 University of Puerto Rico

Mayagüez Campus

#### College of Business Administration

**Syllabus**

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| General Information: |
| Course Code: ADMI 4016 Sections 20, 30, and 70  Course Title: Environment of Organizations  Ambiente de las Organizaciones    Credit-Hours: 3 |
| Course Description: |
| Estudio del ambiente legal y socio-político en el cual opera la empresa, con miras a entender y analizar los diversos problemas que esta enfrenta.  Study of the legal and socio-political environment within which business operates in order to understand and analyze the various problems confronting it. |
| Instructional Strategies: |
| Lecture  Experiential Learning  Formal and informal writing  Cooperative Learning  Case Study Discussion and Analysis  Debate and Dramatization |
| **INSTRUCTOR INFORMATION** |
| General Information: |
| **Instructor: Dr. William J. Frey** **Office:** AE- 210  **Phone:** 832-4040 Ext. 5338  **Office Hours: MWF 12:00-2:00**  **E-mail**: williamjoseph.frey@upr.edu |
| Textbook and Other Resources 1. Lawrence, A.T. & Weber J. (2008) ***Business and Society: Stakeholders, Ethics, Public Policy***, 12th Edition. NY, NY: McGraw-Hill (Or most recent edition)  2. William Frey, Connexions, http://cnx.org/ (Individual module addresses are given in topic outline) |
| Evaluation/Grade Reporting: |
| All students are expected to…   * 120points: First Partial Exam (Monday, February 27) * 120 points: Second Partial Exam (Friday, March 30) * 120 points: Third Partial Exam (Friday, April 27) * 150 points: Final Exam = (1) STS/DP Presentations and Debates (25 + 25), (2) Dramatization + Reflections (50), (3) Group Self-Evaluation (50 points each) * Students will do close out evaluations on Ethics of Team Work module for final exam during scheduled final exam time slot * In groups you will: * Prepare Solution Evaluation Matrices * Prepare Socio-Technical System Grids * Prepare Decision Point Dramas and Reflections * Prepare Formal Group Self Evaluations * Points will be subtracted for informal group or individual writes not turned in. Student who do not participate in group activities will lose points. * **3 points will be subtracted for each absence, 1 point for being late to class (6 free absences—after this no excuses acceptable)** * **This grading structure is subject to change in the face of unscheduled interruptions**   **Grade / Percentage Ranges (510 points): A:** 510 – 459, **B:** 458 - 408, **C:** 407 - 357, **D:** 356 - 306, **F:** < 306 |
| Course Policies |
| 1. **Class attendance**: Class attendance is compulsory. The University of Puerto Rico, Mayagüez Campus, reserves the right to deal at any time with individual cases of non-attendance. Professors are expected to record the absences of their students. **Frequent absences affect the final grade, and may even result in total loss of credits**. Arranging to make up work missed because of legitimate class absence is the responsibility of the student. (Bulletin of Information Undergraduate Studies, pp 39 1995-96)  2. **Absence from examinations**: **Students are required to attend all examinations. If a student is absent from an examination for a justifiable reason acceptable to the professor, he or she will be given a special examination**. Otherwise, he or she will receive a grade of zero or "F" in the examination missed. (Bulletin of Information Undergraduate Studies, pp 39, 1995-96)  3. **Final examinations**: Final written examinations must be given in all courses unless, in the judgment of the Dean, the nature of the subject makes it impracticable. Final examinations scheduled by arrangements must be given during the examination period prescribed in the Academic Calendar, including Saturdays. (see Bulletin of Information Undergraduate Studies, pp 39, 1995-96).  4. **Partial withdrawals**: A student may withdraw from individual courses at any time during the term, but before the deadline established in the University Academic Calendar. (see Bulletin of Information Undergraduate Studies, pp 37, 1995-96).  5. **Complete withdrawals**: A student may completely withdraw from the University of Puerto Rico, Mayagüez Campus, at any time up to the last day of classes. (see Bulletin of Information Undergraduate Studies, pp 37, 1995-96).  6. **Disabilities**: All the reasonable accommodations according to the Americans with Disability Act (ADA) Law will be coordinated with the Dean of Students and in accordance with the particular needs of the student.  