



PROFESSIONAL SUMMARY

A junior web developer who is prepared to embrace the most significant challenge of my career.
A dependable salesperson and proficient IT administrator, contributing to the success of 2 prominent companies in the bathroom and kitchenware industry in S.E.Melbourne

PROFESSIONAL EXPERIENCE

BRIGHT RENOVATION INTERNATIONAL , DANDENONG STH/RINGWOOD, August 2019 – CURRENT

SHOWROOM CONSULTANT/ IT ADMIN

- Building a sub-brand website www.sylinn.com.au with modern FERN stack techniques.
- Pioneered management of company website and online sales on various platforms such as Brightrenovation.com, Ebay, Catch, Amazon etc to maximizing company exposure online and gaining extra profit
- Demonstrate excellent customer service, showing products, offering recommendations, fulfilling requests, answering inquiries, etc. for bathroom and kitchen products at locations of 2 branch stores
- Navigate creation, tracking and fulfillment of customer orders with MYOB software
- Spearhead daily operations such as preparing quotations, coordinating accounts payable and credit data with Excel, etc.
- Oversaw warehouse duties, checking and allocating inward goods and collating and delivering outward goods
- Align objectives with various importers, manufacturers, courier/logistics companies to facilitate efficient operations and build strong partnerships

CHOICE BATHROOMS & KITCHEN SUPPLIES, SPRINGVALE, April 2014 – March 2019

SHOWROOM CONSULTANT/ WAREHOUSE STOREPERSON

- Demonstrate excellent customer service, showing products, offering recommendations, fulfilling requests, answering inquiries, etc. for bathroom and kitchen products including appliances
- Navigate creation, tracking and fulfillment of customer orders with Reckon Quickbook
- Spearhead daily operations such as preparing quotations, coordinating accounts payable and credit data with Excel, etc.
- Website creating and maintaining through Adobe dreamweaver in accordance to company's stock level and sales campaigns.
- Oversaw warehouse duties, checking and allocating inward goods and collating and delivering outward goods
- Align objectives with various importers, manufacturers, courier/logistics companies to facilitate efficient operations and build strong partnerships
- Pioneered management of company website and online shop, to maximizing company exposure online and gaining extra profit
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HILL STREET GROCER, HOBART, June 2011 – January 2014

FRESH PRODUCE RETAIL ASSISTANT

- Directed inventory efforts, unloading goods, rotating stock, monitoring items, and placing orders
- Conducted fulfillment of customer orders, picking, packing and dispatching goods

- Established processes to ensure organization, cleanliness and safety in the warehouse
- Liaised with customers, answering inquiries, fulfilling requests, directing phone calls

ANGELICARE TASMANIA, HOBART, March 2011 – August 2012

AGED CARE & DISABILITY SUPPORT WORKER

- Offered services to people with varying disabilities to aid them in achieving desired quality of life, in accordance with rehabilitation, healthcare and support focus plans, and relevant standards
- Arranged and supervised activities designed to enhance physical, social and emotional wellbeing.

AIR CHINA, CHENGDU, CHINA, February 2007 – January 2008

AVIATION IMPORT & EXPORT ADMIN

- Coordinated orders of aviation materials for all domestic airlines, predominantly parent company Air China
- Cultivated strong relationships with multinational industry leaders including Honeywell, Boeing, RR etc.

EDUCATION AND CREDENTIALS

DIPLOMA OF INFORMATION TECHNOLOGY (WEB FRONT END DEVELOPMENT) FEB 2023- NOV 2023

Holmesglen institute, Melbourne

AWS CERTIFICATION 2023

AWS Certified Cloud Practitioner

AWS Certified Solutions Architect-Associate

CERTIFICATE IV OF WEB DESIGN, 2014

Open colleges, Sydney

CERTIFICATE OF FIRST AID, 2011

Australian Red Cross, Hobart

MASTER OF BUSINESS IN INTERNATIONAL BUSINESS, 2010

University of Tasmania, Hobart

BACHELOR OF ARTS IN ENGLISH AND INTERNATIONAL TRADE, 2007

SISU, China

ADDITIONAL INFORMATION

Languages: English, Chinese Mandarin

Technical Proficiencies: Point of sales software(MYOB, QuickBooks,Reckon), Microsoft Office Suit, Adobe Web Design Suite, Visual Studio Code etc.

Front End Skills and Technologies:

React.js
JavaScript
Object-Oriented Programming Principles and Techniques
Asynchronous Programming
TypeScript
Unit Testing
GIT
Node.js & NPM
SASS
HTML5 & CSS3
Responsive Design
User Interface and User Experience Design
SEO and Accessibility Essentials
Web Marketing Essentials
Deployment

Back End Skills and Technologies:

Node.js (Server-Side Scripting)
NPM
Express.js
Database Design (MongoDB, MySQL, and Firebase)
Restful API Design
Authentications & Authorization
Docker Basics
Cloud Deployment
Other Skills and Certifications:

AWS Certified Cloud Practitioner

AWS Certified Solutions Architect-Associate

Currently Self-Studying: PHP, AWS Certified Developer-Associate, Google Digital Marketing & E-commerce Certificate.

References available upon request