APPLICATION AND CURRICULUM VITAE

To,

The Head of Recruitment,

Subject: Willing to work with your organization in Quality Assurance.

Applicant: Mr. Rambir Singh

Experience: -10 Years and 02 Months

Respected Sir / Madam,

Please accept mine best wishes and regards.

Sir / Madam, I am well educated, experienced, sincere and hardworking, independently handled to assigned works and graduated in pharmaceutical.

I believe in loyalty, confidentiality and achievements.

I will utilize my knowledge and experience to meet to fulfill all stages of the finished products with quality aspects. I will effectively liaison with all your regulatory requirements.

Kindly confirm suitable time for meeting.

I hope, you will be given a positive response.

Thank you in anticipation.

Yours sincerely,

Rambir Singh

Bachelor of pharmacy

Contact & whatsapp No: +91-9355655529

Email: rsrambir5529@gmail.com

Enclosure: curriculum vitae.

CURRICULUM VITAE

RAMBIR SINGH

Contact & whatsapp No: +91-9355655529

Email: rsrambir5529@gmail.com

CAREER AMBITIONS

To work on Challenging assignments that provides benefits of the job satisfaction & a steady professional growth and to continuously aim towards innovation, perfection and excellence in pharmaceuticals with sound knowledge in Quality Assurance and achieve a position of Quality Assurance Specialist.

SKILLS

- Leadership
- Interpersonal Skills
- Communication Skills
- Time Management
- Task oriented.
- Quality Management System (Change Control, Deviation, Incidents, NCR, Investigations & CAPA, cGMP & GAMP Compliance, Training, APR, Market Complaint, Internal / External Audit, OOT & OOS)
- Proactive approach during Qualification & Validation activities.
- Data Analytical Skills

WORK EXPERIENCE, ORGANIZATION DETAILS AND JOB PROFILE

ORGANIZATION	LOCATION	FUNCTION	FORMULATION	PERIOD	
HIGLANCE LABORATORIES PVT. LTD. (WHO GMP, PERU GMP & RUSSIAN GMP Certified)	**Greater Noida, U.P.**	Assistant Manager QA	Tablets, Capsules, Oral Liquid, Soft gel capsules	04/2018	Till Date
RAVIAN LIFE SCIENCE PVT. LTD. (WHO GMP Certified)	**Haridwar, Uttrakhand**	Sr. Executive QA	Tablets, Capsules, Oral Liquid,	07/2016	04/2018
GRACURE PHARMACEUTICALS LTD. (WHO GMP, TGA & EU-GMP Certified)	**Bhiwadi, Rajasthan**	Sr. Executive QA	Tablets, Capsules, Oral Liquid, Dry syrup, Ointment,	04/2015	07/2016
AKUMS DRUGS & PHARMACEUTICALS LTD. (WHO GMP Certified)	**Haridwar, Uttrakhand**	Officer QA	Tablets, Capsules, Dry syrup	01/2014	04/2015
BRAWN LABORATORIES LTD. (WHO GMP Certified)	**Faridabad, Haryana**	QA Chemist	Tablets, Capsules, Oral Liquid, Dry injection, Liquid Injection, Ointment, Dry syrup	06/2012	01/2014

AUDIT FACED

- Successfully faced multiple time WHO audit in different organization like Higlance Laboratories, Ravian Life science and Gracure Pharmaceuticals.
- Successfully completion of following regulatory audit like Peru, Russia, Uganda, Sri Lanka & Kenya.
- Successfully faced different P2P customer audit like Wockhardt, Alkem, Abbott, Cadila, Lincoln, etc.

EDUCATIONAL QUALIFICATION

Graduation in "Bachelor of Pharmacy" from "Maharishi Dyanand University, Rohtak" (2011).

