

# Oral Presentation Planning Form (Civil and Environmental Engineering)

## **Introduction = Context + Motivation**

- Why might your audience be interested in your issue? What is the point of mutual concern?
- What is the issue or problem?
- Why is it important?
- What is your thesis/recommendation?
- What topics will your presentation cover?

## **Body = Background + Analysis**

- What are your key points—probably 3 to 4 points?
- What evidence supports your points?

## **Conclusion = Summary + Recommendation**

- What were your key points?
- What is your recommendation (if applicable)?
- What are the implications of your recommendation?

## **Where is this issue going in the future?**

- Is more research needed?
- Reinforce the implication of factors you used to motivate your audience's interest in the introduction.