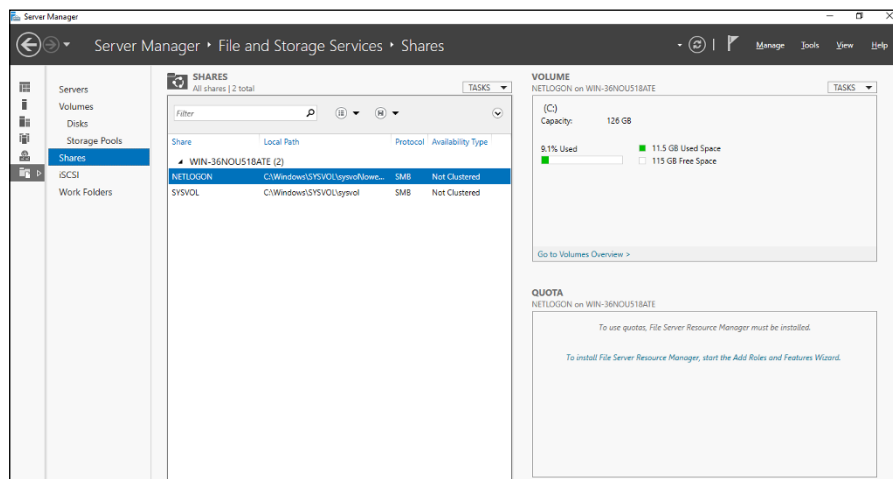


**FIGURE 13-1:**  
Managing shares  
in Windows  
Server 2019.



## Using the New Share Wizard

To be useful, a file server should offer one or more *shares* — folders that have been designated as publicly accessible via the network. To create a new share, use the New Share Wizard:

1. **In Server Manager, select File and Storage Services, click Shares, and then choose New Share from the Tasks drop-down menu.**

The opening screen of the New Share Wizard appears, as shown in Figure 13-2. Here, the wizard presents several options for how you'd like to proceed. The most common option is SMB Share, which is the standard file sharing protocol for Windows networks.

2. **Select SMB Share – Quick in the list of profiles and then click Next.**

The New Share Wizard asks for the location of the share, as shown in Figure 13-3.

3. **Select the server where you want the share to reside.**

4. **Select the location of the share by choosing one of these two options:**

- *Select by Volume:* This option selects the volume on which the shared folder will reside while letting the New Share Wizard create a folder for you. If you select this option, the wizard will create the shared folder on the designated volume. Use this option if the folder doesn't yet exist and you don't mind Windows placing it in the default location, which is inside a folder called Shares on the volume you specify.
- *Type a Custom Path:* Use this option if the folder exists or if you want to create one in a location other than the Shares folder.

For this example, I chose the Select by Volume example to allow the wizard to create the share in the Shares folder on the C: drive.