Republic of the Philippines

PAMANTASAN NG LUNGSOD NG MAYNILA

(University of the City of Manila) General Luna Street corner Muralla Street Intramuros, Manila

LEAVE OF ABSENCE FORM

Date of Filing: Jan. 1, 2020

201800000 Student No.: College: <u>CET</u> Student Name: Student Student Student Course: None Year Level: Student Type.: <u>Old</u> <u>1</u> Academic Status: GWA: Regular <u>2</u>

Please Attached the Effective From:

Sem/Term, SY: 2,2020 Following:

■ Letter of Request for LOA ■ Clerance from Registrar Sem/Term, SY: Effective Until: 2,2020

■ Note of Undertaking (if applicable)

■ Student's Checklist & Study Reason: n/a

Plan

Student Student Student

Student's Signature over printed name

Student Student Student

Student's Signature over printed name

1. Endorsed by:	
Department Chair	<u>Jan. 1, 2020</u> Date
2. Recommending Approval:	
College Dean	<u>Jan. 1, 2020</u> Date
Recommending Approval:	
University Registrar	<u>Jan. 1, 2020</u> Date
4. Approved/Disaaproved:	
Vice President of Academic Affairs	<u>Jan. 1, 2020</u> Date

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Signed:

Chairperson, BSIT