 University of Puerto Rico

Mayagüez Campus

#### College of Business Administration

**Syllabus**

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| General Information: |
| Course Code: ADMI 4016 Sections 20 and 30  Course Title: Environment of Organizations  Ambiente de las Organizaciones    Credit-Hours: 3 |
| Course Description: |
| Estudio del ambiente legal y socio-político en el cual opera la empresa, con miras a entender y analizar los diversos problemas que esta enfrenta.  Study of the legal and socio-political environment within which business operates in order to understand and analyze the various problems confronting it. |
| Instructional Strategies: |
| Lecture  Experiential Learning  Formal and informal writing  Cooperative Learning  Case Study Discussion and Analysis  Debate and Dramatization |
| **INSTRUCTOR INFORMATION** |
| General Information: |
| **Instructor: Dr. William J. Frey** **Office:** AE- 210  **Phone:** 832-4040 Ext. 5338  **Office Hours: MWF 11:00-12:00; 1:00-2:00**  **E-mail**: [williamjoseph.frey@upr.edu](mailto:williamjoseph.frey@upr.edu) |
| Textbook and Other Resources Frey, William. "The Environments of the Organization." Connexions. September 3, 2012. http://cnx.org/content/col11447/1.2/. Required. |
| Evaluation/Grade Reporting: |
| All students are expected to…   * 120points: First Partial Exam (Wednesday, February 12) * 120 points: Second Partial Exam (Wednesday, March 12) * 120 points: Third Partial Exam (Wednesday, April 9) * 150 points: Final Exam = Group Portfolio that includes… * (50 points) Technology Choice Worksheet + Poster and Gilbane Gold Worksheet * (50 points) Drama Storyboards + Reflections * (50 points) Preliminary and Final Group Self-Evaluation * In groups you will also carry out informal assessment activities such as… * Prepare Solution Evaluation Matrices * Prepare Socio-Technical System Tables * Prepare Decision Point Dramas and Reflections * Prepare Formal Group Self Evaluations * **Points will be subtracted is you do not participate in these group activities.** * **3 points will be subtracted for each absence, 1 point for being late to class (6 free absences—after this no excuses acceptable)** * **This grading structure is subject to change in the face of unscheduled interruptions**   **Grade / Percentage Ranges (510 points): A:** 510 – 459, **B:** 458 - 408, **C:** 407 - 357, **D:** 356 - 306, **F:** < 306 |
| Course Policies |
| 1. **Class attendance**: Class attendance is compulsory. The University of Puerto Rico, Mayagüez Campus, reserves the right to deal at any time with individual cases of non-attendance. Professors are expected to record the absences of their students. **Frequent absences affect the final grade, and may even result in total loss of credits**. Arranging to make up work missed because of legitimate class absence is the responsibility of the student. (Bulletin of Information Undergraduate Studies, pp 39 1995-96)  2. **Absence from examinations**: **Students are required to attend all examinations. If a student is absent from an examination for a justifiable reason acceptable to the professor, he or she will be given a special examination**. Otherwise, he or she will receive a grade of zero or "F" in the examination missed. (Bulletin of Information Undergraduate Studies, pp 39, 1995-96)  3. **Final examinations**: Final written examinations must be given in all courses unless, in the judgment of the Dean, the nature of the subject makes it impracticable. Final examinations scheduled by arrangements must be given during the examination period prescribed in the Academic Calendar, including Saturdays. (see Bulletin of Information Undergraduate Studies, pp 39, 1995-96).  4. **Partial withdrawals**: A student may withdraw from individual courses at any time during the term, but before the deadline established in the University Academic Calendar. (see Bulletin of Information Undergraduate Studies, pp 37, 1995-96).  5. **Complete withdrawals**: A student may completely withdraw from the University of Puerto Rico, Mayagüez Campus, at any time up to the last day of classes. (see Bulletin of Information Undergraduate Studies, pp 37, 1995-96).  6. **Disabilities**: All the reasonable accommodations according to the Americans with Disability Act (ADA) Law will be coordinated with the Dean of Students and in accordance with the particular needs of the student.  7. **Ethics**: Any academic fraud is subject to the disciplinary sanctions described in article 14 and 16 of the revised General Student Bylaws of the University of Puerto Rico contained in Certification 018-1997-98 of the Board of Trustees. The professor will follow the norms established in articles 1-5 of the Bylaws.  