



FIGURE 12-5:
The General tab.

Setting account options

The Account tab of the User Properties dialog box, shown in Figure 12-6, features a variety of interesting options that you can set for the user. You can change the user's logon name, change the password options that you set when you created the account, and set an expiration date for the account.

The following account options are available in the Account Options list box:

- » **User Must Change Password at Next Logon:** This default option allows you to create a one-time-only password that can get the user started with the network. The first time the user logs on to the network, he is asked to change the password.
- » **User Cannot Change Password:** Use this option if you don't want to allow users to change their passwords. (Obviously, you can't use this option and the preceding one at the same time.)
- » **Password Never Expires:** Use this option to bypass the password-expiration policy for this user so that the user will never have to change her password.
- » **Store Password Using Reversible Encryption:** This option stores passwords by using an encryption scheme that hackers can easily break, so you should avoid it like the plague.