

SOFTWARE DEVELOPMENT LIFECYCLE

TEAM TOP KEK

Date	4/11/14
Location	B23b
Author	Cormac Brady
Version	2

ATTENDANCE

Everyone but Abdullah

MATTERS ARISING

1. Every member must be able to upload to Github by Friday the 8th
Action: Everyone!
2. Assigning roles:

Cormac Brady	Project lead
Melissa Smith	Deputy project lead
Au, Yee Tim	Testing lead
Abdullah Alkhashty	Testing
Howard, Rhys Kieran	QA lead
Calvin Chan	Qa

Karl Franks	Server team
James Portch	Server team
Henry hollingsworth	Android team
Scott Lockett	WebApp
Kieran Lynch	WebApp

3. Testing doc available by tomorrow

Action: Mellissa

4. Plan next 4 weeks of project in Gant

Action: Cormac

NEW BUISNESS

1. As of this meeting not providing an excuse prior to a meeting will result in a yellow card
2. In addition not meeting a personal deadline given without prior excuse will result in a yellow card

AOB

none