

JOEL CODDINGTON

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EDUCATION

B.S. IN COMPUTER SCIENCE (*IN PROGRESS*)

BIOLA UNIVERSITY (EXPECTED GRAD. IN SPRING 2023)

Torrey Honors Institute (Great Books Program)

EXPERIENCE

FEBRUARY 2020 - PRESENT

REIMBURSEMENT ASSISTANT, BIOLA UNIVERSITY

- Assisted the reimbursement department by performing detailed data entry
- Thoroughly checked reimbursement documents for accuracy
- Calculated government fees on off-campus purchases
- Contacted clients if issues arose during the reimbursement process

MAY 2019 – AUGUST 2019

TEAM MEMBER, MOD PIZZA

- Guided roughly 75 customers per day through the ordering process in order to allow for a smooth experience
- Performed detailed maintenance tasks to enhance store cleanliness and organization
- Prepared food using correct procedures to serve customers properly and efficiently
- Operated the cash register to accurately charge and give change
- Demonstrated adaptability when interacting with difficult customers or rush hours to keep the store operations running effectively

JUNE 2017 – AUGUST 2017

TEACHING ASSISTANT, PROJECT THINK

- Managed a technology classroom as an assistant to serve the education of children
- Actively supported and encouraged kids to grow their skills
- Engaged with teachers to creatively develop the curriculum

SKILLS & ABILITIES

- HTML, CSS (+SCSS), & JavaScript
- React.js Framework
- Adobe XD & Adobe Illustrator
- Good Eye for UX/UI
- C++ and Java Proficiency
- Computer Hardware & Assembly
- Calculus & Statistics
- Experienced with GitHub
- Qt C++ Framework
- Experienced with JetBrains IDEs, Visual Studio, and Visual Studio Code