

PERSONAL INFORMATION

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24 years old.
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ACADEMIC BACKGROUND.

2016-2020 **Industrial engineer.**
Instituto Tecnológico Superior de Naranjos.

2013-2016 Logistics technician.
CETis 133 Mariano Rincón.

PROFESSIONAL TRAINING:

- **Intermediate English.**
- Microsoft office **certification** (Word, **advanced Excel**, PowerPoint)
- **Lean Manufacturing 4.0** with DMAIC project Management. Aligned to risk prevention with **process approach** according to **ISO 9001:2015. (Course of certification)**
- Generation of **six sigma projects (green belt level).**
- Knowledge about **Core tools** : APQP, PPAP, MSA, SPC, PFMEA 4a Rev, **(Course of certification)**
- **IATF16949:2016 Lead Auditor Training**
- NOM-026-STPS-2008, health and safety colors and signs course.
- NOM-009-STPS-2011, Safety Conditions for **working at heights (DC3)**
- NOM-033-STPS-2015, Safety Conditions for performing task in **confined spaces (DC3)**
- NOM.027-STPS-2008, **Welding and cutting activities**- health and safety conditions. **(DC3)**
- NOM-022-STPS-2015, **Static electricity** in workplaces – Safety Conditions. **(DC3) + LOTO**
- Knowledge about CSS, HTML, PHP, Python, Javascript.
- Knowledge of electricity.
- **High computer skills (windows and linux systems)**

COMPUTER PROGRAMS:

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| • <u>Statistical analysis software Minitab.</u> | • Solidworks. |
| • <u>Autocad 2D.</u> | • <u>SAP(Basic)</u> |
| • Autocad 3D. | • <u>Oracle.</u> |

WORK EXPERIENCE:

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|--|---|
| • Production assistant (Guentner de México). (April 2020 - April 2021) | • Continuous improvement assistant. (PPG)(Current Job). |
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- Used of the **Ishikawa diagram, 5 whys, brainstorming** to **find the root cause** of the problem and propose strategies to eliminate it.
- **Elimination of delays in deliveries** due to forklift failures through **100% compliance** with the **maintenance program**.
- **Excel task automation** to error elimination using **VBA (macros)** and time saving.
- Centralized company's digital files, **reducing search time**.
- Ensured compliance with customer requirements by **updating industrial drawings** with **Autocad**.
- Sizing and validation of the product for the release of the first and last piece.
- **Performed 5S audits**.
- Participation in the different **Operational Excellence systems** (5s, daily management system, problem solving, improvement ideas, etc.)
- Database Maintenance.
- **Handling of measuring instruments** (**vernier**, micrometro, thickness gauge, flexometer, etc)
- Reviewed and **updated spec sheets and work instructions** to ensure quality.
- Presented management with key information on **most common issues** that produced line disruption, extra time. etc
- **Prepared daily invoicing reports** by collecting, analyzing and summarizing data collected.
- **Updated Key Performance Indicators (KPIs)** of quality and production.
- Used of industrial machinery (cut-off saws, presses, drills, etc.)
- **Budget management** for activities such as facility maintenance, purchase of safety equipment, consumables required for production.
- Handling of oracle system for electronic signature and generation of purchase requisitions.
- Tracking **purchase orders**.
- Constant contact with **suppliers and contractors**.
- **Risk analysis** and supervision of work performed by contractors to **prevent accidents (currently 0 accidents)**
- **Authorization of high-risk permits**, (review of safety harnesses, validation of documentation: SUA, DC3, Covid tests, etc.)
- **Security talks** to new personnel and contractors.

PROFESSIONAL SKILLS:

- **Drawing interpretation**.
- Elaboration and interpretation of **control charts** to detect special causes of variation in processes.
- Elaboration and interpretation of **capacity analysis (Cp, Cpk, Pp and Ppk)**.
- **Time and motion studies for workstation balancing**.
- Knowledge and application of basic first aid techniques.
- Ability to use of type A, B and C fire extinguishers.
- Knowledge about fire brigades.

SKILLS: Teamwork, **Autodidactic**, punctuality, proactivity, facility to learn, **Interpersonal communication skills**.