



Republic of the Philippines
DEPARTMENT OF EDUCATION
National Capital Region
Schools Division Office of Makati City

FRANCISCO BENITEZ ELEMENTARY SCHOOL III

SDO-MAKATI
FRANCISCO BENITES E.S.III-Records Unit

RELEASED

By: Ms. Roan
Date: 5-30-2022

Time: 10:45

SCHOOL MEMORANDUM

TO: **ANGELICA M. DE VERA**
Teacher I

FROM: **OFFICE OF THE PRINCIPAL**

SUBJECT: **DESIGNATION ORDER**

DATE: May 30, 2022

In the exigency of the service, you are hereby designated as **the Grade 2 ICT Focal Person**. This is concurrent with your duties and functions as a teacher at Francisco Benitez Elementary School III, effective School Year 2021 - 2022, renewable thereafter.

As such, you are expected to perform the duties and responsibilities attached to the position and exercise diligence in increasing the performance of the pupils in your respective assigned area of stewardship. Further, this arrangement does not entail additional compensation/ remuneration, neither that, it can be used as basis for further promotion.

For your guidance and implementation.

WELBERT D. BORLADO

WDB/rvm



3833 F. Nazario St., Barangay Singkamas, Makati City
(02) 895-7359 | 700-24071
136713@deped.gov.ph