

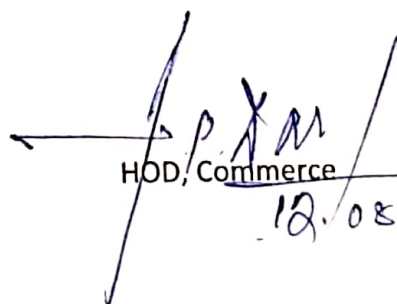
C-9: FUNDAMENTALS OF DATA MANAGEMENT
ASSIGNMENT-1

1. Prepare your Biodata /Resume using templates/wizards in MS-Word.
2. Prepare the Trading and P/L Account in MS-Excel with suitable example.
3. Using EXCEL prepare a table for students mark sheet.
4. Create 6 Slides using different slide layouts - describing about your College.
5. Create a slide show advertisement of a product using MS-PowerPoint(minimum 6 slides).
6. Create a slide show of various activities of your department during the academic year.
7. Create a table in DBMS named student in the following fields and insert the values:

(a) Student Name, (b) Gender, (c) Roll No, (d) Dept. Name, (e) Address, (f) Email ID, (g)

Qualification

8. Using HTML create a webpage to show the information of a departmental store.
9. Explain the procedure to insert Headers and Footers in MS-Word. Also, describe the purpose of using headers and footers along with various settings for headers and footers.
10. What is Paragraph Formatting ? write the steps to format a paragraph.
11. Why frames are used in HTML ? How to create Vertical and Horizontal framesets ? Explain it with example. Write in MS word.
12. Explain the difference between Static and Dynamic webpage. Write in MS word.


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