

# Nomthandazo Motau

Middelburg Mpumalanga  
082 214-2280  
cmotau@gmail.com

## PROFESSIONAL SUMMARY

Highly motivated and customer-focused professional with extensive experience in client services, administration, and sales support. Proven ability to meet and exceed sales targets through exceptional customer relationship management. Skilled in identifying customer needs, delivering tailored solutions, and fostering long-term client loyalty. Adept at working in fast-paced environments, resolving client concerns promptly, and driving revenue growth.

## EDUCATION

National Diploma in Information Technology - UNISA

Short Term Insurance NQF L4 - Inseta

Regulatory Examination RE5 - Moonstone

International Drivers Certificate - UNISA

Life Skills Programme - CIDA CITY CAMPUS

Eastdene Combined School - Matric

## SKILLS

Analytical thinking and decision-making

Sales and customer relationship management

Problem-solving and conflict resolution

## LANGUAGES

English

Sesotho

isiZulu