



**NATIONAL ASSOCIATION OF REALTORS®  
CALIFORNIA ASSOCIATION OF REALTORS®  
BERKELEY ASSOCIATION OF REALTORS®**

**APPLICATION FOR REALTOR® MEMBERSHIP**

**TYPE OF APPLICATION**

I apply for the following categories of membership (check all applicable boxes):

[ ☐ ] Designated REALTOR®                      [ ☐ ] Other: \_\_\_\_\_  
[ ☐ ] REALTOR®

Note: If you are applying for membership as an Affiliate, this is not the correct form for you to complete. Please see the list of available forms for the applicable one for you to complete.

**GENERAL INFORMATION**

1. **Last Name:** \_\_\_\_\_  
(name information should be as it appears on your license)
2. **First Name:** \_\_\_\_\_
3. **Nickname:** \_\_\_\_\_
4. **Office Name:** \_\_\_\_\_
5. **Office Address:** \_\_\_\_\_  
(street)  
\_\_\_\_\_  
(city, state, zip)
6. **List all dba's:** \_\_\_\_\_  
\_\_\_\_\_
7. **Office Phone:** (\_\_\_\_\_) \_\_\_\_\_  
(general number)  
\_\_\_\_\_  
(your direct line or extension)
8. **Office Fax:** (\_\_\_\_\_) \_\_\_\_\_
9. **Home Address:** \_\_\_\_\_  
(street)  
\_\_\_\_\_  
(city, state, zip)
10. **Home Phone:** (\_\_\_\_\_) \_\_\_\_\_

11. **Home Fax:** ( ) \_\_\_\_\_
12. **Cell Phone:** ( ) \_\_\_\_\_
13. **Pager:** ( ) \_\_\_\_\_
14. **Preferred Phone:** [ ] Office [ ] Office Direct [ ] Home [ ] Cell [ ] Pager
15. **Preferred Fax:** [ ] Office [ ] Home
16. **Preferred Mail:** [ ] Office [ ] Home
17. **Gender:** [ ] Male [ ] Female
18. **Social Security Number:** XXX-XX-\_\_\_\_\_  
(last 4 digits only)
19. **Drivers License:** \_\_\_\_\_  
(state) (number)
20. **Dept. of Real Estate (DRE) License #:** \_\_\_\_\_
21. **DRE License Expiration Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(month) (day) (year)
22. **DRE License Type:** [ ] Broker (Individual) [ ] Salesperson [ ] Officer (Corporate)
23. **Professional Designations:** \_\_\_\_\_  
(specify)
24. **Primary Specialty:** [ ] Residential Brokerage [ ] Building and Development  
[ ] Commercial/Industrial Brokerage [ ] Appraising  
[ ] Farm and Land Brokerage [ ] Mortgage Financing  
[ ] Other(s) \_\_\_\_\_  
(specify)
25. **E-Mail:** \_\_\_\_\_
26. **Web Page:** \_\_\_\_\_
27. Do you have an office real estate agent manager? [ ] Yes [ ] No  
If yes, what is the manager's name: \_\_\_\_\_
28. List all Boards/Associations of REALTORS® to which you CURRENTLY BELONG:  
\_\_\_\_\_  
\_\_\_\_\_
29. Do you intend for the Berkeley Association of REALTORS® (BAR) to be your primary association (you will pay your CAR and NAR dues through BAR) or your secondary association (you will pay your CAR and NAR dues through an association other than BAR)? We must verify a secondary membership by contacting your primary board for verification of membership and payment of CAR and NAR dues.  
[ ] BAR as your primary association [ ] BAR as your secondary association

30. List all Boards/Associations of REALTORS® to which you PREVIOUSLY BELONGED:

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31. If you checked any of the boxes in the previous question, you must answer the following:

- a) Are you or your firm subject to any pending bankruptcy proceedings? ☐ Yes ☐ No
- b) Have you or your firm been adjudged bankrupt within the last three (3) years? ☐ Yes ☐ No
- c) If you answered yes to (a) or (b), you may be required to make cash payments for membership dues.
- d) I certify that I have no record of official sanctions rendered by the courts or other lawful authorities within the past three (3) years for violations of:
  - i) Civil rights laws ☐ Yes, I certify. ☐ No, I cannot certify.
  - ii) Real estate licensing laws ☐ Yes, I certify. ☐ No, I cannot certify.
  - iii) Other laws prohibiting unprofessional conduct ☐ Yes, I certify. ☐ No, I cannot certify.
  - iv) If you could not certify any of the above, attach additional sheets with all relevant details about the violation(s), including the date(s), type of violation(s), and a copy of the discipline, if any.

