

Website documentation

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Do not share with anyone outside of the project!

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1 Accounts

1.1 Website

- Website url: <https://id-gaming-project.eu/>

Tutorial used to create the Website: [How To Make a WordPress Website](#)

To login in a wordpress website add `/wp-login.php` to the website url.

1.2 Virtual Machine

- User: root
- pass: GamingID2021!
- User: wordpressuser
- pass: GamingID2021Wordpress!
- [id-gaming-project.eu/toolkit/](#)
 - database name: db_toolkit
 - User: toolkit_wordpressuser
 - pass: toolkit_GamingID2021Wordpress!

Tutorials used to setup the VM:

- [How to install linux, apache, mysql, php, lamp and stack on Ubuntu](#)
- [How to install wordpress with lamp on Ubuntu](#)

1.3 Google

- email: id.gaming.proj@gmail.com
- password: (4zS.44&B.B#WxLE

2 Plugins

2.1 MonsterInsights

- Gives user analytics;
- Connected to Google Analytics id.gaming.proj@gmail.com account;
- Google Analytics account also gives user analytics. Use both together.

2.2 UpdraftPlus

- Make backups of the site and saves them in the google drive in the folder UpdraftPlus/;
 - The folder name is not changable in the free version (Do not change the folder name in the drive);
 - The backups are made weekly (tickable).
- Connected to google id.gaming.proj@gmail.com account.

2.3 Polylang

- Allow multilingual website;
- Automatically detects the user browser language and change the site to his language (if we have it);
- Each page/post per language, each navbar per language.

2.4 Elementor

- email: id.gaming.proj@gmail.com
- password: VUJgy9s9xTP953E.

Not sure if this is the only elementor account associated to this project.

Elementor Pro

- Only in the toolkit website;
- Elementor pro plan: Essential

2.5 Search & Filter Pro

- Only in the toolkit website;
- Allows to make a online catalogue
- Search & Filter Pro: Single
- Combined with Search & Filter - Elementor Extension
 - email: id.gaming.proj@gmail.com
 - password: Z@2M7DwgiEGW!Ep

2.6 Advanced Custom Fields

- Only in the toolkit website;
- Allows to create custom fields;
- The toolkit filters / categories are this custom fields.

2.7 Custom Post Type UI

- Only in the toolkit website;
- Allows to create custom posts type;
- Not the post itself, but the type of the post;
- It also allows to create taxonomies, that are the special fields of that post.

2.8 Ele Custom Skin

- Only in the toolkit website;
- Allows to create a layout for a post;
- This layout is then used when showing all posts;
- This is not the layout of the actual post.

2.9 Text ZOOM Premium

- Only in the toolkit website;
- Allows each user to zoom the text

3 Wiki How

“This” is a simple wiki how, that covers how to make basic stuff in our website. In some cases, there are multiples ways to accomplish the same results, I cover the one that I mostly use, does not mean that it is the easiest or best method.

3.1 How to check User Analytics on Wordpress by MonsterInsights plugin

1. Go to: <https://id-gaming-project.eu/wp-admin/>;
2. On the left navigation bar press Insights;
3. This page shows the analytics provided by MonsterInsights plugin, and can be complemented with the information provided by google Analytics (Subsections 3.2).

3.2 How to check User Analytics on Google Analytics

1. Go to: <https://analytics.google.com/>;
2. Login with Google ID-GAMMING account (Subsection 1.3);
3. And that's it.

3.3 How to make a Backup

1. Go to: <https://id-gaming-project.eu/wp-admin/>;
2. On the left navigation bar press Settings > UpdraftPlus Backups (Fig. 1);
3. Select the separator Backup/Restore (Should be the default one);
4. Press the button “Backup Now” (Fig. 2).

