

Mr. Powers, Principal

Phone (718) 904-4200

## SUPPLY REQUEST FORM

Please complete the form below and return to Mr. Power's mailbox.

Date:	Name: _	
Department:	Ext:	
Item Description	Color	Amount Needed
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
Approved By:	Da	ate:
Order Completed: Yes No		
Reason:		