

VIVIAN SUI

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EDUCATION

Carnegie Mellon University

May 2026

Bachelor of Science in Business Administration (Intended StatsML Double Major)

- Relevant Coursework: Principles of Computing, Business Science, Principles of Microeconomics

EXPERIENCE

Restaurant Manager

August 2017 –

Swen Chinese Restaurant, Tuscaloosa, AL

May 2022

- Served as a primary communicator between immigrant management and employees.
- Tracked employee availability for scheduling.
- Trained new employees in restaurant operations, customer service, and menu items.

EXTRACURRICULARS AND ACTIVITIES

Intern

May 2021 –

Project Uma

July 2021

- Led meetings for a team of ten interns based in Cambodia.
- Researched museum databases to collect data on missing Cambodian art.
- Participated in diplomatic communications between US lawyer Bradley J. Gordon and the Cambodian government.

Yearbook Staff

August 2019 –

Northridge High School

May 2020

- Digitally designed and edited 4 yearbooks spreads.
- Conducted student interviews with an emphasis on representation.
- Interacted with the student body through polls and surveys.

Santa's Helpers

December 2019

Tuscaloosa, AL

- Organized stock in a warehouse.
- Guided parents through the warehouse.
- Communicated program procedures to an array of clients.

SKILLS & INTERESTS

Skills: Google Suite, Notion

Interests: Programming, Data Science, Finance