

Entrance Management System Project Plan

1. Workflow

- The first page to the system will be the login page which will authenticate the users
- We are going to have two users in this system
 - a) The admin
 - who will be responsible for managing the functionality of the system such as ;
 - Adding and deleting users
 - Managing entrance names
 - Managing Action types
 - Managing ID types
 - b) Data entry clerks
 - This will be responsible for task such as;
 - Entering the entrance state of staffs or visitors
- We are going to have a reports tab which will be used to view the reports of entrance states of the staff or visitors for a specified period of time.
- In the reports tab, we will be able to download excel files for the attendance states of staffs or visitors for the specified period of time
- As for the backend, I will integrate it with the canteen management system since the required data is almost the same. For example I will need the employees ,users tables which are already in the CMS database

2. Timeline

- **21/01/22**
UI Design
- **24/01/22**
Working on the functionality Concept
- **25/01/22**
Finalizing the functionality part
- **26/01/22**
Testing and debugging
- **21/01/22**
Deployment