



Harshank Jitendrabhai Lad

Mechanical Engineer

Contact no.: +919687641642

Email: ladharshank@gmail.com

SYNOPSIS

- Young, energetic and analytical professional.
- Honed the skills by completing academic projects, a quick learner; ability to work under pressure.
- Exceptional communicator with strong negotiation, problem resolution.
- Equally effective at identifying opportunities, developing focus, and providing tactical business solutions.

PROFILE SUMMARY

- I am seeking challenging assignments in a growth oriented organization.
- Completed graduation in **B.E Mechanical Engineering**. Ability to work overtime, time management, and work responsibilities.
- ERP knowledge of **SAP ECC 6.0 IN MM MODULE** from D-TECH POINT. With knowledge on MM Transactions, vendor master data, Material master data & All End user scenario.
- Proficient Knowledge about **Purchase Officer** Design of configuration of MM sub- modules.

SAP MATERIAL MANAGEMENT MODULE TECHNICAL & FUNCTIONAL SKILLS

- Standard procurement.
- Consignment procurement.
- Pipeline procurement.
- Subcontracting procurement.
- Service procurement.
- Creating purchasing documents such as Purchase Requisition, Purchase Order, RFQ, Contracts and Scheduling agreement.
- Goods receipt, Invoice verification, Physical inventory count and posting.
- Goods Issue for production, subcontracting, deliveries and initial stock update.
- Initial stock updating.

Master data

- Material master – Standard, subcontracting, consignment, and pipeline material creation, change and display.
- Vendor master creation, change and display.
- Purchasing Info record for standard, subcontracting, consignment, and pipeline material procurement.
- Source list maintenance, Service master creation.

TECHNICAL SKILL

- ERP Packages : SAP ECC 6.0.
- Operating Systems. : Windows XP/2003/Vista/7

WORK EXPERIENCE

Company: K.Daniels Projects India Pvt.Ltd

Role : Associated Supporting Consultant

Tenure : June 2019 to Till Now

Responsibilities as Team Member:

- Master data – Material Master, Vendor Master creation and evaluation, Purchase Info
- Records, with Purchase Optimization techniques using Source List, Outline Agreements.
- MM Documents – RFQs, Purchase Requisitions, Purchase Orders, Goods Receipt, Goods Issue, Invoice Verification
- Business Scenarios stock transfer / Transfer posting, Reservations and physical Inventory management

ACADEMIC CREDENTIAL

Faculty of Engineering Technology and Research

B.Tech-Mechanical Engineering | CGPA : 8.08/10.00

2013-2016

N.G Patel Polytechnic Bardoli

Diploma - Mechanical Engineering | CGPA: 8.38 / 10.00

2013

The J.B & S.A Sarvajani high school

10th |GSEB|Percentage: 71.85 / 100.00

2010

PERSONAL INFORMATION

- Date of birth. : 20-09-1995
- Sex : Male
- Nationality : Indian
- Marital status : Single
- Language : English, Hindi, Gujarati
- Email : ladharshank@gmail.com
- Hobbies : Playing and watching Cricket
- Permanent Add : 29/Ratnmani society kanpura,vyara-394650

DECLARATION

I hereby declare that all the information furnished above is true to the best of my knowledge & belief.

(Harshank lad)