

Questions/ Sections

User's name and title	
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What the data is	
What is the data?	
What is the impact?	

Lifecycle and user journeys					
General notes					
	Collecting	Reporting	Aggregation	Analysis	Output
Who?					
How?					
What?					
Why?					
Most time spent?					

Pain Points					
point each	point each	point each	point each	point each	point each
point each	point each	point each	point each	point each	point each

Questions/ Sections

Expectations	
C4C (for this project)	
Improved process (what does the user think will help)	
Perfect world (what moonshot ideas do they have or tools do they want)	

Contact Info