8. **Class attendance is mandatory**. If a student must be absent, they should report the situation in advance. If a student is absent more than three times, his or her final grade will be lowered.  9. **Academic Integrity**: Students are expected to do their assignments individually, unless otherwise instructed. If a student submits for evaluation the work of others as his/her own, the student has committed plagiarism. **Plagiarism** is the appropriation of another person’s ideas, processes, results, or words without giving appropriate credit.” **Fabrication** and **falsification** will also not be tolerated. (Definition taken from RCR pamphlet, page 21 by Nicholas Steneck accessed at the following address on January 17, 2012. http://ori.hhs.gov/sites/default/files/rcrintro.pdf )  10. Classroom environment will be oriented around values described in **ADEM Statement of Values**: Justice, Respect, Responsibility, Integrity, and Trust. Examples: participating actively in class activities (justice), maintaining a good attendance record (responsibility), collaborating with classmates (trust), maintaining high standards of academic excellence and honesty (integrity), and respecting one another’s rights (respect). **Students are expected to come to class ready to work. Inappropriate behavior (private conversations, disrespectful behavior, academic misconduct) will not be tolerated.** |
| Course Outline and Schedule |
| |  |  |  |  | | --- | --- | --- | --- | | Classes | Topic | Connexions Module | Activity | | 3 | Introduction to Class | Syllabus  * Ethical Framing: Mega Weapons case and module http://cnx.org/content/m45677/1.5/ | Discussion of syllabus, Connexions access, and MTE. | | 3 | The Ethical Environment (6 hours) | Professional Ethics in Puerto Rico: Codes, Problem Solving, and Ethical Dissent http://cnx.org/content/m15501/1.7/  **Three Frameworks for Ethical Decision-Making**  http://cnx.org/content/m13757/1.23/  Read Kelly’s Cosmetic Surgery | Problem solving framework  * Problem specification * Solution generation * Solution testing * Solution implementation   Solution Testing Framework  Solution Implementation Framework | | 3 | Learning to work in small groups | Ethics of Team Work http://cnx.org/content/m13760/latest/ | Values, pitfalls, and compromise practices | | 3 | Toysmart | **Toysmart Case Exercises – Student Module**  http://cnx.org/content/m14789/latest/ | Case narrativeInformed ConsentPresentations | | 1 | First Partial Exam: Wed., February 12 | Multiple Choice Test (120 points) |  | | 3 | Socio-Technical System as Environments of Business | Socio-Technical Systems in Professional Decision-Making http://cnx.org/content/m14025/latest/ | Economic, legal, and natural environments | | 6 | Appropriate technology and responsible technological choice | Responsible Choice for Appropriate Technology http://cnx.org/content/m43922/1.2/Socio-Technical Systems in Professional Decision-Making http://cnx.org/content/m14025/latest/ | Cases: Aprovecho Stoves, Amish technology, OLPC, airplane cockpits, Uchangi Dam, WFL  * **Case Poster Session** | Chapters 3 and 4 | | 3 | Statement of Value Challenge | **Statement of Values Collection**  http://cnx.org/content/col11467/1.1  **Developing Ethics Codes and Statements of Value**  http://cnx.org/content/m14319/1.9/ | * SOV value profiles and root meanings * Issuing conceptual challenges * Confusing Values * Prioritizing Values | | 1 | Second Partial Exam: March 12 | Multiple Choice / Matching Test (120 points) |  | | 3 | Moral Ecologies | **Moral Ecologies in Corporate Governance**  http://cnx.org/content/m17353/1.8/ | * Milgram and Zimbardo: Authority and Roles * Finance driven companies versus quality and customer driven companies * Compliance versus Integrity | | 3 | Partnerships for Alleviating Poverty | Module under development | * Bottom of Pyramid Strategies * Poverty Traps * Case Studies | | 3 | Hughes Aircraft Case | Case Analysis Module: Hughes Aircraft http://cnx.org/content/m13766/latest/ | Case Narrative  * Responsible Dissent: generic options, compromise, whistle-blowing * five conditions of whistle-blowing | | 1 | Third Partial Exam: Wednesday April 9 | Multiple Choice / Matching Test (120 points) |  | | 3 | Testing strategies of responsible dissent: Hughes Dramatic Rehearsals | Case Analysis Module: Hughes Aircraft http://cnx.org/content/m13766/latest/ | * Six decision points * Dramatic Rehearsals * Storyboards * Written Reflections | | 2 | Reflection and Closure: | Ethics of Team Work, Exercise 4 http://cnx.org/content/m13760/latest/ | Course Evaluations (Instructor’s Evals) | |  | Final Activities: Due on Dec. 11 or day during which final exam is scheduled | 1. Ethics of Team Work Closeout (during final exam period) 2. Gilbane Gold and Technological Choice Worksheets  3. Case Dramatizations, Storyboards and Reflections  **150 points** |  | |