

SECTION E: IMPORTANT INFORMATION

All students intending to live at APU Residence are required to provide **14 days' notice prior to arrival**. If the student arrives less than 14 days after confirming the accommodation, students will need to stay at Hotel at their own cost if APU Residence is not available.

Students will **NOT** be allowed to check-in to APU Residence without the 2-months' Deposit and 1 month Rental and Cover Charge. APU reserve the right to refuse any bookings and would immediately terminate the use of APU Residence for non-payments or non-compliance with the rules and regulations.

Student will be required to stay for a minimum of 4 months. Failure to fulfill the minimum tenancy period will result in **FORFEITURE OF THE DEPOSIT in FULL**.

SECTION F: DECLARATION

This declaration applies to all residences managed by APU including On-Campus, Satellite Residences Campus and Off-Campus accommodation. I acknowledge and confirmed as below,

1. This accommodation application is **SUBJECT TO ROOM AVAILABILITY** and that APU reserves the right to assign any other type of accommodation available, should bookings and payments not be made on time.
2. I have read the APU Residence Rules and Regulations (can also be downloaded from our website at <https://www.apu.edu.my/residence> and agree to abide by the said rules and regulations.
3. I will pay the accommodation fees and deposit by the required dates.
4. I understand the Internet Service is subject to availability by the service provider.
5. I would be responsible for all items within the room/unit/apartment and would pay for any damages during my stay.
6. I will respect the other occupant's privacy and would not make excessive noise or hold gathering in the units and facilities without prior approval from the University.
7. I am not allowed to bring any guests to the APU Residence.
8. I understand that in an event any of the rules & regulations is violated, I will be asked to leave the accommodation within 24 hours and any deposits will be forfeited.
9. I understand that smoking, use of any drugs and consuming alcohol is not allowed in the room/unit/apartment or in the associated facilities with the apartment/accommodation.
10. Any excessive utility charges or damages in the room/unit/apartment not reported will be charged to all students staying in the room/unit/apartment.
11. I need to pay daily overstay charges if I fail to check-out from the accommodation on the necessary dates.
12. I understand that in the event I fail to pay my rental on time, the University has the right to move me out of the accommodation.
13. Rental, facilities, equipment and services currently provided at any of the residence unit is subject to changes or revision from time to time and maybe effective at any time without prior notice.
14. I commit to complying with the rules and regulations of the any common area and in the event of any damage caused while using the equipment (intentionally or unintentionally), I will take full responsibility and bear the cost of repair(s) or replacing the equipment(s).

Student's Signature _____

Application Date _____

OFFICIAL USE ONLY

ASSIGNED APT/ROOM NO	INTAKE CODE	STUDENT ID NO.	CONFIRM BY	DATE

* All fees are payable in Ringgit Malaysia (RM). USD fees are indicative amounts only for guidance based on the current exchange rate of USD 1 = RM 4.10 as of 1st January 2023 and are subject to fluctuations in the currency exchange rate.

** Measurements in Sq. Ft. are approximate.

APU Residence Rules & Regulations can also be downloaded from our website at <http://www.apu.edu.my/accommodation>

PRIVACY STATEMENT

The purpose of requesting the personal data in this form is to assist us in processing your accommodation application and for statistical and information purposes. If you choose not to complete all the required sections or do not provide all the required information, it may not be possible to process your application. Access to the personal data you provide will be strictly on a need to know basis. By providing the personal data on this form, you give your consent to allow personal data and information to be processed securely and confidentially.

Tujuan kami meminta segala data peribadi anda di dalam borang ini adalah untuk membantu kami dalam memproses permohonan penginapan dan untuk tujuan statistik dan maklumat. Jika anda memilih untuk tidak melengkapkan semua bahagian yang diperlukan atau tidak menyerahkan semua maklumat yang diperlukan, kami tidak dapat memproses permohonan anda. Kami hanya akan rujuk data peribadi anda untuk mengetahui segala maklumat yang perlu diketahui. Dengan mengisi maklumat peribadi pada borang ini, anda memberikan persetujuan untuk membenarkan data peribadi dan maklumat diproses dengan selamat dan sulit.