



Association of the Chemical Profession of Ontario
Association des chimistes professionnels de l'Ontario

To Potential ACPO Members

A *complete* application is required to process your application within the normal three to four week processing period. If the application is not complete, it will then take longer to process.

A complete application must have the following information (with no exceptions):

- a completely filled out application form (i.e. addresses, education information, work information, your signature and two signatures from professional references)
- a copy of your degree(s)
- a copy of your transcript(s)
- a copy of your resume
- a payment (cheque, bank or postal money order) for the correct amount, made to the “Association of the Chemical Profession of Ontario” (see Schedule of Fees and Dues)
- a copy of the degree evaluation done by a recognized agency **if** you hold a **foreign degree***

You can obtain information regarding the assessment of your degree under “Foreign Qualification Evaluation” on the Canadian Information Centre for International Credentials (CICIC) web site:

<http://www.cicic.ca/>

If you have any questions, please do not hesitate to contact the ACPO office at: registrar@acpo.on.ca.

Yours truly,

Roch Marion, C. Chem.
ACPO Registrar

*A foreign degree is defined as a degree from outside of Canada.