

# Helpdesk/Support

---

- Help Options
  - Shadow Screens
  - Screen Level Help – With Data
  - Video Tutorials
  - FAQs
- Contact Helpdesk
  - Display support categories for user to choose, alongwith Module Name and Menu Name
  - Display FAQ – Provide keyword search
  - If not an existing problem, ask for Problem Description
  - User can additionally log comments and submit
  - Upon submission, a support incidence is logged with details of user, date/time, and call assigned to a support executive
  - Support executive to respond on App or call the user to close the call.
  - User can re-open the call if not satisfied with response
  - Upon call closure, user to rate the experience on 1-5 scale.
  - Call closure time to recorded on user confirmation
  - Support categories
    - to be pre-defined.
    - Facility to activate/de-activate.
    - Define target turnaround time for each category
  - Functionality Reference – Uber/Ola

# Notification

---

- Subscription Renewal Reminder
  - 30/21/14/7/Daily days before expiry.
  - Daily after expiry for 3 days/7/14 days after expiry
- Subscription Renewal - We would like you to come back
  - 30 days after expiry
  - Offer additional discount

# Refer & Earn

---

- Refer and earn commission on first purchase
- Provide Referral Code
  - Referral code must be unique residing on a central database
  - It will be fetched for a merchant
  - Referred Merchant must use this code when subscribing Mobiz
  - On payment confirmation, Commission will be credited to the wallet of Refree Merchant.