

## LTA DECLARATION

Employee Name : Siddharth Gupta

Employee Id : 12940

Total Amount Spent : 60000

Place of origin : Pune  
(Should be place of employment)

Place of Destination : Delhi  
(Should be within Indian Territory)

Distance from the Place of origin to farthest destination travelled: 1500 km  
(In Km & should be calculated for the shortest route between the place of origin to the farthest destination)

Mode of transport : Air

Details of Earned Leave Availed: No of days 3 From 22<sup>nd</sup> -Nov-2018 To 4<sup>th</sup>-Dec-2018 with Weekend as Prefix, if any on \_\_\_\_\_ and with weekend as suffix, if any on \_\_\_\_\_  
(Approval mail of reporting authority/screen shot from SyneTime is required to be enclosed)

No. of passengers :

Passenger Name	Relationship	Age
Ruchi Gupta	Wife	32
Siddharth Gupta	Self	32

I hereby declare that I am claiming income tax exemption against LTA within the permissible limit of 2 domestic journeys in the current block of 4 calendar years (2018-2021). I also declare that the family members travelled with me are fully dependant on me.

Date: 4-Jan-2019