



### **INSPECTION AND ACCEPTANCE CERTIFICATE**

We the undersigned, being members of Inspection and Acceptance Committee (I&A) appointed by the Accounting Officer vide letter Ref: **REF: ICTA/RT/02/2023-2024** Dated: **20<sup>th</sup> May, 2024**

We do confirm that we have performed the assignment diligently and issued this Interim Completion Certificate for the Procurement Object indicated below:

Contract Title and No. **PROVISION OF E-CITIZEN SECURITY RISK AND VULNERABILITY ASSESSMENT (VAPT)**

**CONTRACT NO:** *PURCHASER/ICTA/RT/02/2023-2024*

**DATE OF CONTRACT SIGNING:** *25<sup>th</sup> MARCH, 2024*

**SUPPLIER/CONTRACTOR:** *SERIANU LIMITED*

**INVOICE NO:** *INV-08122PR1706*

**NAME OF USER DEPARTMENT:** *INFORMATION SECURITY*

**DESCRIPTION OF ITEMS/SERVICES**

| No | Item                   | Description   | Remarks  |
|----|------------------------|---|--|
| 1  | Milestone Three(Final) | <ul style="list-style-type: none"><li>Forty Five Percent (45%) upon submission of Final reports</li></ul> | <ul style="list-style-type: none"><li>Final Report Submitted to ICTA as per the Contract</li></ul> |

Pursuant to the inspection carried out, the Inspection and Acceptance Team hereby certifies that:-

- a) The procurement object has complied with the required terms and conditions of the contract and therefore accepted.

**NB:** *As per the contract deliverables, the items have been delivered as per the Contract.*

**Signed:**

| S. No | Name            | Designation | Organization | Signature |
|-------|-----------------|-------------|--------------|-----------|
| 1.    | Philip Irode    | Chairperson | ICTA         |           |
| 2.    | Samuel Mayenga  | Member      | ICTA         |           |
| 3.    | Joan Mokeira    | Member      | ICTA         |           |
| 4.    | Peter Cheruiyot | Member      | ICTA         |           |
| 5.    | Stephen Maina   | Secretary   | ICTA         |           |

## Annex One: Committee Appointment Memo


|  |   |   |                 |              |                   |         |                 |         |                    |         |                  |            |
|--|---|---|-----------------|--------------|-------------------|---------|-----------------|---------|--------------------|---------|------------------|------------|
| PO Box 27150 - 00100 Nairobi Kenya<br>Tel: +254 20 2089061<br>www.icta.go.ke |   |  |                 |              |                   |         |                 |         |                    |         |                  |            |
| <b>REF:ICTA/RT/02/2023-2024</b>  |   |   |                 |              |                   |         |                 |         |                    |         |                  |            |
| <b>From:</b>   | <b>Chief Executive Officer</b>  |   |                 |              |                   |         |                 |         |                    |         |                  |            |
| <b>To:</b>   | <table border="0"><tr><td>1. Philip Irode</td><td>-Chairperson</td></tr><tr><td>2. Samuel Mayenga</td><td>-Member</td></tr><tr><td>3. Joan Mokeira</td><td>-Member</td></tr><tr><td>4. Peter Cheruiyot</td><td>-Member</td></tr><tr><td>5. Stephen Maina</td><td>-Secretary</td></tr></table> |   | 1. Philip Irode | -Chairperson | 2. Samuel Mayenga | -Member | 3. Joan Mokeira | -Member | 4. Peter Cheruiyot | -Member | 5. Stephen Maina | -Secretary |
| 1. Philip Irode  | -Chairperson  |   |                 |              |                   |         |                 |         |                    |         |                  |            |
| 2. Samuel Mayenga  | -Member   |   |                 |              |                   |         |                 |         |                    |         |                  |            |
| 3. Joan Mokeira  | -Member   |   |                 |              |                   |         |                 |         |                    |         |                  |            |
| 4. Peter Cheruiyot   | -Member   |   |                 |              |                   |         |                 |         |                    |         |                  |            |
| 5. Stephen Maina   | -Secretary  |   |                 |              |                   |         |                 |         |                    |         |                  |            |
| <b>Date:</b>   | 20 <sup>th</sup> May, 2024  |   |                 |              |                   |         |                 |         |                    |         |                  |            |
| <b>Subject:</b>  | Appointment to Inspection and Acceptance Committee:<br>Contract No: Purchaser/ICTA/RT/02/2023-2024<br>Contract Name: Provision Of E-Citizen Security Risk And Vulnerability Assessment (VAPT)   |   |                 |              |                   |         |                 |         |                    |         |                  |            |

The above subject refers;

Pursuant to the Public Procurement & Asset Disposal Act 2015 & Regulations 2020 and the requisite amendments, you are hereby appointed as a member of the Inspection and Acceptance Committee for the above procurement. The terms of reference of the committee is as stipulated in Section 48 of the PPAD ACT(2015) and Section 35 of PPAD Reg. 2020

All the committee members shall be expected to acquaint themselves with GOK procurement guidelines on confidentiality and pertinent requirements.

You are expected to expedite the task and forward a report to Deputy Director, Supply Chain Management for further necessary action.

  
**Stanley Kamanguya, OGW**  
**Chief Executive Officer**

The ICT Authority is a State Corporation under the Kenya State Corporations Act 446