Date & Time: BAC - STAFF
1-19-23

Republic of the Philippines Province of Sorsagon CITY OF SORSAGON

PROJECT PROCUREMENT MANAGEMENT PLAN 2023

CITY SUDGET OFFICE
SORSOGON CHTY
Recrived by //
Date is common /-/(-73 Time Received 3114pm

PROJECT TITLE

: MAINTENANCE AND OTHER OPERATING EXPENSES AND CAPITAL OUTLAY

PMO END-USER/DEPARTMENT

: CITY MAYOR'S OFFICE

SOURCE OF FUND : CITY MAYOR'S OFFICE

CODE	GENERAL DESCRIPTION	QUANTITY	LHIT	MODE OF PROCUREMENT	ESTIMATED BLOGET	SCHEDULE/MILESTONE OF ACTIVITIES											
			1			JANUARY	FEBRUARY	MARCH	APRIL	MAY	LUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
	OFFICE SUPPLIES			BIDDING	1.000,000.00												
	ballpen (blue)	6	BOX		1,200.00	1		1		1		1		1		1	
	ballpen (black)	6	BOX		1,200.00	1		1		1		1		1		1	
	Pencil	4	BEX		2, 040.N	1		1		1		1		1		1	
	signpen ((black)	6	BCX		200	1		1		i		1		1		1	
	signpen (blue)	6	BOX		2, 160.00	1		1		1		1		1		1	
	pentelpen (b'ack)	4	BEX		2, 160·N	1		1		1		1		1		1	1
12551152	record book (500 pages)	20	PC		2, m. n	10						10					
	bond paper (long)	25	BOX		31, m -1	12						13					
	band paper (short)	25	BOX		27, m·1	12						13					
	staple wire	8	BOX		490	2			2			2			2		
	brown envelope (short)	40	PC		800	20						20					
	brown envelope (long)	4D	PC		320	20						20					
	green envelope with cord (long)	30	PC		1,000	10						10					10
	white folder (short)	40	PC		400	20						20					
	white folder (long)	40	PC		600	20						20					
	Mailing Envelope (long)	40	PC		400	20						20					
	Mailing Envelope (short)	40	PC		325	20						20					
	expanded folder (long)	40	PC		800	20						20					
	expanded forder (short)	40	PC		808	20						20					

plastic folder (long) PE 2. paper lastener PC correction tape 2,000 BOX papardip (small) BOX paperdip (big) bulldag clip (big) BOX BOX bulldag clip (small) GAL alcohol (big) OOM marter (yellow) BOX 3,50 sticky nates (big) PC 1,920 PC sticly notes (small) 2,000 PC scotch tepe (big) whiteboard marker BDX (00) BOX ink: c t5642 5,000 8DX ink: m t 6644 5,000 BOX 5,000 ink: y t5644 ink: black t 6641 BOX 5,000 PC Scissors PC 110. Glue PD Stapler 8,000 PC File Holder PC Double Sided Tape 3,900 PC Special Paper PC Document Holder PC Papar Rack PACK Sticker Paper PACK Special Paper Packaging Tapa Я Masking Tepa Eleaning Materials PC Tissua bsttle-Insect Sprayer battle Air freshener

case As Se

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Pedga	20	pc		<u></u>	10					10					
Zanrax	20	pc			10					10					
ink for printers															
Cleaning Materials															
Photocopier Toner															
Calculator	2	рс			1					1					
USB	8	pc			4					4					
External Hard Driva	2	pc			1					1					
CD															1
Trash Con	2	pc			2						,				
Мор	2	pc	_		2										
Floor Mat	10	pc			10										
Betteries AA	2	Бох			2	 							'		
Batteries AAA	2	Бох			2										
Lightbubs	60	рс			20		10			20			10		
Celling cerds															
Flyers								L]							
1ED WALL		\perp	BODING												
Indeorled wall system	2			2000.000.00										ļ	
Outdoor led wall system	2			2,000,000,00		<u></u>				igsquare					ļ <u></u>
PZP witeless network system	3	\bot		300.00000		 ļ <u>-</u>		 	 	 		<u> </u>	ļ	<u> </u>	ļ
PABX SYSTEM	1	\perp		B000 000 000		 ļ <u>.</u>	 	\vdash	 	\vdash			<u> </u>		
Digital PABX system	2	\$ 5 \$	<u></u>	2.000.000.00	 	 			 	 			<u> </u>	<u> </u>	
SERVER SYSTEM	-	+-	 	6.000.000.00	 	 		 	\longmapsto	 	·	<u> </u>	 		
Office Server and network	_		1	3.000.000.00								ļ			
systems - systems	3	set		 	+	 	 		 	 		1	<u> </u>	<u> </u>	<u> </u>
ONLINE APPLICATIONS Websita Maintenance and	+	+	 		+	 ···			 	 	·		<u> </u>	<u> </u>	
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I ETRACS SUBSCRIPTIONS	1		<u></u>	<u> </u>	<u></u>	 	L	L		L			<u> </u>	L	L

Stracs Subscription, Upgrades 00.000.000.0 and Augins 1,000.000.00 ADVERTISING EXPENSES 300.000.00 PRINTING AND PUBLICATION 00.000.000.1 REPRESENTATION EXPENSES 100.000.00 MEMBERSHIP DUES AND CONTRIBUTION TO ORGANIZATIONS 200,000.00 SUBSCRIPTION EXPENSES 1,000,000.00 DONATIONS Financial Assistance to raquesting parties OTHER MAINTENANCE AND 6,000,000.00 **OPERATING EXPENSES Heetings** Seminars Conventions Trainings Orientations Participation to verious Activities TRAVELLING EXPENSES -3.000.000.00 tocal TRAVELING EXPENSES -500.000.00 Foreign Benchmarking Conventions of Local Chief Executives 3,000,00000 TRAINING EXPENSES 1.000.000.00 FUEL, DIL AND LUBRICANT EXPENSES 50.000.00 WATER EXPENSES COMMUNICATION EXPENSES 50.000.00 Postage and Courier Services 150,000.00 Telephone Expenses 150,000.00 Internet Subscription Expenses

Cable, Satellite, telegraph and radio		50.000.00					
AWAROS/REWARDS EXPENSES		300,000.00					
EXTRAORDINARY EXPENSES							
Confidential expenses		500.000.00					
Extraordinary and Miscellaneous		493.023.69					
PROFESSIONAL SERVICES							
Auditing Services		950,000.00					
Other Professional Services		2,500,000.00					
GENERAL SERVICES		8,300,000.00					
PURCHASE OF MOTOR VEHICLE	BIDDING	1.500.000.00					
REPAIRS AND MAINTENANCE							
Repairs and Maintenance - Machinery and Equipment		1,000.000.00					
Repair and Maintenance – Transportation Equipment		2.000.000.00					
Repair and Maintenance – Furniture and Fixtures		1,000,000.00					
FINANCIAL ASSISTANCE/SUBSIDY							
Subsidy to NGA's		4.000.000.00					
PNP Incentives		1,200,000.00					
Subsidy to other LGU's		1,000,000.00					
Subsidy - Others		1,000,000.00					
Barangays		1,000,000.00					
Total		58,738,023.00					

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

Submitted by:

Approved by:

ATTY, MARK GERALD D. GUIRINDOLA City Administrator MA. ESTER E. HAMOR

City Mayor