

## MONTHLY PROGRESS REPORT

**Date: 15 November 2025**

### 1. INTERN DETAILS

Intern's Full Name:	Mathagu Arthur Ampfarisaho
Programme	WORK INTERGRATED LEARNING
Employer's Name	Ndiwanga Business Consulting
Reporting Period	Month

### 2. EMPLOYER & HOST COMPANY DETAILS

Employer's Name	NDIWANGA
Host Company Name	NDIWANGA BUSINESS CONSULTING
Department/Division	IT
Mentor Contact Details	0716466011
Mentor Contact number	MR NTSIENI MBULUNGENI

### 3. MONTHLY SUMMARY

- **Total Expected Working Hours for the Month:** 22 days \*8 hours/day = 176 hours
- **Total Actual Hours Worked this Month:** 176HOURS
- **Total Hours on Approved Leave (Annual/Sick/Other):** 0
- **Total Hours for Public Holidays:** 0



#### 4. DETAILED ACTIVITIES AND PROJECTS

**Standard Working Hours per Day:** [e.g., 8 hours, excluding meal interval]

**Standard Working Days per Week:** [e.g., 5 days (Mon-Fri)]

Date	Day	Lunch/Break Out (e.g., 13:00)	Lunch/Break In (e.g., 14:00)	Time Out (e.g., 17:00)	Total Hours Worked (excluding breaks)	Type of Work / Activity / Comments	Supervisor Signature
16-25 OCT	THU	13:00	14:00	17:00	8HOURS	Started website structure (HTML & CSS), navigation links	
17-25 OCT	FRI	13:00	14:00	17:00	8HOURS	Worked on registration HTML page	
20-25 OCT	MON	13:00	14:00	17:00	8HOURS	Introduction to PHP basics	
21-25 OCT	TUE	13:00	14:00	17:00	8HOURS	Practiced include/require & PHP syntax	
22-25 OCT	WED	13:00	14:00	17:00	8HOURS	Converted HTML pages to PHP	
23-25 OCT	THU	13:00	14:00	17:00	8HOURS	Continued PHP conversion	
24-25 OCT	FRI	13:00	14:00	17:00	8HOURS	Prepared for HTML test	
27-25 OCT	MON	13:00	14:00	17:00	8HOURS	Completed HTML evaluation test	
28-25 OCT	TUE	13:00	14:00	17:00	8HOURS	Learned GitHub basics	

29-25 OCT	WED	13:00	14:00	17:00	8HOURS	Cloned repo into /var/www, Git Bash setup	
30-25 OCT	THU	13:00	14:00	17:00	8HOURS	Set up Docker and WSL environment	
31-25 OCT	FRI	13:00	14:00	17:00	8HOURS	Installed dependencies and fixed environment issues	
03-25 NOV	MON	13:00	14:00	17:00	8HOURS	Created registration system with JSON	
04-25 NOV	TUE	13:00	14:00	17:00	8HOURS	Implemented login with sessions	
05-25 NOV	WED	13:00	14:00	17:00	8HOURS	Password validation + username generation logic	
06-25 NOV	THU	13:00	14:00	17:00	8HOURS	Fixed login & JSON bugs, testing authentication	
07-25 NOV	FRI	13:00	14:00	17:00	8HOURS	Built admission form (single child)	
10-25 NOV	MON	13:00	14:00	17:00	8HOURS	Converted admission to multi-child form with JavaScript	
11-25 NOV	TUE	13:00	14:00	17:00	8HOURS	Built headmaster login + dashboard for review	

12-25 NOV	WED	13:00	14:00	17:00	8HOURS	Added Admit/Reject functionality + <b>update-status.php</b>	
13-25 NOV	THU	13:00	14:00	17:00	8HOURS	Built parent dashboard & in-app notifications	
14-25 NOV	FRI	13:00	14:00	17:00	8HOURS	Final debugging, code cleaning, and comprehensive system testing	
[Last Day of Month]	[Day]						

## 5. LEAVE AND PUBLIC HOLIDAYS (This Month)

- **Public Holidays:**
  - NONE
- **Annual Leave Taken: [Number] days** ○ NONE

## 6. INTERN DECLARATION

- **Key Objectives/Projects:**

Migrate the JSON data storage system to a proper relational database

- **Skills/Knowledge to Focus On:**

SQL query language, **Database Connection (PDO)** in PHP, and **Object-Oriented Programming (OOP)** principles in PHP

- **Support Required:**

Guidance on implementing **password hashing** and database connection best practices.

## 7. SIGNATURES

I, Takalani masubi , declare that the information provided in this timesheet is accurate and true to the best of my knowledge. I have performed the duties as described for the hours logged.



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**Mathagu Ampfarisaho** Date: 15 /11/2025

**Mentor (at Host Company):** (Review and provide comments/feedback below)

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**[Supervisor's Name]** [Supervisor's Title] Date: [DD Month YYYY]

*Supervisor's Comments/Feedback:* **[Supervisor to add comments on intern's performance, areas for development, and agreement with the report contents.]**

**Instruction for Use: LEASE NOTE**

- ✦ Record your hours daily or weekly, being accurate and honest. Note any specific tasks or key activities for the day in the "Comments" column.
- ✦ Ndiwanga Business Consulting reserves the right to conduct a site visit to verify the interns' timesheet.
- ✦ If the information requested above is not attached, or if all the required information is not provided, your report will be regarded as incomplete, and you will be notified.
- ✦ A portfolio of evidence should be compiled by the intern and made available for inspection by Ndiwanga Business Consulting/ MICT SETA on the day of the site visit.
- ✦ No payment will be made if the report is not submitted
- ✦ Reports are due on the 28<sup>th</sup> of each month