JOB RESPOSIBILITIES FOLLOWED

- **Audit preparation and Overall compliance of regulatory requirements and maintaining cGMP system in the organization.**
- **Utility validations (Purified Water System, Compressed air System, HVAC system with ISO-14644).**
- Preparation & implementation of the first level documents like Site Master File, Validation Master Plan, Quality Manual as per the cGMP requirements.
- Gap assessment of the SOP, revision of SOP, implementation of the revised SOP in the existing system effectively.
- **Coordination with cross functional team for timely execution, completion of the qualification and validation activities as well as QMS activities.**
- Manage the team members (IPQA) and Managed all in process activities with the help of IPQA persons and documentation work as per their capabilities and allot their responsibilities.
- **Qualification of equipment's and systems with GAMP-5 in atomization equipment's and software systems.**
  *(**Quality control:** Autoclave, stability chamber, LAF, Dynamic Pass box, BOD incubator, Cooling chamber etc).*

  *(**Production:** RMG, Octagonal Blender, Compression machine, Blister packing machine etc.)*
- Preparation of Hold time study Protocols & Execution for Hold time study *(For products, cleaned equipment's, unclean equipment's, volumetric solutions, purified water, staging of material, bulk, compressed tablets, coated tablets, coating solution, binder solution, filled capsules).*
- Preparation of protocols and Execution of Process Validation.
- Investigation of root causes, implementation of corrective and preventive actions. Handling of Deviations, Non-conformances, Change Controls, Market Complaints and CAPA Tracking.
- Preparation of Training syllabus, Training needs, Training modules & training calendars. Imparting training on shop floor.
- **Review of documents** (SOPs, Master & executed Batch Records (BMR & BPR), COA of bulk, semi finish, finish, STS & STP, analytical method validation & analytical method verification, environment monitoring data, analyst validation, calibration of the instruments, OOS & OOT etc.
- Preparation of Stability Study protocols & bracketing for the stability studies.
- Participating in Internal Audit team & in inter departmental audit program.
- Active participation during Technology Transfer from one site to other sites and product development to commercial scale up.
- **Prepare and performed risk assessment with severity occurrence and detection, comparative study data respect to material & equipment equivalence, handled, update, track, completion and trending of the QMS tools (Deviation, Change Control, Market Complaint, and Incident) on yearly basis.**

ACHIEVEMENTS

- Participated in Three days training programme on "Qualification & validation" presented by Dr. Rao at Akums drugs & pharmaceuticals.

- Participated in training programme on "Market complaint & investigation, CAPA" presented by Mr. Prabhakar Patil, CQA head, Alkem laboratories.
- **Get the "Best productivity award with QMS system for the 2017" in the Ravian Life Science Private Limited.**

CAPABILITIES

- Capable of making good decisions and able to solve problems / issues pertaining to people, processes or systems without compromising on the quality.
- Capable of taking higher responsibilities to contribute towards the growth of the organization.
- Capable of leading the team by example, to complete the assigned responsibilities within the timelines.
- Capable of motivating people and receiving the best efforts out of them.

STRENGTHS

- Fully conversant with all relevant Quality Assurance procedures.
- Ability to evaluate audit findings and implement appropriate corrective actions
- Ability to work independently and in a team environment. Work well in an interdependent team environment, and promote positive, respectful professional relationships
- Strong proficiency in common office applications (e.g., Word, Excel, PowerPoint, Outlook, Adobe Acrobat, etc.) and demonstrated adaptability and rapid fluency to new relevant applications.
- **Hard working and motivated Positive 'can do' attitude.**

REFERENCE

- Mr. Teeka Ram Sharma, Sr. G.M. Quality Assurance in Kwality Pharmaceuticals Amritsar. (9694726387)
- Mr. Sanjeev Yadav, Head Quality Assurance in Unicure India Pvt. Ltd. Greater Noida. (9908330503)
- Mr. Sanjeev Kumar Singh, Head Quality Assurance in Shree Shyam Life Science Baddi. (9045498780)

SALARY AND OTHER DETAILS

Current In-hand salary: 6.99 lac per Annum

Gross Salary: 7.51 lac per Annum

Cost to Company: 7.73 lac per Annum

Notice period: 45 days

Expectation: 25 percent of current package

Post applied: Deputy Manager / Assistant Manager

PERSONAL DETAILS

Father's Name	:	Sh. Chhotey Lal
Date of Birth	:	30 Nov. 1988
Sex	:	Male
Nationality	:	Indian
Religion	:	Hindu
Marital Status	:	Married
Languages Known	:	English and Hindi

Address:

Current address: H.No.143, Delta-I, Greater Noida, U.P. (201308).

Permanent address: Village-Ronija, Post-Asawata, Tehsil-Palwal, Distt.-Palwal, Haryana (121102)

DECLARATION

I hereby declare that the information given above is true to the best of my knowledge.

Place:_____ [RAMBIR SINGH]