{Company name} & Coderbunker Service Agreement

Shanghai, September 1st, 2018

Scope overview

{scope}

Services from Coderbunker XuHui (上海讁创企业管理有限公司) to {Company name} (company name chinese)

1. Coderbunker will find, select and provide best fit resources continuously
2. Coderbunker will lead and direct a team of developers to address requested changes
3. Coderbunker will provide mentorship, leadership and training for change requests resolution
4. Coderbunker will ensure payment and distribution of retainer and payments to developers
5. Coderbunker will ensure confidentiality of nonpublic information and artifacts shared and created
6. Coderbunker will provide daily updated electronic online timesheets for individual and aggregate billable hours with work details including who, when and what
7. Coderbunker will offer additional optional services (see next page) on customer written request

Terms

1. Contract is valid from **November 22nd 2018 to February 1st 2019**
2. Fixed base **RMB 50,000** net (plus 3% business tax) monthly retainer to be prepaid the **first of every month.**
3. Any budget extension is to be approved by customer confirmation email before pursuing the work.
4. Billable hours in excess of monthly retainer will be invoiced by email weekly
5. Unused balance of monthly retainer is carried to the following month
6. Excess billable hours are payable Net 10 days from electronic invoice issuance
7. Late penalty interest rate is 1% per day starting on the first day of overdue payment
8. Contract is cancellable at any time by either party
9. Within 30 days of cancellation, unused retainer balance will be reimbursed by Coderbunker minus administrative fees to close the account
10. Within 30 days of cancellation, Coderbunker will remain available for additional paid work
11. Developers rates range from junior rate (150 RMB/hour) to senior rate (1,000 RMB/hour)
12. Each developer is to be approved individually by customer confirmation email before billing hours
13. Contract to be stamped with both official Chinese company stamp to be considered valid
14. The official contract governing language is the English language

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Ricky Ng-Adam, ricky@coderbunker.com
Founder
Coderbunker Xuhui (www.coderbunker.com)
Shanghai Agora Space Co., Ltd

Name, email address
Position
Company name (https://xxx.com)
Company name

Right Person, Right Price, Right Time
CoderBunker, Panyu Road 1199, Building 8, Xuhui District, Shanghai 200030, CHINA
services@coderbunker.com - T: +86 (21) 6054 8081
Last Updated: August 27th 2018

#CoderBunker

上海蔼创企业管理有限公司

Payment information

Retainer and excess billable hours are to be paid from local company by bank transfer to:

Company name 公司名称	Agora Space 上海蔼创企业管理有限公司
Bank 开户银行	Agricultural Bank of China Shanghai Xuhui Branch 中国农业银行上海徐汇支行
Bank Account 银行账号	03385600040037558

Additional optional add-on services

- Additional out-of-scope software development for customer
- Find, select and provide best fit resources continuously
- Lead and direct a team of developers to address requested changes
- Provide mentorship, leadership and training for change requests resolution
- Promotion of customer in the Coderbunker community
  - individual actions to be approved by customer
- Find and attract full-time engineering team members as requested
  - Conducting technical interview for candidates selected by customer: 500 RMB / candidate
  - Referral fee on full-time hire:
    - 50 hours at candidate freelance billable rate
    - 50 hours at candidate freelance billable rate rate 3 months later
- Organize Corporate Technical Events (Hackathons, Techtalks, Meetups)

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#CoderBunker

Coderbunker合同模板

简述

Coderbunker负责提供技术指导、代码审查、研发支持及文档撰写

Coderbunker (上海蔼创企业管理有限公司)向 {Company name} 提供如下服务

1. 持续搜寻、选择并提供最适宜的资源
2. 指导开发者小组，满足修改需求
3. 为需求解决方案提供必要的顾问、指导及训练
4. 确保开发者预付费用及薪酬的支付、发放
5. 确保项目中披露、产生的非公开信息及成果的保密性
6. 每日上传电子时间表，记录个人计费工时及工时总和，并附带人名、起始时间、工作内容等详细描述
7. 根据顾客需求，另外提供可选服务（参见下页）

合同条款

1. 合同有效期从**2017年9月1日**至**2018年9月1日**
2. 每月预付款为**50000元（含6%增值税）**，并于**每月一号**支付
3. 如果预算可能超支，Coderbunker应事先通过**电子邮件**获得委托方许可
4. 超出每月预付款的工时费，**每周**由Coderbunker出具电子发票并通过电子邮件送达
5. 每月未用尽的预付款将自动计入下一个月
6. 超额工时费应在电子支票出具后的**10日内**付清
7. 逾期支付款项的，自约定期限的次日起计算，每逾一日应偿付金额为逾期款项的**1%**的滞纳金
8. 合同双方可随时**取消合同**
9. 合同取消后**30日**内，剩余预付款由Coderbunker在扣除关闭账户所需费用后返回
10. 合同取消后**30日**内，委托方依然可以委托Coderbunker完成额外的付费项目
11. 开发者计费标准范围从初级(**250元/小时**) 到高级(**1,000元/小时**)，视个人能力评级不同而异
12. 每一位开发者在正式参与项目前，应由委托方通过**电子邮件**进行个别核准确认
13. 合同自双方盖章之日起生效
14. 本合同以英文版本为准

Ricky NG-ADAM, ricky@coderbunker.com
创始人
Coderbunker (www.coderbunker.com)
Agora Space
上海蔼创企业管理有限公司

<姓名>
<职位>
<公司> Co. Ltd

付款信息

预付款及超额工时费应由付款方通过银行转账至下述账户：

#CoderBunker

Company name 公司名称	Agora Space 上海蔼创企业管理有限公司
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Bank Account 银行账号	03385600040037558

额外服务

- 约定范围外的软件开发工作
- 持续搜寻、选择并提供最适宜的资源
- 指导开发者小组，满足修改需求
- 为需求解决方案提供必要的顾问、指导及训练
- Coderbunker社区成员Promotion
- 依照需求选拔招募全职工程师
  - 为委托方选择的候选人进行技术面试：每人500元
  - 全职员工中介费用
    - 候选人入职后，交付相当于候选人50个计费工时的工时费
    - 入职三个月后，另付相当于候选人50个计费工时的工时费
- 为企业举办技术主题活动（黑客马拉松、科技论坛、团建聚会等）

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