



# Techloop

22.07.2023

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## Web Development Policy

**To ensure a smooth progression of your web development project and maintain a positive**

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**relationship throughout, it is essential for both parties to be mindful of their respective responsibilities and limitations. This includes understanding certain aspects that we cannot guarantee.**

### ***Billing And Payment Policies***

Our web development/design contracts are meticulously tailored to meet the unique needs of each client, incorporating a well-structured payment plan established in advance. This comprehensive plan encompasses various elements, including an initial deposit amount or progress payments as deemed appropriate for the project's scope, and the outstanding balance due upon completion.

Upon the successful settlement of the remaining balance, we initiate the process of transferring the completed website from our staging server to the client's designated server, effectively making the website live and accessible to the public. Furthermore, we take the responsibility of registering the client's website with major search engines like Google, Yahoo, and Bing, ensuring optimal visibility and accessibility.

For ongoing services, such as Hosting and Maintenance, SEO, or e-commerce support, we have streamlined billing cycles of 6 or 12 months, providing clients with flexibility and predictability in their financial planning. To facilitate a seamless payment process, we accept yearly or monthly payments depending on the client's choice.

We understand that unforeseen financial difficulties may arise for our clients, and we encourage open communication. In such occurrences or situations, we urge clients experiencing financial hardship to reach out to Techloop to explore potential alternative payment options, as we are committed to fostering long-lasting and successful partnerships with our valued clientele.