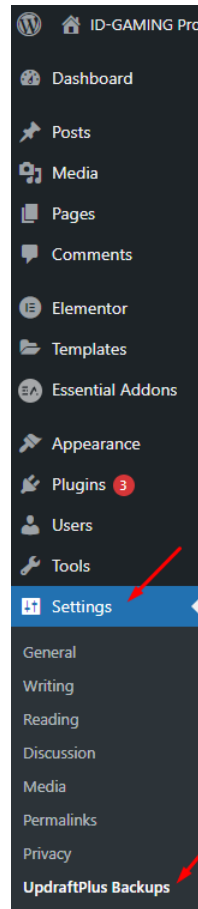


Fig. 1: Settings>UpdaftPlus Backups.



Fig. 2: “Backup Now” button.

3.4 How to change the Backups schedule

1. Go to: <https://id-gaming-project.eu/wp-admin/>;
2. On the left navigation bar press Settings >UpdaftPlus Backups (Fig. 1);

3. Select the separator Settings and change the desire settings (Fig. 3);
4. The option “Choose your remote storage” should be left as it is, i.e., Google Drive.

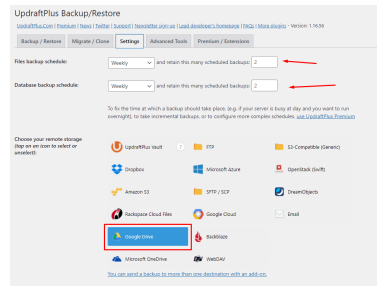


Fig. 3: Backups schedule options.

3.5 How to add a new language

1. Go to: <https://id-gaming-project.eu/wp-admin/>;
2. On the left navigation bar press Languages (Fig. 4);
3. Fill the option as intended (Fig. 5);
 - We are using alphabetic order;
4. Edit the other languages order if necessary (Fig. 6);
 - This is also where you can edit the other language properties if needed.
5. Create a new language menu (Subsection 3.9)

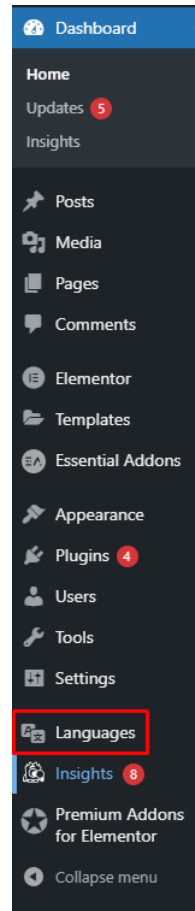


Fig. 4: Language tab.

Add new language

Choose a language

You can choose a language in the list or directly edit it below.

Full name

The name is how it is displayed on your site (for example: English).

Locale

WordPress Locale for the language (for example: en_US). You will need to install the .mo file for this language.

Language code

Language code - preferably 2-letters ISO 639-1 (for example: en)

Text direction

☒ left to right

☐ right to left

Choose the text direction for the language

Flag

Choose a flag for the language.

Order

0

Position of the language in the language switcher

Add new language

Fig. 5: Add new language.

Full name	Locale	Code	Order	Flag	Posts
English	en_US	en	1		21

Fig. 6: Edit language.

3.6 How to add a new post

You can follow this tutorial: <https://youtu.be/qrIqWnt9FXo> or the following points.

1. Go to: <https://id-gaming-project.eu/wp-admin/>;
2. On the left navigation bar press Posts>Add new (Fig. 7);
3. On the Right bar fill the categories option, i.e. the language of the post (Fig. 8)
4. On the Right bar fill the featured image and Excerpt option (Fig. 9)
 - This will change the post preview in the news page (Fig. 10)
5. On the top side, press the button edit with Elementor (Fig. 11)
6. The post page is loaded, and ready to be edited.
7. To follow the template user on the other posts (recommended):
 - (a) Press the folder icon (Fig. 12);
 - (b) On My Templates tab, insert the New-EN template (Fig. 13)
 - (c) On “Import Docutment Settings” pop-up press Yes (Fig. 14)
 - (d) Edit the text,image as intended.
 - (e) Press the Publish Button;
8. Go back to the wp dashboard, on the left navigation bar press Posts;

