

Laxman Kashyap

- **Email Id** : laxmankshp52@gmail.com
- **Contact No** : 7020215776
- **4 Year & 05 months of Experience in Logistics Industries**

CAREER OBJECTIVE

“To join an organization which welcomes the Hard-working and Learning abilities and provides better growth in knowledge and skills for Emerging youth. To serve best for the best outcomes to yield.”

WORK EXPERIENCE (4 Years and 05 months of Total Experience)

- 1) **Company Name** : **Reliance Retail Ltd**
Location : Akola (Maharashtra).
Designation : SR Executive.
Duration : OCT 2021 To Till.

Key Job Responsibilities:

- Daily planning of Dispatch
- Planning the vehicles according to load.
- Checking the documents as per SOP.
- Materials Loading In a Proper Way
- Ensure 100% On Time Dispatch
- Unloading Return Material & Handover Inbound Team.
- Updating Records Of Vehicles & Prepare Reports Daily Basis

- 2) **Company Name** : **Associated Road Carriers Ltd**
Location : Nagpur
Designation : Supervisor
Duration : FROM FEB 2021 TO OCT 2021

Key Job Responsibilities:

- Handling Hub Operations.
- Documents Checking Before Route Plan
- Documents Checking (Invoice , Docket , Ewaybill) Before Vehicle Dispatch
- Check Quality Of Shipments
- Handling Short Excess Complaints.
- Prepare Daily Basis Reports

3) **Company Name** : Rivigo Services PVT LTD
Location : Nagpur
Designation : Process Associate
Duration : FROM May 2018 TO Jan 2021.

Key Job Responsibilities:

- Daily planning of pick request as per requirements.
- Planning the Vehicles for pickup.
- Maintain the shop floor management.
- Pickup request align.
- CN creation.
- Checking proper documents.
- Resolve short, excess, damage.
- Timely loading and unloading vehicles.
- Maintain proper Stacking height of shipments

PROFESSIONAL CERTIFICATION

ADLM (Advance Diploma In Logistics Management).

CCC (Course On Computer Concepts).

Six Sigma White Belt.

ACADEMICS

Education	Board / University	Year	Grade
B.E Electrical Engg	NITMS	2016	A
HSC	Maharashtra	2010	B
SSC	Maharashtra	2008	A

PERSONAL DETAILS

Name : Laxman. R . Kashyap
Father's Name : Ramnarayan . B . Kashyap
Mother's Name : Kusum Kashayp
Date of Birth : 26/06/1992
Permanent Address : W.C.L B Type qtr No 44/155 Saoner Nagpur (M.H) -441107
Languages known : English, Hindi, Marathi.
Gender : Male
Marital Status : married
Hobbies : Playing Cricket , Running .

DECLARATION

I do hereby declare that the information provided above is true to the best of my knowledge and belief.

Place: Nagpur

Date :

(Laxman Kashyap)