edit Delete
Istanley		Out Of Stock	Yata	cursus urna ut	Edit Delete
fcarter	at vulputate vitae nisi aenean lectus pellentesque eget nunc donec quis orci eget orci vehicula condimentum	Out Of Stock	Yata	ipsum primis in	Edit Delete
ftompson	ut massa	Out Of Stock	Yata	nunc	Edit Delete
agutierrez	donec quis orci eget orci vehicula condimentum curabitur in libero ut massa volutpat convallis morbi odio odio elementum eu interdum	On The Way	Yata	quisque erat	Edit Delete
gmills	bibendum morbi non quam nec dui luctus rutrum nulla tellus	In Stock	Yata	augue vestibulum	Edit Delete

Export To PDF

1

2. Your report will either open in your web browser or it will be downloaded to you computer.

Support

If you encounter any issue, big or small, feel free to drop us a line at help@companyabc.com.

Known Issues:

- PDF Report layout can be messed up if product descriptions are multi-lined.