9. On the created post, click “Quick Edit” and edit the title, url slug and date if needed (Fig. 15)
10. Press the button “Update”

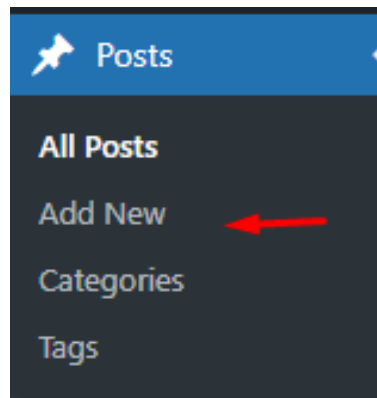
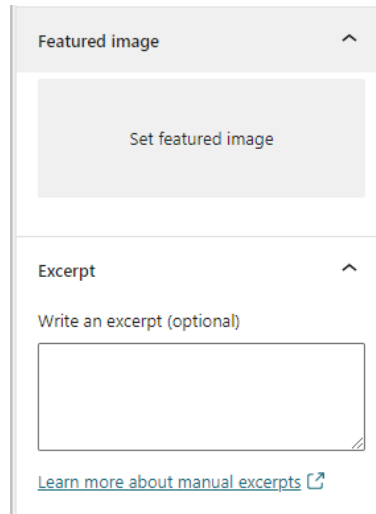


Fig. 7: Add a new post.



Fig. 8: Select the categories.



The screenshot shows a vertical panel with two sections. The top section is titled 'Featured image' with an upward arrow icon. Below the title is a large grey rectangular button labeled 'Set featured image'. The bottom section is titled 'Excerpt' with an upward arrow icon. Below the title is the text 'Write an excerpt (optional)' followed by a large empty text area with a small cursor icon at the bottom right. At the bottom of the section is a blue link labeled 'Learn more about manual excerpts' with an external link icon.

Fig. 9: Select featured image and excerpt.

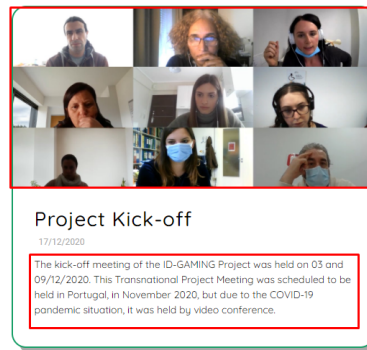


Fig. 10: Featured image and excerpt example.

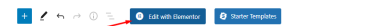


Fig. 11: Edit with Elementor.

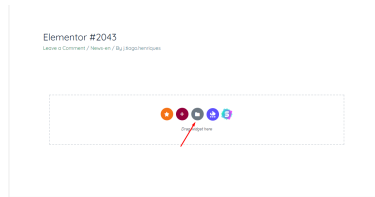


Fig. 12: Templates folder.

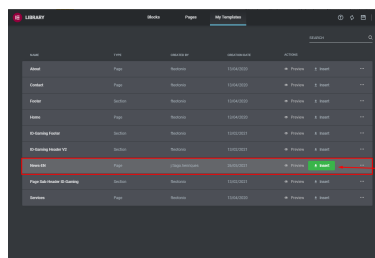


Fig. 13: My templates tab, insert News-EN template.

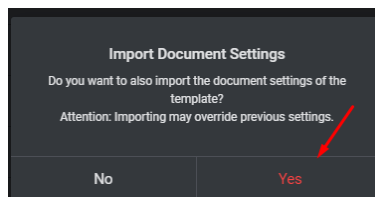


Fig. 14: Yes to import document settings.

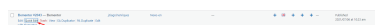


Fig. 15: Quick edit button.

