



Name:		
1. The intended audience is:		
How I/we can appeal to this audience (make them interested in the introduction):		
2. The purpose of the talk is:		
3. The main point of the talk is:		
Main Point:		
	Supporting Point A:	Visuals:
	Supporting Point B:	Visuals:
	Supporting Point C:	Visuals
4. Opening sentence:		
5. Concluding sentence:		