

SOFTWARE DEVELOPMENT LIFECYCLE

TEAM TOP KEK

Date	18/11/2014
Location	B23b
Author	Cormac brady
Version	1.6

ATTENDANCE

Everyone but Abdullah Alkhashty

MATTERS ARISING

1. Review of last week's task deadlines:
 1. Testing document sections hand in Tuesday: met
 2. Testing QA draft hand-in Wednesday: met
 3. Testing document submission Thursday: met
 4. Web team goal (build HTML and CSS) :met
2. Review of last weeks missed deadlines:
 1. Design document sections hand in Thursday: **NOT met**,
Reason: communication failure of required sections TBD
Action: see new business
 2. Server team goal (implement functions needed for apps) **not met**,
Reason: missing dependency: design document
Action: see new business

NEW BUSINESS

1. Reschedule tasks from last week
 - a. **Action:** Design document:
 - i. Sections Thursday (same members)
 - ii. draft Friday
 - iii. handing in Thursday
2. set this week's review team members:

Action: Melissa Smith, Calvin Chan, Howard, Rhys, Abdullah Alkhashty
3. Set review meeting time:

Action: Friday 6:00pm Hugh Owen liberty
4. Set new tasks for android team:

Action: Henry Hollingsworth to further implement shell (move between pages with buttons)
Zach Yewman to work on to work on client side data transmission
5. Set new tasks for web app team:

Action: Scott: implement planed object passing between PHP files
Keran: work on GUI elements (i.e. css)
6. Fix Gant chart as there is a duplicate member (rys/howard)

Action: cormac

AOB

1. Create new blog entry today

Action: everyone
2. Abdullah Alkhashty has been missing tasks, lying to team members about dependant tasks he was in charge of and general refusal to work

Action: yellow card