3.7 How to add a new page

1. Go to: <https://id-gaming-project.eu/wp-admin/>;
2. On the left navigation bar press Page > New Page (Fig. 16);
3. On the page Attributes > Template, choose Elementor canvas (Fig. 17);

4. Press the button “Edit with Elementor”;
5. Edit the page as intended.

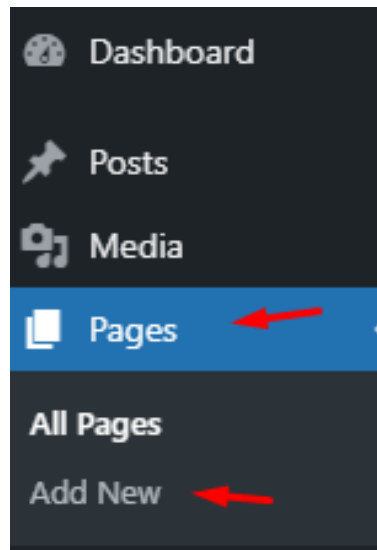


Fig. 16: Page >New Page.

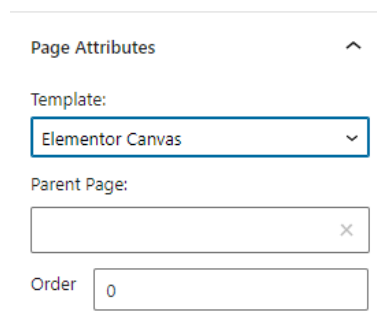


Fig. 17: On Attributes >Template, choose Elementor canvas

3.8 How to add a new page/post translation

1. Go to: <https://id-gaming-project.eu/wp-admin/>;
2. On the left navigation bar press Posts or Page;

3. On the post or page to translate, press the plus icon of the language to translate (Fig. 18);
4. Press the button “Edit with Elementor”, and translate the post / page;
5. Do not edit the header, however, you should edit the footer.
 - The header changes automatically when the language is changed;
 - If this language doesn’t have a language menu, you need to create one (Subsection 3.9).



Fig. 18: Add a new translation button.

3.9 How to add a new menu translation

1. Go to: <https://id-gaming-project.eu/wp-admin/>;
2. On the left navigation bar press Appearance >Menus (Fig. 19);
3. Define the Menu name, and the menu language by selecting “Primnary menu ...” (Fig. 20);
4. Disable all the other options;
5. Press the button “Save Menu”;
6. On the left side, add the pages of that language and the language switcher (Fig. 21);
 - Follow the order of the other menus;
 - Edit the language switcher option to be equal as Fig. 22;
7. Press the button “Save Menu” again.

3.10 How to add a new product to our catalogue

This is guide is only for the [Toolkit website](https://youtu.be/jFyz9rlV7iQ). Follow the short tutorial: <https://youtu.be/jFyz9rlV7iQ>

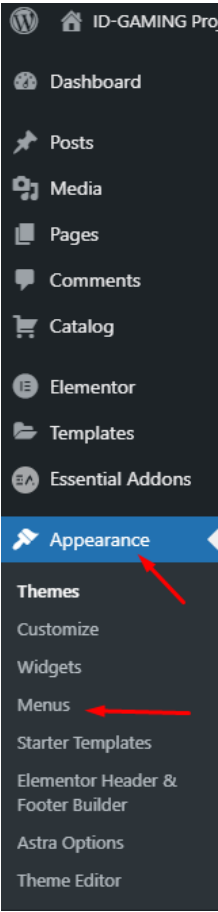


Fig. 19: Appearance >Menus.



Fig. 20: Create a new menu button.

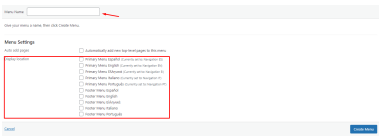


Fig. 21: Edit title and display location.

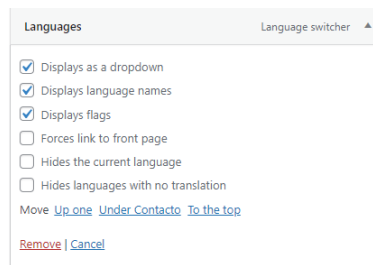


Fig. 22: Language switcher options.