



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office of Makati City

Department of Education
SDO Makati – Records Unit

RELEASED

By : CONNIE

Date: 4-4-2023 Time: 8:10 A.M.

Office of the Schools Division Superintendent

REFERENCE NUMBER- 2023-04-069

31 March 2023

MEMORANDUM

**ASSIGNMENT OF DR. MARIA MAGDALENA M. LIM
AS THE NEWLY INSTALLED SCHOOLS DIVISION SUPERINTENDENT,
SCHOOLS DIVISION OFFICE OF MAKATI**

To : Assistant Schools Division Superintendent
Chief Education Program Supervisor, CID and SGOD
School Heads, Elementary and Secondary Schools
Officials, OSDS, CID and SGOD
All Others Concerned

1. The field is hereby informed of the assignment of **DR. MARIA MAGDALENA M. LIM** as the newly installed Schools Division Superintendent of Schools Division Office (SDO) of Makati effective **30 March 2023** vice Mrs. Rita E. Riddle, who was reassigned in SDO-Manila.
2. As such, all correspondence, communications, and letters addressed and to be signed by Dr. Lim shall bear her complete name and position, as follows:

MARIA MAGDALENA M. LIM CESO V
Schools Division Superintendent

3. It is expected that the usual courtesy and cooperation be extended to our new Schools Division Superintendent.
4. For information and guidance.

JAY F. MACASIEB CESO
Assistant Schools Division Superintendent

MAS/memo

4/4/2023



Gov. Noble St., Guadalupe Nuevo, Makati City
(02)8882-5861 ; (02) 8882-5862
makati.city @deped.gov.ph www.depedmakati.ph