

Caroline Mutemi - CV

Caroline Mutemi

Associate Software Developer & Virtual Assistant

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GitHub: github.com/Carole27888 | Location: Kenya

PROFESSIONAL SUMMARY

Experienced linguist, translator, AI data annotator, and software developer with a strong background in Kiswahili-English localization, text adaptation, and NLP. Skilled in text, image, and audio annotation for AI training models, with expertise in both frontend and backend development for building responsive applications. Highly detail-oriented with strong problem-solving skills and a commitment to delivering high-quality projects.

SKILLS

Frontend: HTML, CSS, JavaScript, React.js, Angular, Bootstrap, Tailwind CSS

Backend: Python, Node.js, Express.js, JSON Server, RESTful APIs

Tools: Git, Visual Studio Code, Postman, LaTeX, ChemDraw, Microsoft Office Suite, Google Workspace

Translation & Localization: Kiswahili-English Translation, Subtitling, Proofreading

AI Data Annotation: Text, Audio & Image Labeling, Sentiment Analysis, Named Entity Recognition (NER)

EXPERIENCE

Freelance Software Developer & Virtual Assistant | 2020 - Present

- Developed responsive web applications using HTML, CSS, JavaScript, and React.js
- Provided virtual assistance services, including email management, scheduling, and customer support
- Managed client communications, ensuring smooth workflow and high-quality service delivery
- Conducted market research and data entry tasks to assist businesses in optimizing operations
- Consulted on computational linguistics projects, offering language analysis and content creation

AI Data Annotation & Labeling - Enlabeler | 2020 - Present

- Labeled text, images, and audio for machine learning models
- Performed text classification, sentiment analysis, and entity recognition

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- Worked with various AI firms to train NLP and CV models

Virtual Assistant / Transcriptionist & Translator - Solutions Tech | 2020 - Present

- Transcribed and translated Kiswahili audio for NLP and AI training models
- Labeled text, images, and audio for machine learning datasets

Data Analyst - Enlabeler | April 2024 - August 2024

- Analyzed and labeled datasets for machine learning models
- Ensured data accuracy and consistency for AI training purposes
- Collaborated with a global team to meet project deadlines and quality standards

Language Instructor - Uhuru Kenyatta High School | 2020 - 2024

- Taught Kiswahili and History, creating engaging and interactive lessons
- Developed curriculum materials and integrated technology into teaching

PROJECTS

ChamaNest - Built with HTML, CSS, JS, JSON Server for group savings management

Valentine App - Interactive React app for Valentine's Day

FitClub - Fitness tracker using React.js and Node.js

Virtual Assistance Dashboard - HTML/CSS/JS dashboard to manage VA tasks

EDUCATION

Garissa University - Bachelor of Education (Arts), Kiswahili & History (2024)

CERTIFICATIONS

- Virtual Assistance Certification - ALX, Africa
- AI Career Essentials Certification - ALX, Africa
- Software Development Certification - Moringa School

SOFT SKILLS

Strong Communication, Time Management, Problem-Solving, Attention to Detail, Adaptability

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LANGUAGES

English (Fluent), Kiswahili (Fluent)

AVAILABILITY

Open to remote and on-site opportunities in software development, linguistics consultation, virtual assistance, and data analysis roles.