

Concrete update with  
images/figures with captions

Team blockers and tasks those  
blockers are associated with  
Tech requirements,  
tools/software/etc needs

# TEMPLATE

Major milestones achieved  
What are we doing this week,  
which milestones those tasks are  
attached to  
Is everything on schedule?

Cross-team issues and interfaces  
that require communication?  
Plan and timeline for  
communicating and merging team  
plans?

