

MEHBOOB KHAN

Innovator , quick learner , Problem solver

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EXPERIENCE

Vodafone India Pvt. Ltd., Andheri — Service desk Executive

February 2017 - November 2017

Vodafone service desk in corporate offices to Solve Vodafone Postpaid customers queries related to (1) Bill (2) Network connectivity (3) Data issue (4) Postpaid plans and coordinate with backend team until user problems get resolved. Also pitch new plans and offers to customers for sales.

Aeon Finance Pvt. Ltd., Kurla — Desk Caller

April 2019 - October 2019

Collection Process in Consumer loan department zero bucket remind customers their due date of emi and coordinate with customers to pay their emi on time before due date.

Vonux Solutions pvt. Ltd., Malad — Sale executive

Dec 2019 - Jun 2020

International voice process in Outbound sales calling. promoting brands and helping the US citizens to solve queries related to bills.

Fxnice Ltd., Malad — Sale executive

July 2020 - July 2021

Fxnice is a Brokerage trading company in the Forex currency market. My job role was to Guide Clients About Forex market and Explain Basics of the currency market and convince them to open trade accounts.

Avartana India Pvt. Ltd., Malad — Desk Caller

Oct 2021 - Current

Worked in Avartana in Gmoney Process (G-money growth money is health care finance company in NBFC) Pan India process coordinated with all dentist doctors all over India to tie-up with Gmoney. Currently working with Gmoney from 10th October 2021

SKILLS

MS Office ★★☆☆☆

Ms Excel ★★★★★

G- Sheets ★★★★★

Active listening

★★★★★

Time management

★★★★★

Communication

★★★★☆

Hobbies

➡ Listening Music

➡ Sports

➡ Photoshop

➡ Coding

LANGUAGES

➡ English

➡ Hindi

➡ Marathi

EDUCATION

B.L. Ruia High School , Vile parle — SSC

MAR 2012 - MAR 2013

- State Board of Maharashtra
- 84.55 %

Ismail yusuf College , Jogeshwari — HSC

FEB 2014 - FEB 2015

- State Board of Maharashtra
- Science Stream
- 57.23 %