32. Have you ever been disciplined by any of the above Boards/Associations listed above?

☐ Yes. If yes, attach copies of the discipline ☐ No

33. Have you ever been disciplined by the DRE?

☐ Yes. If yes, provide all relevant details and dates (or attach copies of discipline). ☐ No

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**THIS SECTION TO BE COMPLETED BY BROKER**

(Broker signature required on page 5)

34. Persons other than principals, partners, corporate officers or branch office managers of real estate or appraisal firms must remain employed by or affiliated with a Designated REALTOR® to be eligible for REALTOR® membership. If applicable, complete the following:

**Name of Designated**

**REALTOR®:** \_\_\_\_\_

**Designated REALTOR®**

**DRE License #:** \_\_\_\_\_

35. Designated REALTOR®/Broker applicants must provide the Berkeley Association of REALTORS® with a list of licensees employed by or affiliated with them and must also regularly update the Berkeley Association of REALTORS® on any changes, additions, or deletions from the list. On a separate sheet or form, list all licensees under your license, including their name, the type of license, and the DRE License #.

36. **I am a:** ☐ Sole Proprietor ☐ General Partner

(Check all

applicable boxes) ☐ Corporate Officer ☐ Branch Office Manager

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**GENERAL TERMS AND CONDITIONS OF MEMBERSHIP**

1. **Bylaws, policies and rules.** I agree to abide by the bylaws, policies and rules of the Berkeley Association of REALTORS®; the bylaws, policies and rules of the California Association of REALTORS®; and the constitution, bylaws, policies and rules of the National Association of REALTORS® all as may from time to time be amended.

2. **Use of the term REALTOR®.** I understand that the professional designation REALTOR® is a federally registered trademark of the National Association of REALTORS® (NAR) and use of this designation is subject to NAR rules and regulation. I agree that I cannot use this professional designation until this application is approved, all of my membership requirements are completed, and I am notified of membership approval in one of these designations. I further agree that should I cease to be a REALTOR®, I will discontinue use of the term REALTOR® in all certificates, signs, seals or any other medium.
3. **Orientation.** I understand that if the Berkeley Association of REALTORS® requires orientation, I must attend such orientation prior to becoming a member of the Berkeley Association of REALTORS®.
4. **No refund.** I understand that association membership dues are non-refundable. In the event I fail to maintain eligibility for membership for any reason, I understand that I will not be entitled to a refund of my dues or fees.
5. **Authorization to release and use information; waiver.** I authorize the Berkeley Association of REALTORS® or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or Designated REALTOR®, or any Board/Association where I held, or continue to hold, any type of membership. I further authorize any Board/Association where I held, or continue to hold, any type of membership to release all of my membership or disciplinary records to the Berkeley Association of REALTORS®, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the Berkeley Association of REALTORS®, its agents, employees or members including, but not limited to, slander, libel, or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information authorized and released hereunder.
6. **Permission to Communicate.** By signing below, I expressly authorize the Berkeley Association of REALTORS® including the local, state and national, or their subsidiaries or representatives to fax, e-mail, telephone or send by U.S. Mail to me, at the fax numbers, e-mail, telephones and addresses above, material advertising the availability of or quality of any property, goods or services offered, endorsed or promoted by the Berkeley Association of REALTORS®.
7. **Waiver of arbitrator disclosure requirements.** By signing below, I expressly agree that all arbitrations pursuant to the California Code of Ethics and Arbitration Manual ("Manual") shall be governed by the Manual, and I specifically agree to waive the arbitrator disclosure requirements of the provisions of the California Ethics Standards for Neutral Arbitrators in Contractual Arbitration in California and California Code of Civil Procedure Section 1281.9(a)(2),(3),(4), and (b)1281.85, which require disclosure by REALTOR® arbitrator of information about prior arbitrations that is confidential under the rules of the California Association of REALTORS® and National Association of REALTORS®.
8. **REALTOR® Arbitration Agreement.** A condition of membership in the Berkeley Association of REALTORS® as a REALTOR® is that you agree to binding arbitration of disputes. As a REALTOR® (including Designated REALTOR®) member, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other REALTOR® members of this Board/Association; (ii) with any member of the California or National Association of REALTORS®; and (iii) any client provided the client agrees to binding arbitration at the Board/Association. Any arbitration under this agreement shall be conducted using the Board/Association facilities and in accordance with the Board/Association rules and procedures for arbitration.

## **SIGNATURE**

I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date of Signature)

\_\_\_\_\_  
(Signature of Designated REALTOR®)

\_\_\_\_\_  
(Date of Signature)

Note: Contributions or gifts to the Berkeley Association of REALTORS®, the California Association of REALTORS®, the National Association of REALTORS®, IMPAC and CREPAC are not deductible as charitable contributions for federal income tax purposes. However, dues may be tax deductible as ordinary and necessary business expenses. REALTORS® may participate in Political Survival by including a voluntary donation at the time of your dues payment. No contributor will be favored or disfavored by reasons of the amount of his/her contribution or his/her decision not to contribute. Failure to contribute will not affect an individual's membership status in NAR, CAR or BAR.

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### **FOR OFFICE USE ONLY**

1. **Local Join Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(month) (day) (year)
2. **Membership Code:** [ ] DR [ ] R [ ] DS [ ] RS
3. **Existing NRDS Number:** \_\_\_\_\_
4. **Primary Board ID (if other than 1540):** \_\_\_\_\_