

RAHUL KUMAR

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Current Address – Azad Nagar , Roorkee U.K

CAREER OBJECTIVE

To get a job that provides challenge and helps me in broadening and enhancing my current skill and knowledge. I believe that I would be the most effective in an organization that trusts me with responsibility and provides opportunity to learn and grow.

PROFILE

- Good knowledge of Computer (M.S. Office) and Internet.
- Good Knowledge of LIMS (Laboratory Information Management System).
- Analytical, good at problem solving and excellent in maintaining interpersonal relationship.
- Good verbal and written skills.
- Working knowledge of SAP.
- Good knowledge of Success Factor.
- Working knowledge of Marg ERP.

EDUCATIONAL QUALIFICATIONS

- M.A (Sociology) From MJPRU Bareilly in 2015 with First Div.
- B.A From MJPRU Bareilly in 2013 with Second Div.
- Intermediate from U.P. Board in 2005 with First Div.
- High School from U.P. Board in 2003 with First Div.

JOB DESCRIPTION & EXPERIENCE

- To prepare daily MIS report & QC daily report.
- To prepare QC MRM report.
- To prepared QC Purchases order.
- To prepared QC outside lab testing gate pass in SAP.
- To prepared QC outside lab testing bill payment in SWS.
- To prepared STS & STP.
- To Prepared Certificate of Analysis in LIMS Software & MS Word.
- To prepared Daily sales Reports.
- To prepared Daily Density Reports.
- TT decant and request send on portal.
- Manage all documentation relates sales and services.
- 3 years working experience in Quality Control as personal assistant Head QC at Pure & Cure Healthcare Pvt. Ltd. Haridwar
- 1 year working experience in Quality Control as QC Officer at Cotec Healthcare Pvt. Ltd. Roorkee Haridwar.

- 1 year working experience at Lajjawati Filling Station Noorpur bijnor as Operation Manager.
- Presently I am working at Cotec Healthcare Pvt. Ltd. Roorkee Haridwar as QC Officer.(Documentation)

HARDWARE SKILLS

- Assembling of PC
- Networking and Troubleshooting of PC

STRENGTHS

- Determined to learn with practical approach.
- Good communication skills.
- Enthusiastic and can produce results under deadline constraints.
- Optimistic and Friendly.
- Quick learner.

HOBBIES

- Love to travel and exploring new places.
- Listening songs.
- Reading news Paper.
- Making good friends.
- Social networking.

PERSONAL DETAILS

Father's Name	: Mr.Yogendra Singh
Date of birth	: 01-01-1988.
Gender	: Male
Language of known	: Hindi, English
Religion	: Hindu
Marital Status	: Married
Nationality	: Indian
Permanent Address	: Village – Nogra, Post – Raja Ka Tajpur, Tehsil Dhampur Distt - Bijnor U.P., Pin code-246735

DECLARATION

I assure that all the above information is true to that best of my knowledge.

DATE:

PLACE: Roorkee

(RAHUL KUMAR)