



PAYMENT PROCESS UPDATE

In order to streamline our payment process, we are making the following changes effective August 1, 2021:

1. All Invoices MUST reference the Purchase Order number that correlates with the work completed.
2. If an invoice does not match the Purchase Order amount you will need to request a revised purchase order from purchasing@nesthomes.com prior to submission for payment. VPO requests must continue to be submitted to your project manager for processing.
3. Any invoice submitted without a Purchase Order number and/or matching dollar amount will be returned for proper revisions.

We thank you for your partnership and look forward to our continued team effort in making people's dreams a reality in their new homes. Please let us know if you have any questions.