



FIGURE 4-1:
Enabling file and
printer sharing.



Do *not* enable file or printer sharing for the Public network. Enabling file or printer sharing on a public network exposes your computer's data to other users on the same public network.

4. **Select the Turn on File and Printer Sharing option.**
5. **Click the Save Changes button.**

This action saves your changes and closes the Advanced Sharing Settings page.

Sharing a Folder

To enable other network users to access files that reside on your hard drive, you must designate a folder on the drive as a *shared* folder. Note that you can also share an entire drive, if you so desire. If you share an entire drive, other network users can access all the files and folders on the drive. If you share a folder, network users can access only those files that reside in the folder you share. (If the folder you share contains other folders, network users can access files in those folders, too.)



Don't share an entire hard drive unless you want to grant *everyone on the network* the freedom to sneak a peek at every file on your hard drive. Instead, you should share just the folder or folders containing the specific documents that you want others to be able to access. For example, if you store all your Word documents in