



Maryland Court Help

GUIDE & FILE easy court forms

NEXT STEPS

DC-099 – District Court Commissioner Application for Representation by the Public Defender

How do I submit my application?

Do not e-file your completed application.

You selected to submit your application to the District Court Commissioner's Office by email.

Open the completed application and check that the information is correct.

If everything appears correct, download a copy of the application onto your electronic device. The file name should appear as DC099 followed by your first and last name. Ex: DC099 John Smith.

To submit a copy of your application to the Commissioner, you will need to:

1. log into your email account,
2. create a new email,
3. select attach file,
4. locate the file on your electronic device, select, and
5. attach your saved copy of the completed application.

The email address for the _____ Harford County _____ District Court Commissioner's Office is shown below:

DC.D9.CN@mdcourts.gov

I no longer wish to submit my application by email. How do I submit by mail or in person?

You may submit the completed application at the District Court Commissioner's Office closest to you, or in the county where your case was originally filed.

For the locations and mailing address of each District Court Commissioner's Office, please visit the District Court of Maryland's [Commissioner Directory](https://mdcourts.gov/district/directories/commissionermap) page: <https://mdcourts.gov/district/directories/commissionermap>.

You may also call 1-833-453-9799 for location information.

Do I need to submit any other documentation?

It is recommended that you submit a copy of the following papers with your completed application:

- Court charging documents/traffic tickets. (Statement of Charges/all documents issued to you by the Court.)
- Trial date notices from the Court. (You may apply even if you haven't received your trial date notice.)
- If you are employed: written proof of salary, pay stubs, or other written verification of income for the last two (2) pay periods.
- If you are unemployed: proof of public assistance, medical assistance, Social Security or Supplemental Income (SSI), or other assistance you are receiving.

How will I know if I am found eligible?

If you are found eligible for representation by the Public Defender, you will receive a certificate of eligibility from the Commissioner.

You may also check your qualification status on the [Maryland Judiciary Case Search](#).