

May 23,2021

Mahalaxmi Bikas Bank Limited

RE : Job Application for Junior Assistance

Dear HR,

Recently I noticed that Mahalaxmi Bikas Bank is recruitment new People. So I would like to apply for the position of Junior Assistance.

I believe this position would provide great opportunity for farther my chosen career. My willingness to work hard and build my skill base will make me a good candidate. I am currently understanding banking and business more clearly by pursing education in BBS.

In order to become better candidate and capable for banking sector I just completed 4 months internship at Civil bank at operation department. Along with completed 9 months diploma in Computer.

I am highly active and passionate about learning, surfing internet and deep dive into Banking sector.

I look forward to hearing a positive response from you.

Regards:

Ankita Dc