7. **Ethics**: Any academic fraud is subject to the disciplinary sanctions described in article 14 and 16 of the revised General Student Bylaws of the University of Puerto Rico contained in Certification 018-1997-98 of the Board of Trustees. The professor will follow the norms established in articles 1-5 of the Bylaws.  8. **Class attendance is mandatory**. If a student must be absent, they should report the situation in advance. If a student is absent more than three times, his or her final grade will be lowered.  9. **Academic Integrity**: Students are expected to do their assignments individually, unless otherwise instructed. If a student submits for evaluation the work of others as his own, the student has committed plagiarism. **Plagiarism** is the appropriation of another person’s ideas, processes, results, or words without giving appropriate credit.” **Fabrication** and **falsification** will also not be tolerated. (Definition taken from RCR pamphlet, page 21 by Nicholas Steneck accessed at the following address on January 17, 2012. http://ori.hhs.gov/sites/default/files/rcrintro.pdf )  10. Classroom environment will be oriented around values described in **ADEM Statement of Values**: Justice, Respect, Responsibility, Integrity, and Trust. Examples: participating actively in class activities (justice), maintaining a good attendance record (responsibility), collaborating with classmates (trust), maintaining high standards of academic excellence and honesty (integrity), and respecting one another’s rights (respect). **Students are expected to come to class ready to work. Inappropriate behavior (private conversations, disrespectful behavior, academic misconduct) will not be tolerated.** |
| Course Outline and Schedule |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Classes | Topic | Connexions Module | Activity | Business & Society (Text) | | 2 | Introduction to Class | Syllabus  * ADEM Statement of Values * Broader Sense of Business |  |  | | 3 | The Ethical Environment (6 hours) | Value-Based Decision Making in Gilbane Goldhttp://cnx.org/content/m15783/1.6/ | a. Problem Specificationb. Solution Generationc. Solution Testingd. Solution Implementation | Chapters One and Two | | 3 | Learning to work in small groups | Ethics of Team Work http://cnx.org/content/m13760/latest/ | Preliminary Group Self-Evaluation |  | | 6 | Toysmart | **Toysmart Case Exercises – Student Module**  http://cnx.org/content/m14789/latest/ | Case narrativeInformed ConsentPresentations | Chapters 3 and 4 | | 6 | Biomatrix | Biomatrix Case Exercises: Student Module http://cnx.org/content/m15187/latest/ | Case Narrative  * Technology: OSP Resp * Free Speech * Presentations | Chapters 3 and 4 | |  | First Partial Exam: | Multiple Choice Test (120 points) **February 27** |  |  | | 6 | Educational Laptops | Ethics and Laptops: Examining Identifying Social Responsibility Issues in Puerto Rico http://cnx.org/content/m14257/latest/Socio-Technical Systems in Professional Decision-Making http://cnx.org/content/m14025/latest/  **Lenses for Socio-Technical Systems**  http://cnx.org/content/m32418/1.5/ | Case Narrative  * Environment  Presentations | Chapters 5 and 10 | | 6 | Therac-25 | Case Analysis Module: Therac-25 http://cnx.org/content/m13818/latest/ | Case Narrative  * Safety and Risk * Presentations | Chapters 12 and 13 | |  | Second Partial Exam: March 26 | Multiple Choice / Matching Test (120 points) |  |  | | 6 | Hughes Aircraft Case | Case Analysis Module: Hughes Aircraft http://cnx.org/content/m13766/latest/ | Case Narrative  * Organizational Dissent * Dramatizations |  | | 6 | Environmental Ethics Debates:  *Polarbeargate, Solyndra, and Keystone XL Pipeline* | **1. Approaches to Environmental Ethics for Business and Engineering**  http://cnx.org/content/m32584/1.10/  **2. Three Views of CSR**  <http://cnx.org/content/m17318/>  3. **Different Approaches to Corporate Governance**  http://cnx.org/content/m17367/1.5/ | Environmental Ethics Frameworks  * Corporate Governance * CSR * Presentations * Debates | Chapters 14 and 19 and Case Study: 501-513 | |  | Third Partial Exam: April 27 | Multiple Choice / Matching Test (120 points) |  |  | | 1 | Reflection and Closure: | Ethics of Team Work http://cnx.org/content/m13760/latest/ | Course Evaluations (Instructor’s Evals) |  | |  | Final Activities | 1. Ethics of Team Work Closeout (during final exam period) 50 points 2. STS/Decision Point Presentations; Case Debates 50 points  3. Case Dramatizations and Reflections 50 points |  |  | |